

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, December 17, 2002 at 8:30 a.m.
LOCATION: Board Room, Courthouse All Present

Agenda

1. It was moved and seconded to approve the Agenda with additions, including the items from Highway (Seal, Murray). carried
2. It was moved and seconded to approve the Minutes of November 26, 2002 on the Consent agenda.

Open Forum

Richard Sherbrooke, and several of his staff, came before the Board to present allegations against the County Highway Department. He presented the Board with information in a binder and reviewed some of the information. He was concerned with county roads strict enforcement of the weight limits that seemed to apply to only his company where 10-ton roads became 9-ton, and also with the prep of the roads he re-surfaced. Lauren Jetvig spoke about his thoughts concerning county roads. Wesley Torgerson suggested that the County Board look at the process of building roads, as the taxpayers are not getting their money's worth.

Finance

1. It was moved and seconded to concur with the Finance Committee to approve the request from Court Administration to carry-over \$27,000 from the 2002 Budget Furnishings & Equipment to the 2003 Budget (Murray, Seal), carried.
2. It was moved and seconded to approve the Claims with the exceptions. Added to the motion were the names for special consideration that came in late; James Donehower – August bill; John Warling – July bill; and to include the bill from Jay Nelson, Sheriff's Department (Murray, Johannsen), carried.
3. It was moved and seconded to approve the Human Services Claims and Transit Claims (Murray, Seal), carried.
4. It was moved and seconded to accept the Budget To Actual Report (Winter, Murray), carried.
5. Thin Client Item sent to Matt Casey, Human Services to consider. This item will be brought back to the Board by Matt.
6. It was moved and seconded to concur with the Finance Committee to approve the IT Department's request to purchase IBM Software Subscription at the cost of \$7,087.50, and Symantec Antivirus Enterprise Edition at the cost of \$5,225 (Murray, Winter), carried.
7. Fees for Escrow. It was moved and seconded to concur with the Finance Committee to approve the Fees, but request more information from Ryan (Murray, Seal), carried.
8. It was moved and seconded to authorize the Finance Committee to meet on 12-30-02 to approve any final payables for 2002 (Murray, Winter), carried.
9. The Credit Card Policy will be reviewed by a Committee made up of the County Treasurer, County Administrator, and the County Auditor.
10. A policy on the purchase of boots for approved employees was passed in 1995 by Board motion. It was moved and seconded to have this policy added to the Personnel Policy (Winter, Murray), carried.

Auditor

1. It was moved and seconded to approve the following Gambling Permit: Minnesota Flyers Gymnastics for operations at Sunlite Bar & Grill in Detroit Twp. (Johannsen, Murray), carried.

Assessor

1. It was moved and seconded to approve the following Abatements: Parcel, Twn/City, Amount, Reason: 2002 Tax Payable, 07.0059.000, Homestead; Cuba, \$212; 35.0100.000, Walworth, \$122, Homestead (Winter, Seal), carried.
2. It was moved and seconded to concur with the Committee of Commissioner Winter, County Auditor and Assessor to deny a request for Abatement of Parcel No. R50.0053.000 (Winter, Johannsen), carried.

Veteran's Services is removed from the Agenda

Highway

It was moved and seconded to pass Resolutions DOH 12-02-63, Project Acceptance for Project SAP 03-614-15; SAP 03-600-07; CP 201-114-01, authorizing final payment in the amount of \$44,629.71; DOH 12-02-64, Project Acceptance, authorizing final payment in the amount of \$44,629.71; DOH 12-02-61 Project Acceptance for Project CP 402-999-18, authorizing final payment in the amount of \$1,267.50 (Seal, Murray), carried. Consent Agenda

Multi-County

1. Nancy Bauer, Director, Multi-County Nursing discussed the Pre-Event Plan for Small Pox Vaccination.

Human Services

2. It was moved and seconded to approve the Agenda as amended (Seal, Murray), carried.
3. It was moved and seconded to approve the 2003 Transit Grant Agreement and authorize Matt Casey to sign the grant (Seal, Winter), carried.
4. It was moved and seconded to accept the Child Support Five-Year Strategic Plan 2002-2008 (Johannsen, Seal), carried.
5. Governor Ventura's order to affirm the government to government relationship between the State of Minnesota and Indian Tribal Governments located within the State of Minnesota was discussed.
6. It was moved and seconded to approve the Transit Contract with Human Services (Winter, Murray), carried.
7. It was moved and seconded to approve the Village Family services Contract for 2003 (Winter, Johannsen), carried.
8. It was moved and seconded to approve the Lakes Counseling Outpatient Contract for 2003 (Seal, Murray), carried.
9. It was moved and seconded to approve the Lutheran Social Services Contract for In-Home Services for 2003 (Seal, Johannsen), carried.

10. It was moved and seconded to approve the Family Services, Adult Services and Probation Placement Reports (Johannsen, Seal), carried.

