

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS

DRAFT

DATE: Tuesday, May 27, 2003 at 8:30 a.m.

LOCATION: Board Room, Courthouse All Present

Agenda

1. It was moved and seconded to approve the Agenda as amended (Salminen, Bristlin), carried.
2. It was moved and seconded to approve the Minutes of May 13, 2003 as corrected (Bristlin, Salminen), carried.

Finance Committee Minutes:

1. Capital Purchases:
 - a. It was moved and seconded to concur with the Finance Committee to approve the request of NRM to purchase a 1-Ton, 4x4 Pickup with a Dump Box in the amount of \$16,450, to be paid from the Resource Development Account (Bristlin, Salminen), carried.
 - b. Sheriff's Department. Will be addressed under the Sheriff's Agenda.
 - c. It was moved and seconded to concur with the Finance Committee to approve the request of the EDA Office for a Software Purchase, Work Order Module in the amount of \$1,000 (Salminen, Bristlin), carried.
3. Discussion of Overall Fixed Asset Policy. Ryan Tangen, Treasurer, will bring a copy later in the meeting.
4. It was moved and seconded to approve the Regular Claims with (2) exceptions. These may be paid with the claims if clarified (Salminen, Bristlin), carried.
5. Transit & Human Services Claims will be approved under Human Services.

Auditor

1. Licenses & Permits. It was moved and seconded to approve a Temporary 1-day On/Sale Liquor License for Lake Park/Audubon Teachers at the Cormorant Town Hall, catering to be done by Lori Thompson from KELO, Inc., dba: Tri-Lakes Roadhouse on May 30, 2003 (Engebretson, Salminen), carried.
2. MCCC added to the Agenda. Discussion was held on the possibility of purchasing the tax software from ACS either out-right or cooperatively.

Assessor

It was moved and seconded to approve the following Abatements (Engebretson, Salminen), carried.

2003 Tax Payable

Parcel #	Town/City	Amount	Reason
R16.0250.000	Holmesville	\$722	Homestead
R17.0144.001	Lake Eunice	+ 60	Homestead
R17.1049.007	Lake Eunice	378	Homestead
R19.1463.606	Lake View	274	Lake View
R26.0009.000	Runeberg	129	Homestead
P32.9020.000	Sugar Bush	28	Cabin Burnt Down
R49.0637.000	Detroit Lakes	180	Homestead
R49.0656.000	Detroit Lakes	106	Fire Damage
R51.0170.000	Lake Park City	192	Homestead

Commissioners

3. Reports & Correspondence:
 - a. Tax Payers Association Meeting, Commissioners Seaberg and Bristlin, Brian C. Berg, Steve Skoog.
 - b. Resolution Discussion, Commissioner Engebretson.
2. Appointments:
 - a. It was moved and seconded to appoint Commissioners Seaberg and Bristlin to the Planning & Zoning Sub-Committee (Salminen, Bristlin), carried.
3. Approval of Meeting Attendance of Board:
 - b. Tax Discussion Meeting, June 09, 2003 at 3:00 p.m. at the Best Western Motel, Detroit Lakes, MN. (Engebretson, Salminen), carried.
 - c. District IV AMC Meeting June 13, 2003 at 8:15 a.m. at the Elks Club, Fergus Falls, MN.
 - d. EDA Conference, June 25-27, 2003, Scott Wilson and (1) Commissioner approved to attend (Salminen, Seaberg), carried.
 - e. EDA Meeting, Thursday, May 29, 2003 from 5:30 to 6:30 p.m. at the NW Technical College, Detroit Lakes (Bristlin, Salminen), carried.
4. There was discussion of a memo from the Seventh Judicial District Court Administrators regarding the Order Prohibiting Firearms on Court Property. Joe Evans, County Attorney, is looking at the authority of this request. The Sheriff's Department, Safety Committee and Joe Evans, County Attorney will work on a Firearm's Policy for Becker County Offices.
5. Ryan Tangen presented the Board with the Becker County Asset Capitalization Policy for approval. It was moved and seconded to approve this Policy as the all-encompassing Fixed Asset Policy (Engebretson, Bristlin), carried.
6. It was moved and seconded to pass the Resolution of Application authorizing the application to the Minnesota Public Facilities Authority for a loan from the Drinking Water Revolving Fund for improvements to Sunnyside Care Center's drinking water system (Bristlin, Salminen), carried.

7. It was moved and seconded to bring the request for funds from the West Central Regional Juvenile Center to the Finance Committee. Berry Steen, Director, West Central regional Juvenile Center, will be invited to the next Finance and Board Meetings (Bristlin, Salminen), carried.

Extension

Al Rasmussen, Extension Director, gave an update on the Extension Service and options available to Becker County. It was moved and seconded to direct the County Administrator to send a letter of intent to the University of Minnesota to consider Becker County as a regional center for Extension (Bristlin, Seaberg), carried.

Human Services

1. It was moved and seconded to approve the Transit Claims as presented (Salminen, Seaberg), carried.
2. It was moved and seconded to approve the Purchase of Services Contract with Hecla, Inc. for Rule 203-Adult Foster Care (Engebretson, Bristlin), carried.
3. It was moved and seconded to approve the Human Services Claims as presented (Bristlin, Salminen), carried.

