



# White Earth Nation/Becker County DWI Court

Policies and Procedures Manual

# **Table of Contents**

Mission Statement	2
Target Population	2
Eligibility Criteria	2
Disqualification Criteria.	3
Entry Process	3
DWI Court Phases	4
PHASE ONE	4
PHASE TWO	5
PHASE THREE	5
PHASE FOUR	6
Graduation	7
Program Fees	7
Supervision and Testing Protocol	9
Courtroom Procedures and Court Appearances	10
Incentives and Sanctions	10
Incentives	11
Termination Criteria	11
Sanction and Termination System	12
Continuing Education of Team Members	13
Evaluation	13

The White Earth Nation/Becker County DWI Court is a collaborative effort of Becker County District Court, Becker County Board of Commissioners, White Earth Nation, City of Detroit Lakes, Becker County Court Services, White Earth Substance Abuse, Becker County Human Services, Victim advocates, Becker County Attorney's Office, Detroit Lakes City Attorney's Office, Becker County Sheriff's Office, Detroit Lakes Police Department, and the White Earth Police Department.

#### **Mission Statement**

The White Earth/Becker County DWI Court will provide accountability and culturally specific treatment to the high risk/high need DWI offender, thereby enhancing public safety and creating healthier families and communities.

The White Earth/Becker County DWI Court hopes to accomplish this mission by achieving the following goals:

- 1. Promote public safety by reducing the number of DWI incidents, thereby saving lives.
- 2. Provide individualized, culturally specific treatment programming as a sustainable alternative to incarceration.
- 3. Assist high risk/high need DWI offenders to become productive citizens and healthy family members.

# **Target Population**

The White Earth Nation/Becker County DWI Court will serve eligible adult DWI offenders living within Becker County and those portions of the White Earth Nation within Becker County.

## Eligibility Criteria

- 1. Participants will be offenders residing within Becker County or the White Earth Nation who have committed an offense in Becker County.
- 2. Participants must be 18 years of age or older.
- 3. Participants must be a United States citizen or qualified alien.
- 4. Participants must be in need of treatment as determined by a Rule 25 chemical use assessment administered by Becker County Human Services or the White Earth Substance Abuse Program and be able to obtain treatment from the state consolidated fund, private insurance or other sources.
- 5. Participants must be amenable to probation as determined by the DWI Court team.
- 6. Participants must demonstrate willingness and ability to comply with the DWI Court requirements.
- 7. Participants must have been charged with and convicted of an alcohol related felony DWI, the third or more alcohol related DWI offense within 15 years, or the 2<sup>nd</sup> alcohol related DWI within 10 years with an additional aggravating factor arising from a Becker County incident. Upon approval of the DWI Court team, an offender whose case has not previously been assigned to DWI Court may be eligible for admission following a probation violation hearing. Offenders must be referred to DWI Court by the sentencing judge and must meet the eligibility criteria.
- 8. Notwithstanding any other provision herein, the DWI Court may, at the discretion of the presiding judge, accept upon joint motion of the prosecuting and defense attorneys, persons

who do not initially qualify for the White Earth Nation/Becker County DWI Court because of failure to qualify under the eligibility criteria.

# Disqualification Criteria

- 1. Those with a mental health diagnosis that is severe, persistent and adversely affects daily life are not eligible to participate in DWI Court.
- 2. Those with a physical health diagnosis which requires treatment by a narcotic are not eligible to participate in DWI Court. The White Earth Nation/Becker County DWI Court team will consider a diagnosis which may be treated by alternative non-narcotic medication. All participants will be required to seek treatment from their primary care provider by non-narcotic means. If this is not possible, the participant will not be deemed appropriate for participation in the White Earth Nation/Becker County DWI Court.
- 3. Those charged with felony Criminal Vehicular Operation with death are not eligible to participate in DWI Court unless substantial and compelling reasons to admit are identified.
- 4. An individual charged with misdemeanor Driving While Impaired offense is not eligible.
- 5. An individual with a prior felony conviction for crimes against a person are not eligible to participate in DWI Court.

