

REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS  
DATE: Tuesday, March 11, 2003 at 8:30 a.m.  
LOCATION: Board Room, Courthouse All Present

#### Agenda

1. It was moved and seconded to approve the Agenda as amended (Salminen, Bristlin), carried.
2. It was moved and seconded to approve the Minutes as corrected (Salminen, Bristlin), carried.

#### Finance Committee Minutes

1. It was moved and seconded to approve the Human Services and Transit Claims (Seaberg, Salminen), carried.
2. It was moved and seconded to approve the Regular Claims with exceptions (Bristlin, Salminen), carried.
3. The County Procurement Policy was reviewed. A draft prepared by the County Attorney was presented to the Finance Committee and will be finalized in April. Commissioner Bristlin suggested that until the policy is finalized all contracts should be routed to the County Attorney and the County Board. Commissioner Winter directed the County Administrator to send a memo to county departments that any contracts be directed to the County Administrator for review and then sent to the County Attorney for an opinion.

#### Auditor

1. It was moved and seconded to approve the Gambling Permit to the Becker County Agricultural Society for operations at Becker County Fairgrounds in Detroit Lakes on August 20 – 23, 2003 (Bristlin, Seaberg), carried.
2. It was moved and seconded to postpone a request from the Auditor to establish a new split fee for Plats and Certificates of Survey. It was suggested that the Auditor, Planning & Zoning, Recorder, Administrator and any office that charges like fees meet by March 25, 2003 to compare fees charged and bring this information to the Board (Engebretson, Bristlin), carried.

#### Mahube

1. It was moved and seconded to pass a Resolution of Support to Mahube Community Council, Inc. to submit a grant application for the Family Homeless Assistance and Prevention Program (Bristlin, Salminen), carried.

#### Human Services

1. It was moved and seconded to approve the Agenda as amended (Salminen, Bristlin), carried.
2. It was moved and seconded to approve to contract part-time with a Child Protection Assessment Worker to replace one of our Child Protection Assessment Social workers that is going on Family Medical Leave effective March 14 (Bristlin, Salminen), carried.
3. It was moved and seconded to approve a service contract amendment with Lakeland Mental Health for Family Community Support Programs (Bristlin, Salminen), carried.
4. It was moved and seconded to accept the Family Services, Adult Services and Probation Placement Reports (Engebretson, Bristlin), carried.

## Commissioners

1. Reports & Correspondence:
  - a. Concerned Citizens Calls, Commissioner Salminen
  - b. Legislative Report, Commissioner Engebretson
  - c. Buffalo Red River Watershed (bring back after meeting), Commissioner Engebretson
  - d. Sunnyside Care Center, Commissioner Bristlin
  - e. Aggregate Conference, Commissioner Seaberg, Keith Brekken, County Auditor
2. Appointments:
  - a. It was moved and seconded to appoint Commissioner Engebretson to the Mahube Advisory Committee for the Homeless (Salminen, Bristlin), carried.
3. It was moved and seconded to accept and ratify the Union Contract with the Dispatch Unit and authorize the Board Chair to sign said contract (Engebretson, Bristlin), carried.
4. It was moved and seconded to approve any Commissioner's attendance at the MN. Dept. of Health Videoconference on Monday, March 17, 2003 from 12:30 – 3:30 p.m. in Mahnomen, MN (Bristlin, Salminen), carried.
5. The 2003 Budget update was given by the County Administrator. The County Auditor and County Treasurer also gave information to the Board and discussion was held.
6. Tax-Forfeit Property was discussed, along with the county holding a Tax-Forfeit Land Sale. It was moved and seconded to have the County Auditor move forward to ready (5) Tax-Forfeit Parcels for sale (Bristlin, Seaberg), carried.
7. It was moved and seconded to approve to sign the Membership Agreement with Lakes Country Service Cooperative and to send the Membership Fee of \$250 for 2003 (Salminen, Engebretson), carried.

## Sheriff

1. It was moved and seconded to concur with the Sheriff's Committee to approve the request for an increase to the Civil Process Fee, increasing common services by \$5 and adopting the amendment passed prior to June 1997 and increasing the mileage fee to .50 cent/mile (Bristlin, Salminen), carried.

## Veteran's Services

1. It was moved and seconded to accept the Year-End Report for 2002 (Engebretson, Bristlin), carried.
2. It was moved and seconded to concur with the Review Committee to approve the band and grade increase from A-13 to B-22 for the Veteran's Service Administrative Assistant (Engebretson, Salminen), carried.

