

**Red River Valley Conservation Service Area Meeting**  
**November 18, 2010**  
**VFW Meeting Room**  
**Ada, MN**

Chairman Jerome Flottemesch explained to the Red River Valley Conservation Service Area Board (RRVCSA) that when the Executive Committee met on September 9, 2010 that to expedite the regular meeting that the minutes, financial reports, and other correspondence items be sent to the board member ahead of the meeting and act on them at one time under a consent agenda item. Questions on the minutes or financial reports can still be raised, but if none, we will ask for one motion to approve all consent agenda items.

The meeting of the Red River Valley Conservation Service Area (RRVCSA) was called to order by Chairman Jerome Flottemesch, at 1:15 p.m, on Thursday, November 18, 2010, at the VFW meeting room at Ada, MN.

Those present at the meeting were:

**Supervisors:**

Jerome Flottemesch – Becker SWCD  
Carol Schoff - Clay SWCD  
Dave Rinke, Traverse SWCD  
Pete Revier, Mahnomen SWCD  
Julian Sjostrom, West Otter Tail SWCD  
Denny Reynolds, East Otter Tail SWCD  
Greg Hilgeman, Pennington SWCD  
Ron Thorsrud, Norman SWCD  
David Miller, Red Lake SWCD  
Scott Balstad, East Polk SWCD  
Odell Christenson, Grant SWCD  
Victor Eiyneck, Mahnomen SWCD-Alternate

**Others Present:**

Jeff Haverland – Technician, RRVCSA  
Jim Hest, Engineer, RRVCSA  
Kevin Kassenborg – District Administrator, Clay SWCD  
Brad Grant, District Administrator, Becker SWCD  
Ginger Flynn, Secretary, Becker SWCD  
Joe Montonye, Grant SWCD  
Tanya Hanson, Red Lake SWCD  
Darwin Newville, East Otter Tail SWCD  
Aaron Neubert, Mahnomen SWCD  
Brad Mergens, West Otter Tail SWCD

Chairman Flottemesch stated that our last election of officers was held in April of 2009.

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Motion by Scott Balstad, second by Ron Thorsrud to have the election of officers today.  
Affirmative: Unanimous. Motion carried.

The following consent agenda items were brought before the RRVCSA Board: June 10, 2010 RRVCSA Board minutes, Personnel Committee meeting minutes of July 22, 2010, Executive Committee meeting minutes of September 9, ~~2009~~ <sup>2010</sup> and the financial statements for July, August, September and October, 2010, the FY 2010 Year End Financial Report and the Engineer and Engineering Technicians report as presented at the Area I meeting today. Hearing no comments, a motion was made by Carol Schoff, seconded by Odell Christenson to approve the consent agenda items as sent out and received by the RRVCSA Board members. Affirmative: Unanimous. Motion carried.

Chairman Jerome Flottemesch called for election and passed the gavel to Board Member Pete Revier.

Board Member Pete Revier called for nominations for the position of Chairman. Board Member Carol Schoff nominated Jerome Flottemesch for Chairman.

Board Member Pete Revier asked for further nominations.

Motion by Dave Rinke, second by Odell Christenson that nominations cease and a white ballot be cast for Jerome Flottemesch for Chairman of the RRVSA. Affirmative: Unanimous. Motion carried.

The meeting was turned over to Chairman Flottemesch.

Board Member Dave Rinke nominated Pete Revier for Secretary-Treasurer.

Chairman Flottemesch asked for further nominations for the position of Secretary-Treasurer.

Motion by Scott Balstad, second by Carol Schoff that nominations cease and a white ballot be cast for Pete Revier as Secretary-Treasurer. Affirmative: Unanimous. Motion carried.

Board Member Scott Balstad nominated Linda Hanson for Vice-Chairman.

Chairman Flottemesch asked for further nominations for the position of Vice-Chairman.

Motion by Scott Balstad, seconded by Carol Schoff that nominations cease and a white ballot be cast for Linda Hanson for Vice-Chairman. Affirmative: Unanimous. Motion carried.

Concerns were brought up for failed engineered projects installed by the RRVCSA and if there would be another fee assessed for the engineering assistance, etc. to correct the failed project as a fee was already assessed for that project. Discussion followed.

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After discussion a motion by Odell Christensen, seconded by Dave Rinke that RRVCSA's policy concerning fee appeals for a failed practice will be a landowner can appeal to the District involved for the failed practice and its fee; and, that District can bring it before the RRVCSA Board for the project on a case by case situation. Affirmative: Christensen, Rinke, Sjostrom, Revier, Hilgeman, Miller, Reynolds, Schoff, Thorsud. Opposed: Balstad. Motion carried.

An appeal from the Red Lake SWCD on a project that failed was brought before the RRVCSA Board. A landowner had a project fail and the design was done previously. The landowner and Red Lake SWCD felt that they should not have to pay for the design again. Discussion followed.

Motion by Carol Schoff, seconded by David Miller that the District is responsible for the \$200 survey cost and that the District and the RRVCSA split the engineering cost in half, which would be \$150. Total cost for the Red Lake SWCD would be \$350 for the survey and design. Affirmative: Christensen, Rinke, Sjostrom, Revier, Hilgeman, Miller, Reynolds, Schoff, Thorsud. Opposed: Balstad. Motion carried.

There was no policy matters brought up.

The following items were discussed:

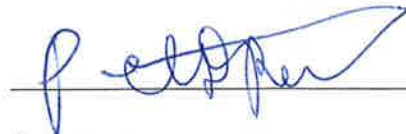
-Brad presented information on an apprenticeship program with the Conservation Corps Minnesota and how it would work with the RRVCSA. An apprentice could be available – May 23 – August 19, 2011. The consensus of the RRVCSA Board was that this program would not be beneficial at this time.

-Construction inspection costs versus design and survey. It was discussed that some Districts have the ability to do their own construction inspections and other districts do not; and, if there should be an additional charge for those not having the ability to do construction inspections. The Board instructed the engineer and engineering technician to come up with a plan and present this at the next Executive Committee meeting. The Executive Committee will bring their recommendations to the full RRVCSA Board at their next regular meeting.

Motion by Carol Schoff, second by Ron Thorsrud to adjourn the meeting. Affirmative: Unanimous. Opposed: None. Motion carried.



Ginger Flynn  
Becker SWCD



Pete Revier  
RRVCSA Secretary