Notwithstanding any other provision, the DWI Court may accept persons who do not initially qualify for DWI Court because of disqualification criteria. The White Earth Nation/Becker County DWI Court is a post-adjudication court. An offender must enter a guilty plea before being accepted into the program. In addition, a person whose case has not previously been assigned to DWI Court may be eligible following a probation hearing.

# **Entry Process**

- 1. The candidate will have committed a qualifying DWI offense.
- 2. Prosecutors will screen all those charged with DWI offenses for potential candidates for White Earth Nation/Becker County DWI Court. The prosecutor will then discuss this alternative option with the defendant or defense attorney. Other community stakeholders will make referrals as necessary.
- 3. The defense attorney will review the charging document, other relevant information, and the DWI Court program documents with the candidate and advise the candidate as to the nature and purpose of the DWI Court, the rules governing participation, the consequences of abiding by or failing to abide by the rules and how participating or not participating in DWI Court will affect the candidate's interest. The defense attorney will also explain all the rights the candidate will temporarily or permanently relinquish and will give advice on alternative courses of action, including legal treatment alternatives available outside the DWI Court program, and will discuss the long-term benefits of sobriety and a drug free life. Defense counsel will meet with the candidate and determine if the candidate is willing to participate in DWI Court.
- 4. The probation officer will meet with the candidate to conduct a clinical screening.
- 5. Once identified as a DWI Court candidate, Becker County Human Services (BCHS) and White Earth Substance Abuse (WESA) will expedite the Rule 25 chemical dependency assessment. The DWI Court candidate is responsible for executing all paperwork, releases and financial statements required by BCHS, WESA and the DWI Court team.

- 6. Participants will be screened for risk and need using the LS/CMI (Level of Service Inventory/Case Management Inventory), an evidence-based screening instrument. High-risk, high-need offenders are given priority over low risk, low need offenders.
- 7. Upon completion of the Rule 25 chemical dependency assessment and LS/CMI, the DWI Court team will meet, review the referral and determine eligibility for the program.
- 8. If the candidate elects to participate in DWI Court, the criminal court case will be assigned to the DWI Court judge for further hearing. The DWI Court Judge will review the referral and determine whether or not each candidate will be accepted in the DWI Court program.
- 9. Participants will be required to participate in the Restrictive Medical Assistance program, choosing one treating facility, one pharmacy, and one primary doctor.

#### **DWI Court Phases**

#### PHASE ONE

- 1. This phase takes a minimum of 90 days.
- 2. Participants will enter and engage in treatment, follow recommendations of chemical use assessment, and demonstrate progress in treatment. This includes attendance at a support group if recommended by CUA and providing verification of attendance to DWI Court Team as requested.
- 3. Participants will submit an essay outlining goals of participation in the White Earth Nation/Becker DWI Court.
- 4. Participants will provide and follow weekly agenda and schedule to designated DWI Court team member, including contact information.
- 5. Participants will have daily phone contact with a designated DWI Court Team member.
- 6. Participants will determine requirements to obtain or reinstate driving privileges and develop a written plan for licensure.
- 7. Participants are subject to a curfew from 9:00 p.m. to 6:00 a.m. unless modified by the DWI Court Team.
- 8. Participants will remain law abiding.
- 9. Participants will follow all general and special rules of probation.
- 10. Participants will not drive unless properly licensed and insured.
- 11. Participants will not possess alcohol and drugs; alcohol or mood altering substances will not be in their homes.
- 12. Participants will attend court biweekly.
- 13. Participants will have contact with their probation agent two times per week.
- 14. Participants will have a minimum of three contacts within the community per week; these contacts will be with probation, law enforcement and other community agencies as designated by the DWI Court Team.
- 15. Participants will be subject to random testing, with a minimum of three tests per week.
- 16. Participants will remain sanction free for 30 days immediately prior to advancement to Phase Two.
- 17. Participants will maintain 45 days of continuous abstinence from alcohol and all non-prescribed mood-altering substances before Phase Two, excluding time spent in residential treatment immediately prior to advancement.
- 18. Participants will satisfy fee requirements.
- 19. Participants will write a petition for advancement and obtain approval of the DWI Court Team.

