

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: Tuesday, October 22, 2013 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. a. Meeting presided over by Board Chair Skarie. Present: Commissioners Don Skarie, John Okeson, Larry Knutson, Barry Nelson, and Ben Grimsley; County Administrator, Jack Ingstad; and Minute Taker, Cindy Courneya.
b. Pledge of Allegiance.
2. The agenda was approved with the following changes: Under Commissioners: Add Number 9: Support to City of Lake Park for Legacy Grant Application for Lake Flora Wetland Project: Resolution 10-13-2F, and under Human Services: Add Number 3: Request to Approve Step Increase in the Hiring of a Financial Worker. (Knutson, Grimsley), carried.
3. It was moved and seconded to approve the minutes of the regular Board Meeting of October 8, 2013, with the requested changes. (Knutson, Okeson), carried.
4. It was moved and seconded to approve the minutes of the October 8, 2013 Joint Meeting of the Becker County Board of Commissioners and Planning Commission, with no changes. (Knutson, Okeson), carried.

Commissioners:

1. Open Forum: There was no one present.
2. Reports and Correspondence: The commissioners reported on the following meetings:
 - a. Commissioner Okeson: Northwest Regional Radio Board, Economic Development/Housing Authority, Highway Committee, Detroit Lakes/Becker County Airport Committee, West Central Regional Juvenile Detention Center, Finance Committee, Re-Design Committee, and Labor Negotiating Committee.
 - b. Commissioner Knutson: Natural Resources Committee and Re-Design Committee.
 - c. Commissioner Nelson: Minnesota Rural Counties Caucus (MRCC), Highway Committee, Joint Powers Public Works Facility Meeting, and Becker County Soil & Water Conservation District.
 - d. Commissioner Skarie: Becker County Children's Initiative.
 - e. Commissioner Grimsley: None provided.
3. Appointments:
 - a. It was moved and seconded to approve the designation of Commissioner Grimsley as the Voting Delegate and Commissioner Nelson as the Alternate for Minnesota Counties Intergovernmental Trust (MCIT). (Nelson, Knutson), carried. It was noted that the 2013 Annual Meeting of the MCIT will be held on Monday, December 9, 2013 at 4:00 p.m., at the Hyatt Regency Hotel in Minneapolis.

4. It was noted that the Township Officer's Meeting is scheduled for Thursday, October 24, 2013 in the Jury Assembly Room of the Courthouse, beginning at 6:45 p.m..
5. It was moved and seconded to approve any of the Commissioner's attendance at the Association of Minnesota Counties (AMC) District 4 Fall Meeting scheduled for Friday, November 1, 2013, beginning at 8:00 a.m., at the Elbow Lake City Hall, Elbow Lake, Minnesota, with per diem and mileage reimbursement. (Nelson, Grimsley), carried.
6. It was moved and seconded to approve Resolution 10-13-2E, to change the Budget Hearing date and time to Thursday, December 5, 2013, beginning at 6:15 p.m., in the Board Room of the Courthouse. (Grimsley, Nelson), carried.
7. The AMC Annual Conference is scheduled for December 9 – 11, 2013 at the Hyatt Regency in Minneapolis and all commissioners are planning to attend.
8. The Ag. Issues Forum by the Agri-Business Committee of the Detroit Lakes Chamber of Commerce is scheduled for Thursday, December 12, 2013 at the Callaway Community Center.
9. It was moved and seconded to approve Resolution 10-13-2F, to support the City of Lake Park's Legacy Grant application for the Lake Flora Wetland Project, and with the additions to said resolution, as requested. (Nelson, Knutson), carried.