## Planning & Zoning

1. It was moved and seconded to approve the Agenda as amended (Salminen, Seaberg), carried.
2. Planning Commission Minutes (PC) of February 18, 2003:
  - (1) **FIRST ORDER OF NEW BUSINESS:** Donald and Gladys Lefebvre filed for a preliminary plat consisting of 11 lots in a residential district, Detroit Township. This item is forwarded to the City of Detroit Lakes.
  - (2) **SECOND ORDER OF NEW BUSINESS:** Stanley and Ruthmarie Eid. It was moved and seconded to concur with the findings and recommendations of the PC to approve an application for a certificate of survey for two lots being 4.3 acres in size, one tract being 3.4 acres and one tract being 1.6 acres, which will be attached to the adjoining existing parcel and not be a separate

- lot based on the fact that this meets the criteria of the Zoning Ordinance and Subdivision Ordinance, Cuba Twp. (Engebretson, Salminen), carried.
- 3) THIRD ORDER OF NEW BUSINESS: Robert Suchon. It was moved and seconded to concur with the findings and recommendations of the PC to approve an application for a commercial activity consisting of a paint ball facility in an agricultural zone, based on the fact the use would not be detrimental to the surrounding area and with the stipulation that a fence be erected along the township road and the parking area prior to the use of the corn maze planning area, Spruce Grove Twp. (Bristlin, Salminen), carried.
  - 4) FOURTH ORDER OF NEW BUSINESS: Cornerstone Land Co. This item was tabled.
  - 5) FIFTH ORDER OF NEW BUSINESS: Lee Carlson. It was moved and seconded to concur with the findings and recommendations of the PC to approve an application for a certificate of survey to allow Lot 1, Block 1, Pickerel Bay to be divided into two lots based on the fact that the certificate meets the criteria of the Zoning Ordinance and Subdivision Ordinance with the stipulation that the DNR verify that each lot does have the required 150 ft. of lake frontage (Bristlin, Salminen), carried.
  - 6) SIXTH ORDER OF NEW BUSINESS: Charles Benner. It was moved and seconded to concur with the findings and recommendations of the PC to approve the change of zone and preliminary plat consisting of 6 lots, based on the fact that it is consistent with lakeshore development (Bristlin, Salminen), carried.
  - 7) SEVENTH ORDER OF NEW BUSINESS: Wakanda Resort. This item was tabled.
  - 8) EIGHTH ORDER OF NEW BUSINESS: It was moved and seconded to concur with the findings and recommendations of the PC to approve the revised Adult Use and Sexually Oriented Ordinance, based on the fact that the content has not changed—just clerical and grammatical revisions (Salminen, Bristlin), carried.
  - 9) NINTH ORDER OF NEW BUSINESS: The next Informational Meeting is scheduled for Thursday, March 13, 2003 at 8:30 at the Planning and Zoning Office.
3. It was moved and seconded to pass Resolution No. 03-03-1A, approving to replace a Zoning Inspector for the Zoning Department due to a resignation (Salminen, Bristlin), carried.
  4. It was moved and seconded to pass Resolution No. 03-03-1B to increase the following fees:
    - a. Individual Sewage Treatment System Permits for 2003 increased to \$100 (Engebretson, Bristlin), carried.
    - b. Preliminary Plat Fee and Certificate of Survey with a Public Hearing: Commissioner Engebretson brought up the earlier request for a meeting with departments to review these fees. This item will be brought back to the Board at the March 25 Board Meeting.
    - c. Fines: Construction under \$5,000 (based on Zoning Office Fee Schedule) will remain at 3 times the normal fee; and construction over \$5,000 (based on Zoning Office Fee Schedule) will calculate at \$500 plus 5 times the normal fee.
  5. It was moved and seconded to move ahead with the Comprehensive Plan Map by utilizing our contract with Brian Ross of BIKO Assoc., and incorporating into Brian's new company, Community Resources, to do the Plan Map. Costs of this plan are approximately \$3,180. Commissioner Bristlin asked that the County Attorney look over this contact to make sure that this is a viable contract (Engebretson, Bristlin), carried.
  6. It was moved and seconded to pass Resolution No. PZ 03-03-1D approving the request to have the MN. Dept. of Natural Resources conduct an aggregate resource study as authorized by MN. Stat. 84.94 (Bristlin, Salminen), carried.

There being no further business, the meeting will be adjourned after lunch.

/s/ Brian C. Berg  
 Brian C. Berg  
 County Administrator

/s/ Roger Winter  
 Roger Winter  
 Board Chair