#### **PHASE TWO**

- 1. This phase lasts a minimum of 90 days.
- 2. Participants will attend an Impact Panel.
- 3. Participants will attend an approved support group twice per week and provide verification of attendance to the DWI Court Team.
- 4. Participants will engage in an approved pro-social activity once per week and provide verification of involvement to the DWI Court Team.
- 5. Participants will engage in any combination of the following self-improvement activities: cognitive skills education, continued education or vocational training, GED courses, driver's license process, employment, parent education, health maintenance, community work service, financial management training, living skills and hygiene training, and any other similar program as deemed appropriate by the DWI Court Team.
- 6. Participants will comply with case plan.
- 7. Participants will obtain an approved sponsor.
- 8. Participants will provide and follow weekly agenda and schedule to designated DWI Court Team member, including contact information.
- 9. Participants will demonstrate progress toward obtaining driver's license.
- 10. Participants are subject to a curfew from 10:00 p.m. to 6:00 a.m. unless modified by DWI Court Team.
- 11. Participants will remain law abiding.
- 12. Participants will follow all general and special rules of probation.
- 13. Participants will not drive unless properly licensed and insured.
- 14. Participants will not possess alcohol and drugs; alcohol or mood altering substances will not be in their homes.
- 15. Participants will attend DWI Court biweekly.
- 16. Participants will have contact with their probation officer one time per week.
- 17. Participants will have a minimum of two contacts within the community per week; these contacts will be with probation, law enforcement and other community agencies as designated by the DWI Court Team.
- 18. Participants will be subject to random testing, with a minimum of three tests per week.
- 19. Participants will maintain a minimum of 60 days of continuous abstinence from alcohol and all non-prescribed mood-altering substances until Phase Three.
- 20. Participants will remain sanction free for 30 days immediately prior to advancement.
- 21. Participants will satisfy fee requirements.
- 22. Participants will write a petition for advancement and obtain approval of the DWI Court Team.

# PHASE THREE

- 1. This phase lasts a minimum of 180 days.
- 2. Participants will follow the rules and recommendations of treatment and successfully complete it.
- 3. Participants will provide and follow weekly agenda and schedule to designated DWI Court Team member, including contact information.
- 4. Participants will develop and identify personal improvement goals.
- 5. Participants will demonstrate progress toward obtaining driver's license and make driver's license application when eligible.
- 6. Participants will continue with any combination of the following self-improvement activities: cognitive skills education, continued education or vocational training, GED courses, driver's

license process, employment, parent education, health maintenance, community work service, financial management training, living skills and hygiene training, and any other similar program as deemed appropriate by the DWI Court Team.

- 7. Participants will submit an updated aftercare well-being plan.
- 8. Participants will engage in approved appropriate social activities and provide verification to the DWI Court Team.
- 9. Participants will develop a plan to pay court ordered obligations, fines, and fees.
- 10. Participants will maintain contact with approved sponsor.
- 11. Participants will maintain employment or demonstrate educational or vocational progress.
- 12. Participants are subject to a curfew from 11:00 p.m. to 6:00 a.m. daily unless modified by the DWI Court Team.
- 13. Participants will remain law abiding.
- 14. Participants will follow all general and special rules of probation.
- 15. Participants will not drive unless properly licensed and insured.
- 16. Participants will not possess alcohol and drugs; alcohol or mood altering substances will not be in their homes.
- 17. Participants will attend community based support meetings a minimum of two (2) times per week.
- 18. Participants will attend DWI Court twice per month unless modified by the DWI Court Team.
- 19. Participants will meet with probation officer at least two times per month.
- 20. Participants will have a minimum of two contacts within the community per week; these contacts will be with probation, law enforcement and other community agencies as designated by the DWI Court Team.
- 21. Participants will be subject to random testing, with a minimum of two tests per week.
- 22. Participants will maintain a minimum of 180 days of continued abstinence from alcohol and all non-prescribed mood-altering substances until Phase Four.
- 23. Participants will remain sanction free for 30 days immediately prior to advancement.
- 24. Participants will satisfy fee requirements.
- 25. Participants will write a petition for advancement and obtain approval of the DWI Court Team.