Auditor-Treasurer: Licenses and Permits: Ryan Tangen presented:

1. It was moved and seconded to approve the Annual Tobacco License Renewals as presented, with the exception of Joy M. McNamara for County 17 Club – Lake View Township, as the request was withdrawn:
 - a) Richard B. Sherbrooke – Cormorant Store Inc. – Cormorant Township;
 - b) Franklin J. Andersen – Strawberry Lake Store – Sugar Bush Township;
 - c) Karen & Chris Heinz – 59er – Detroit Township;
 - d) Peggy Branstrom – Osage Bait & Tackle – Osage Township;
 - e) Daryl Moran Sr. – Chief Corner Store – Pine Point Township;
 - f) Gabriel J. Line – Tri Lakes Roadhouse – Cormorant Township;
 - g) Aaron A. Aslesen – Lakes Corner Liquors – Erie Township;
 - h) Community Co-Ops of Lake Park – C-Store – Lake Park Township;
 - i) Cynthia Lou Knoll – Toad Lake Store – Toad Lake Township;
 - j) Roger L. Nelson – Elbow Lake Store & Bar – Round Lake Township;
 - k) James Rivers – OCS – Osage Township;
 - l) Seven Sisters Spirits LLC – Lake View Township;
 - m) Bradley J. Jernberg – Schmitty's Landing – Lake Eunice Township;
 - n) Shanda L. Askland – Lakes of Coffee & Liquor – Cormorant Township;
 - o) John (Pete) Johnson – Richwood Off Sale Inc. – Richwood Township;
 - p) Shirley Kalberer – County 6 Gas & Bait – Lake View Township;
 - q) Glenn D. Werner – Osage Country Market – Osage Township;
 - r) Richard J. Bartelt – Four Corners – Erie Township;

- s) John (Pete) Johnson – Richwood General Store – Richwood Township;
 - t) Rand F. Levy – Soo Pass Ranch – Lake View Township;
 - u) Delhelm Inc. – Randy’s Lake Eunice – Lake Eunice Township;
 - v) Patricia J. Maloney – The Cormorant Pub Inc. – Cormorant Township;
 - w) Wayne M. Crawford – Sunlite Bar & Grill – Detroit Township;
 - x) Susan M. Hosler – Hoslers Two Inlets Country Store – Two Inlets Township;
 - y) Rayna L. Tucker – Ice Cracking Lodge – Round Lake Township;
- (Okeson, Nelson), carried.

Finance Committee: Ryan Tangen presented:

1. It was moved and seconded to approve the regular claims, additional claims, over-90-day claim, and Auditor’s Warrants:
 - a. Additional Claims:
 - i. Payment to Central Specialties in the amount of \$60,238.16.
 - ii. Payment to Landwehr Construction in the amount of \$162,340.70.
 - b. Over 90-Day Claim:
 - i. Oral and Maxillofacial Surgery Association in the amount of \$550.00 due to prisoner collection process.
 - c. Auditor’s Warrants (Tuesday Bills):
 - i. 10/08/2013 in the amount of \$41,239.72.
 - ii. 10/15/2013 in the amount of \$38,326.48.

(Okeson, Nelson), carried.
2. It was moved and seconded to approve a Memorandum of Understanding for an Environmental Services employee to work in excess of 29 hours a week for the remainder of 2013, and with the employee agreeing to the Memorandum of Understanding to waive insurance benefits eligibility. (Knutson, Nelson), carried.

Sheriff: Sheriff Kelly Shannon presented:

1. It was moved and seconded to approve the contract for ARMER Radio System Implementation Consulting and Project Management Services with Rey Freeman Communications Consulting, LLC, of Minnetonka, Minnesota, with the quote of \$58,000, and for the contract to continue through project completion. (Okeson, Knutson), carried.

Highway: Jim Olson presented:

1. It was moved and seconded to approve Resolution 10-13-2B, to authorize the County Engineer to hire one (1) winter seasonal employee. (Okeson, Nelson), carried.
2. It was moved and seconded to approve Resolution 10-13-2C, to accept the low quote from Titan Machinery, for a one-year lease option of \$8,218, and to authorize and direct the County Engineer to enter into said lease agreement for a 721F Case Wheel Loader from Kinetic Leasing, Inc., Fargo, North Dakota. (Knutson, Okeson), carried.
3. It was moved and seconded to approve Resolution 10-13-2A, to approve the request, as presented, for an advance of up to \$1,231,000, in County State Aid Highway Construction

Project Funds, in accordance with Minnesota Rules 8820.1500, Subp. 9, and as outlined in said resolution. (Okeson, Nelson), carried.