Sheriff

1. It was moved and seconded to concur with the Finance Committee to approve the request to hire (3) Jail Staff Positions for 6-months (Engebretson, Seaberg), carried.

NRM

1. The Equipment Request was completed on the Finance Agenda.
2. It was moved and seconded to award the Groundskeeping Bid to the second bidder Luxury Landscaping & Lawn Care, LLP. The first bidder was rejected because of a legality (Salminen, Bristlin), carried.

Pelican River Watershed

Tera Guetter, Administrator and Dennis Kral, President of Pelican River Watershed gave an update to the Board and discussed future meetings.

Planning & Zoning

1. Minutes of the Planning Commission (PC) Meeting of May 20, 2003:
 - 1) FIRST ORDER OF OLD BUSINESS: Ernest Saylor. It was moved and seconded to concur with the findings and recommendations of the PC to deny a request for a change of zone from agricultural to residential and a preliminary plat for 25 lots on Stakke Lake, Lake Park Twp., based on the comments and concerns of the EAW Committee (Engebretson, Salminen), carried.
 - 2) SECOND ORDER OF OLD BUSINESS: Thunderbolt ranch, Q5 Investments. It was moved and seconded to concur with the findings and recommendations of the PC

- to approve the change of zone from agricultural to residential and a preliminary plat consisting of ten (10) lots, based on the fact that the request meets the criteria of the Zoning Ordinance and Subdivision Ordinance (Bristlin, Seaberg), carried.
- 3) **THIRD ORDER OF OLD BUSINESS:** Donna Jorschumb. It was moved and seconded to concur with the findings and recommendations of the PC to approve the conditional use permit to allow a paintball facility as requested in the original application, dated 3/14/03, with the stipulation that a netting be used to protect the neighboring property until a 200 ft. buffer can be established, based on the fact that the use would not be detrimental to the surrounding area (Salminen, Bristlin), carried.
 - 4) **FIRST ORDER OF NEW BUSINESS:** John Johnson, Richwood Twp. It was moved and seconded to concur with the findings and recommendations of the PC to approve the change of zone from agricultural to commercial, based on the fact that the use is compatible with the village setting (Bristlin, Salminen), carried.
 - 5) **SECOND ORDER OF NEW BUSINESS:** Kevin Karel, Cormorant Inn and Suites, Cormorant Twp. It was moved and seconded to concur with the findings and recommendation of the PC to deny the amendment to the original conditional use permit, based on the fact that the original conditional use permit has already been violated and is still in violation (Engebretson, Salminen), Motion failed. Seaberg, Bristlin, Winter voting nay. It was moved to approve the request according to the original plan submitted with the Deli and the seating/meeting area (Bristlin), Motion died for lack of a second. It was moved and seconded to approve the original plan of 15-units, Laundry Room, (motel use only), the Deli, and the seating/meeting room (Bristlin, Seaberg), carried. Winter voting yea.
 - 6) **THIRD ORDER OF NEW BUSINESS:** Hamilton Enterprises West LLC, Sugar Bush Twp. It was moved and seconded to concur with the findings and recommendations of the PC to approve the change of zone and certificate of survey to allow the two (2) acre tract of land, based on the fact that the zone change and certificate of survey do meet the criteria of the Zoning Ordinance and Subdivision Ordinance (Engebretson, Salminen), carried.
 - 7) **FOURTH ORDER OF BUSINESS:** Wakanda Resort, Shell Lake Twp. It was moved and seconded to concur with the findings and recommendations of the PC to allow a Planned Unit Development allowing (9) units with the relocation of Cabin #6 out of the shore impact zone and the docking issue to meet the Zoning Ordinance, based on the fact that the use would have less impact on the lake (Bristlin, Seaberg), carried. Engebretson voting nay.
 - 8) **FIFTH ORDER OF NEW BUSINESS:** Top Brass, Q5 Investment, Developer. It was moved and seconded to concur with the findings and recommendations of the PC to approve the change of zone from agricultural to residential and a preliminary plat consisting of (14) lots, based on the fact that the change of zone and preliminary plat meets the criteria of the Zoning Ordinance and Subdivision Ordinance (Bristlin, seaberg), carried.
 - 9) **SIXTH ORDER OF NEW BUSINESS:** Up North Partners, green Valley Twp. It was moved and seconded to concur with the findings and recommendations of the PC to approve the change of zone from agricultural to residential and preliminary plat consisting of (11) lots, based on the fact that the change of zone and preliminary plat meet the criteria of the Zoning Ordinance and Subdivision Ordinance (Bristlin, Seaberg), carried. Engebretson voting nay.
 - 10) **SEVENTH ORDER OF NEW BUSINESS:** Informational Meeting is scheduled for Thursday, June 12, 2003 at 8:30 a.m. in the Planning and Zoning Office.

There being no further business, the meeting was adjourned.

/s/ Brian C. Berg
Brian C. Berg
County Administrator

/s/ Roger Winter
Roger Winter
Board Chair