## PHASE FOUR

- 1. This phase lasts a minimum of 90 days.
- 2. Participants will submit an updated aftercare well-being plan and comply with it.
- 3. Participants will provide and follow weekly agenda and schedule to designated DWI Court Team member, including contact information.
- 4. Participants will demonstrate progress toward identified personal improvement goals.
- 5. Participants will demonstrate progress toward obtaining driver's license and make driver's license application when eligible.
- 6. Participants will continue with any combination of the following self-improvement activities: cognitive skills education, continued education or vocational training, GED courses, driver's license process, employment, parent education, health maintenance, community work service, financial management training, living skills and hygiene training, and any other similar program as deemed appropriate by the DWI Court Team.
- 7. Participants will engage in approved appropriate social activities and provide verification to the DWI Court Team.
- 8. Participants will comply with plan to pay court ordered obligations, fines, and fees.

- 9. Participants will maintain contact with approved sponsor.
- 10. Participants will maintain employment or demonstrate educational or vocational progress.
- 11. Participants are subject to a curfew from 11:00 p.m. to 6:00 a.m. daily unless modified by the DWI Court Team.
- 12. Participants will remain law abiding.
- 13. Participants will follow all general and special rules of probation.
- 14. Participants will not drive unless properly licensed and insured.
- 15. Participants will not possess alcohol and drugs, alcohol or mood altering substances will not be in their homes.
- 16. Participants will attend community based support meetings a minimum of two (2) times per week.
- 17. Participants will attend DWI Court once per month unless modified by the DWI Court Team.
- 18. Participants will meet with probation officer at least one (1) time per month.
- 19. Participants will have a minimum of one contact within the community per week; contact will be with probation, law enforcement and other community agencies as designated by the DWI Court Team.
- 20. Participants will be subject to random testing, with a minimum of two tests per week.
- 21. Participants will maintain a minimum of 90 days of continuous abstinence from alcohol and all non-prescribed mood-altering substances.
- 22. Participants will remain sanction free for 30 days immediately prior to advancement.
- 23. Participants will satisfy fee requirements.
- 24. Participants will attend alumni group gatherings.
- 25. Participants will complete petition for graduation and engage in a roundtable discussion with the DWI Court Team.

#### Graduation

In order to be eligible for graduation, participants must at a minimum have actively participated in DWI Court, successfully completed each of the phases of DWI Court, and implemented a specific plan for after-care and continuing sobriety and recovery.

When making its determination, the team will consider the participant's current circumstances, including: stability in family and other significant personal relationships, housing and employment; existence of support systems for continued sobriety; progress in court-ordered treatment of coexisting disorders; recommendations of treatment providers; and plans for and commitment to continued sobriety and recovery.

### **Program Fees**

The program fee for the White Earth Nation/Becker County DWI Court is \$1,000. \$800 of that \$1,000.00 can be offset as outlined below. Participants may request consideration for waiver of fees based upon indigence at each phase. The DWI Court team will assess waiver requests before the participant advances to the next phase of the program. The DWI Court team may consider the performance of community service work in lieu of payment of fees.

#### PHASE ONE

- 1. The cost of Phase One is \$250.
- 2. \$50 is due at the beginning of Phase One, and participants have the ability to earn up to

\$200 by completing any combination of the following activities:

- a. Successful completion of primary treatment program -\$50 credit;
- b. Attendance at all court hearings with no unexcused absences and substantial compliance \$100;
- c. Obtain sponsor \$50 credit;
- d. Complete treatment \$50 credit;
- e. Submit goals essay \$50 credit; and
- f. Present license plan in court \$50 credit.
- 3. All credits are subject to judicial approval.