Commissioners

1. Reports & Correspondence
2. Appointments
3. Dave Shaw, Administrator, Sunnyside Care Center, gave an update on Sunnyside Care Centers Moratorium Request. He thanked Commissioner's Seal and Johannsen for their support of Sunnyside while Commissioners. He also presented a plaque to Commissioner Murray for 12 years of service to Sunnyside.
4. Elected Officials Salaries: County Treasurer, County Auditor, County Recorder, County Sheriff. It was moved and seconded to have Commissioners Engebretson, Commissioner Winter and the County Administrator meet with these elected officials to discuss salaries and bring results of this meeting back to the Board Meeting of December 23 (Murray, seal), carried. Bob Bristlin, Dave Seaberg, and Harry Salminen, Commissioner elect questioned why we had to determine the Elected Officials now when they knew what they were when they ran for office. Bob Bristlin questioned if Commissioners were getting an increase. Curt Sitko asked when do you determine salaries? Commissioner Engebretson stated the increase would be the same as Union employees receive. Commissioner Murray stated that the Board is requested to visit the Elected Officials Salaries.
5. It was moved and seconded to approve Commissioner Winter's attendance at the Tribal Meeting on Thursday, December 19 (Murray, Seal), carried.
6. It was moved and seconded to send a letter of congratulations to Margaret Smith, who was designated at a "Great Volunteer" (Murray, Winter), carried.
7. The County Administrator met with the Patty Johnson, Planning & Zoning Administrator, to set her salary. The Band and Grade were agreed upon and July will be the starting date. The position is at will.
8. It was moved and seconded to approve to send letters to the Department Heads that 10% budget cuts would probably need to be done for 2003 (Murray, Winter), carried.
9. Personnel. It was moved and seconded to approve that no replacement employees can be hired to fill a vacant position until all personnel obligated costs have been fulfilled, and in addition there will be a 6-month waiting period to hire. Employees could be shared between offices, or if proper justification to the Board for hiring could over-ride the motion (Murray, Winter), carried.

County Attorney

1. It was moved and seconded to approve Resolution No. JE12-02-1A, designating Joseph Evans as the Delegate, Barb Tweeten as the alternate to participate in the County Attorney User Group of MCCC (Murray, Winter), carried.

NRM

1. It was moved and seconded to approve the Agenda as amended (Johannsen, Winter), carried.
2. It was moved and seconded to approve the Memo of Understanding MOU No. 00-0, promoting forest health and productivity, as re-written (Winter, Seal), carried.

3. It was moved and seconded to authorize the NRM Office to advertise for bids on the planting of approximately 93,500 seedlings (Winter, Murray), carried.
4. It was moved and seconded to award the snowmobile trail grooming contract to the Lake Runners trail Association (LTRA) at the rate of \$11/mile (Johannsen, Murray), carried.
5. It was moved and seconded to proceed with the Smoky Hills Trail Project (Winter, Murray), carried. Commissioner Winter asked about combined snowmobile and ATV usage. Commissioner Murray is supportive and feels the trails are a development link. Commissioner Engebretson would like Chip to make a report to the Board about progress.

Closed Session 1. Negotiations 2. Litigation Open Session

Human Resources

1. It was moved and seconded to ratify and accept the tentative agreements for the Courthouse, Human Services, Human Service Supervisors, Deputy/Jailer, Confidentials and Highway for 2003, and authorize the Board Chair to sign on behalf of the county (Seal, Winter), carried.

2. It was moved and seconded to provide for the same general increase to Non-Union personnel and to approve to modify the personnel policy manual to include the following (Winter, Murray), carried.

Modify 12.34: 2 personal days per calendar year

Add to 13.2B: To use sick leave for the purpose of doctor's visits for stepchildren and parents.

Add to 13.2C: Definition of immediate family for the purpose of sick leave use for funeral leave.
Definition: Employee's spouse, parents, siblings, grandparents, children, grand children, father and mother in-law, brother and sister-in-law, stepchildren, stepsiblings and stepparents.

Modify 7.3: Overtime compensation change to allow non-union employees to accumulate (80) hours in the compensatory time bank and any hours in excess of forty hours not used by December 15 shall be paid in cash at the appropriate rate.

Modify 16.1 to include the following: Vacation requests will not be granted for the purpose of continuing employment, an employee must work at a minimum of five (5) scheduled days prior to his/her last day of employment.

3. Personnel. It was moved and seconded to carry-over vacation time for Pam Ranua to 2003. She will use excessive vacation time by January 31, 2003.
4. The Recorder's Office requested authorization to replace a Deputy Recorder/Property Title Specialist. There was no Board action at this time.

Sheriff

1. It was moved and seconded to approve to have Temporary, On-Call Sheriff's Employees to be treated as regular paid employees. They will be handled through the county payroll system (Murray, Seal), carried.
2. It was moved and seconded to approve the rate of pay to be set for On-Call Status Employees only (Winter, Murray), carried.

Planning & Zoning

1. It was moved and seconded to approve the Agenda as presented (Winter, Seal), carried.

2. It was moved and seconded to concur with the Planning & Zoning Committee to approve a Negative Declaration for Saylor's Lakeview Plat (Seal, Johannsen), carried.
3. It was moved and seconded to approve the Band & Grade Change from A13 to B21 for Nancy Young, Planning & Zoning Office (Seal, Winter), carried.

Public Hearing Open Adult Uses & Sexually Orientated Business Ordinance There was no one speaking for and no one speaking against. The Public Hearing Was Closed.

1. It was moved and seconded to adopt the Adult Uses & Sexually Orientated Business Ordinance, effectively immediately. The County Attorney is working on completing a final portion and that will be added (Seal, Winter), carried.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg
Brian C. Berg
County Administrator

/s/ Carolyn Engebretson
Carolyn Engebretson
Board Chair