#### PHASE TWO

- 1. The cost of Phase Two is \$250.
- 2. \$50 is due at the beginning of Phase Two, and participants have the ability to earn up to \$200 by completing any combination of the following activities:
  - a. Attendance at all court hearings with no unexcused absences and substantial compliance \$100 credit;
  - b. Attendance at Impact Panel and submission of essay on the effect of the experience upon participant \$50 credit;
  - c. Active participation in any combination of the following self-improvement activities: cognitive skills, continued education or vocational training, GED courses, driver's license process, employment, parent education, health maintenance, community work service, financial management training, living skills and hygiene training, and any other similar program as deemed appropriate by the DWI planning team \$50 credit;
  - d. Demonstration of measurable progress toward obtaining driver's license \$50 credit;
  - e. Attendance at support meetings four times per week \$50 credit;
  - f. Verified meeting with sponsor once per week \$50 credit; and
  - g. Successful completion of the end of the Phase Two -\$50 credit.
  - 3. All credits are subject to judicial approval.

#### PHASE THREE

- 1. The cost of Phase Three is \$250.
- 2. \$50 is due at the beginning of Phase Three, and participants have the ability to earn up to \$200 by completing any combination of the following activities:
  - a. Attendance at all court hearings with no unexcused absences and substantial compliance -\$100 credit;
  - b. Complete treatment \$50 credit;
  - c. Present personal improvement goals to court \$50 credit;
  - d. Present plan to pay court ordered obligations; fines, and fees to court \$50 credit;
  - e. Present progress toward obtaining driver's license to court and make driver's license application when eligible \$100 credit;
  - f. Active participation and demonstrated improvement in any combination of the following self-improvement activities: cognitive skills, continued education or vocational training, GED courses, driver's license process, employment, parent education, health maintenance, community work service, financial management training, living skills and hygiene training, and any other similar program as deemed appropriate by the DWI Court Team; \$50 credit;

- g. Obtain employment or demonstrate measureable educational or vocational progress; and
- h. Successful completion of the end of Phase Three \$50 credit.
- 3. All credits are subject to judicial approval.

#### PHASE FOUR

- 1. The cost of Phase Four is \$250.
- 2. \$50 is due at the beginning of Phase Four, and participants have the ability to earn up to \$200 by completing any combination of the following activities:
  - a. Attendance at all court hearings with no unexcused absences and substantial compliance \$50 credit;
  - b. Present progress toward identified personal improvement goals to court \$50 credit;
  - c. Make presentation to court on progress toward obtaining driver's license and eligibility for licensure \$100 credit;
  - d. Make presentation to court on progress with any combination of the following self-improvement activities: cognitive skills, continued education or vocational training, GED courses, driver's license process, employment, parent education, health maintenance, community work service, financial management training, living skills and hygiene training, and any other similar program as deemed appropriate by the DWI Court Team \$50 credit;
  - e. Attendance at alumni gathering \$50 credit;
  - f. Present to court regarding participation in approved appropriate social activities \$50 credit;
  - g. Demonstrated progress with plan to pay court ordered obligations, fines, and fees \$50 credit;
  - h. Maintenance of employment or demonstration of educational or vocational progress \$50 credit;
  - i. Obtain driver's license \$150; and
  - i. Graduation \$50 credit.
- 3. All credits are subject to judicial approval.

# **Supervision and Testing Protocol**

The philosophy of the White Earth Nation/Becker County DWI Court is that frequent, observed, staff-administered random tests for alcohol and drug use are imperative in assisting the participant to remain sober. Participants will be supervised for compliance with conditional release orders incorporating DWI court program requirements. The Department of Corrections for Becker County will partner with the Becker County Sheriff's Office, the White Earth Police Department and other local participating law enforcement agencies to ensure frequent, random testing.

The White Earth Nation/Becker County DWI Court will utilize an enhanced supervision management model to supervise and monitor the DWI court participants. The probation agent and local law enforcement agencies will administer alcohol and drug tests. The probation agent will supervise participants as follows:

Phase 1 participants will be subject to random testing a minimum of 3 times per week. Phase 2 participants will be subject to random testing a minimum of 3 times per week.

Phase 3 participants will be subject to random testing a minimum of 2 times per week. Phase 4 participants will be subject to random testing a minimum of 2 times per week.

During site or office visits, participants will be subject to drug testing including, but not limited to urinalysis (UA), preliminary breath tests (PBT), and saliva swabs. The DWI Court Team recognizes that participants may use additional substances of dependence and they will be tested for a range of other common substances as well.

When a participant tests positive, has failed to submit to testing, has submitted the sample of another, diluted the sample, or has adulterated a sample, the person responsible for obtaining the test shall notify the DWI Court team within 48 hours.

# **Courtroom Procedures and Court Appearances**

The White Earth Nation/Becker County DWI Court will conduct DWI Court sessions every other Thursday in the Becker County Courthouse, Detroit Lakes, Minnesota. Prior to the DWI Court sessions, the DWI Court team will staff and review every scheduled case. The probation agent and/or case manager will gather attendance and participation information from each participant's alcohol, drug, and other treatment and service providers and provide a written report and recommendation for the team members. At the bi-weekly staffing and review the DWI team will discuss and evaluate the weekly progress of each participant and determine whether the participant is in compliance or has violated DWI court requirements or rules. Based upon this review, the team will determine whether changes in treatment or other services are warranted and what interventions and/or incentives are appropriate for each participant for the week. Following the staffing and review session, each case will be called and the presiding Judge will discuss the participant's progress, any changes necessary for treatment or other services or the participants' phase level, and the imposition of incentives or sanctions.

Courtroom behavior is important, and the participants are advised that the following behavior at court sessions will not be tolerated:

- 1. Arriving late and leaving early (unless the Judge granted permission prior to court);
- 2. Talking/involvement around the courtroom; and
- 3. Inappropriate attire, food, drink, and cell phones in the courtroom.

Within the final month of the program, an exit interview will be scheduled for each participant eligible for graduation. The participant will be given a pre-graduation packet that must be filled out and returned prior to the interview date. Each interview will take approximately 15-20 minutes and will be conducted privately in the courtroom off the record. Based upon the interview process, the Judge will then determine if the participant will graduate.

#### **Incentives and Sanctions**

If the participant complies with the White Earth Nation/Becker County DWI Court program, achieves program goals and demonstrates alcohol and drug free behavior, he or she will be rewarded and encouraged by the court through a series of incentives. The DWI Court grants incentives to recognize participants for their efforts in recovery and to reinforce their positive behaviors. Sanctions are the imposition of a consequence as a direct result of prohibited activity. At each court hearing, participants are subject to consequences based on their performance and program

compliance for the reporting period. Both compliant and noncompliant behaviors will be addressed with rewards and sanctions ordered to reinforce the consequences of participants' choices and behaviors.

#### Incentives

When participants comply with the program, achieve program goals and demonstrate alcohol and chemical free behaviors, they are recognized for their efforts. Incentives are used to reinforce positive behaviors. Some possible incentives include:

Applause

Commencement Award

Gift certificates

Candy and other treats

Praise and compliments from the Judge

Early call in court and permission to leave following appearance

Gift drawings

Car insurance assistance

Birthday or other event cards

Fine reduction

Payment/voucher for clean screen

Assistance with relicensure

Gift of clothing

Relief from previously imposed sanctions

Other incentives as determined by DWI Court Team

#### **Termination Criteria**

The White Earth Nation/Becker County DWI Court Team reserves the discretion to determine which violations of the DWI Court rules and regulations or conditions of probation will result in termination. Participants may be terminated or disqualified from the program if the participant commits a new offense, based on probable cause, while in the program which would have made the participant ineligible for participation; or for any action that compromises the safety of the public, the planning team and/or the credibility of the DWI program. Any client who is terminated from DWI Court will be scheduled to appear in District Court for disposition. Although it is difficult to identify every circumstance that could lead to termination, a number of examples are listed below:

- 1. Participants who abscond from the court;
- 2. Tampering with any drug and alcohol testing;
- 3. Violence or threatened violence to peers or staff members;
- 4. Failure to abide by recommendations of Rule 25 assessment, aftercare and/or outpatient;
- 5. Failure to pay or remain current with court ordered costs and fees;
- 6. Failure to follow the conditions set forth by probation;
- 7. Failure to demonstrate, over a reasonable period of time, progress through the White Earth Nation/Becker County DWI Court program and sustained sobriety;
- 8. Engaging in an inappropriate or prohibited relationship with a fellow program participant; and
- 9. At the request of the participant.

# Sanction and Termination System

ACTIVITY/VIOLATION	SANCTION	
110111111111111111111111111111111111111		
Missed Court Appearance, either DWI	Immediate incarceration of at least 24 hours	
Court or District Court – unexcused		
Lying to Committee/Court	Essay / Letter of apology/Thinking Report	
Failure to or a refusal to submit to a	IMMEDIATE, minimum 72 hours	
Drug/Alcohol Test when directed or a	incarceration, house arrest, increased testing,	
failed Drug/Alcohol Screen.	Ŭ.	
Use of substances including misuse of	IMMEDIATE, minimum 72 hours	
over the counter and prescription drugs	incarceration, House arrest, Increased testing,	
Use of medication without proper	House arrest, increased testing, possible	
notification to Case Manager or	incarceration	
Coordinator		
Charged with any new offense	House arrest, increased testing. Reassessment of	
	program appropriateness.	
Violation of confidentiality	Essay on confidentiality, letter of apology,	
	repeat MRT steps	
Failure to contact Case Manager,	Daily check with Case Manager, curfew or extra	
Probation Officer or Coordinator as	Court appearances; Roundtable with team -	
directed	depending on phase	
Failure to complete treatment		
assignments	completed by next hearing	
Missed treatment or other unexcused	Essay/Letter of Apology/Thinking Report	
Court ordered appointment		
Repeated lateness to court or other	Admonition, essay, community services, repeat	
court ordered activities	MRT steps.	
Failure to complete community service in designated time	Completion of community service hours & additional hours.	
Curfew violation/house arrest or HEM	Tightened curfew hours and weekend house	
violations	arrest; Thinking Report	
Inappropriate language (cursing or	Four (4) hours of community service to be	
swearing) or displaying inappropriate	completed by next hearing	
gestures.	_	
Inappropriate, disrespectful or	Committee/Court discretion	
disruptive behavior.		
Inappropriate dress	Four (4) hours of community service to be	
	completed by next hearing	
Violation of standard program rules,	Committee Discretion	
Extremely Inappropriate Behavior or		
Found To Be Responsible for A Serious	as PROGRAM	
Offense		

<sup>\*</sup>Violations of the rules of the DWI Court, the participant's probation, or new law violations may subject the participant to sanctions not only by the DWI Court, but also in the District Court.

# **Continuing Education of Team Members**

DWI Court team members will attend training and continuing education programs relating to subjects such as roles of team members in and out of drug court; information regarding individual agency policies and procedures; and national, state, and local legislation, statutes, policies, and resolutions relating to DWI Court.

Once every two years, the DWI Court will assess team functionality, review its policies and procedures, and assess the overall functionality of the court. Part of the assessment will include observation of other DWI Courts in the region.

#### **Evaluation**

The Coordinator will compile and report outcome and other data as required by the DCI including information necessary to assess compliance with the Drug Court Standards. The DWI Court Team will review the information and modify policies and procedures as necessary.