Assessor: Steve Carlson presented:

1. It was moved and seconded to approve the Property Record Information System of Minnesota (PRISM) Implementation Grant Application to help pay for software changes needed to build a data set to interface with PRISM. (Grimsley, Nelson), carried.

Human Services: Nancy Nelson presented:

1. It was moved and seconded to accept the Human Services reports for Adult Services, Child and Family Services, Community Health, Financial Services, MCD (Mental/Chemical Dependency), and Transit. (Grimsley, Knutson), carried.
2. It was moved and seconded to approve the Human Services Claims for Human Services, Community Health, and Transit. (Okeson, Skarie), carried.
3. It was moved and seconded to approve the hiring of one (1) full-time Financial Eligibility Worker at a Step 8, rather than at Step 2 as previously approved on August 13, 2013 through Resolution 08-13-1B, due to the number of years experience, background, and qualifications of said hire. (Nelson, Okeson), carried.

Natural Resources Management (NRM)/Parks & Recreation: Marty Wiley and Guy Fischer presented:

1. It was moved and seconded to authorize the solicitation of quotes for 2015 Tree Seedlings, as presented. (Knutson, Nelson), carried.
2. It was moved and seconded to authorize the solicitation of quotes for the Spring 2014 Planting Crew, as presented. (Knutson, Nelson), carried.
3. It was moved and seconded to approve Resolution 10-13-2D, to approve the granting of an easement for Spruce Grove Township, across tax-forfeited land located in the SE ¼ of Section 27, T138N, R37W, to provide access to a landlocked private parcel, and as outlined in said resolution. (Knutson, Nelson), carried.
4. It was moved and seconded to approve Resolution 10-13-2G, to approve the Legacy Grant Application for the Dunton Locks Tram Redevelopment Project, and that Becker County will act as the legal sponsor for the project, and that Martin Wiley, NRM Director, is authorized to apply to the Department of Natural Resources for funding of this project on behalf of Becker County. (Nelson, Okeson), carried.

Planning and Zoning: Patty Swenson presented:

1. It was noted that the request for an increase in per diems for the Planning and Zoning Committees was discussed with the Re-Design Committee and those recommendations will be presented at the Budget Hearing, during the consideration of the 2014 budget.
2. It was moved and seconded to concur with the Planning Commission (October 15, 2013) to approve the request as submitted by David Sherbrooke, for a Preliminary Plat consisting of 24 parcels located at County Highway 11 in Lake Eunice Township, and with the parcels to

remain zoned agricultural with sizes ranging from 2.51 acres to 5.72 acres, as it meets the criteria of the ordinance, and for an existing approach to be removed before the final plat is approved. (Nelson, Okeson), carried.

3. It was moved and seconded to concur with the Planning Commission (October 15, 2013) to approve the request as submitted by Doug Duran, for a Final Plat of Three Lakes Hideaway, as the plat meets the criteria of the Zoning Ordinance. (Knutson, Nelson), carried.
4. It was moved and seconded to concur with the Planning Commission (October 15, 2013) to approve the request as submitted by Randy Freed for a Final Plat for Conditional Use Permit #582486 - Becker 1 Storage CIC #76, Parcel 06.0127.001, as it meets the criteria of the Zoning Ordinance. (Okeson, Knutson), carried.
5. The next informational meeting is scheduled for Thursday, November 14, 2013 at 8:00 am. in the Third Floor Meeting Room of the Courthouse.

The Board Meeting was adjourned by Board Chair Skarie.

Lunch Bunch was held at noon at Godfather's Pizza in Detroit Lakes and provided by Sheriff Kelly Shannon.

/s/ Jack Ingstad
Jack Ingstad
County Administrator

/s/ Don Skarie
Don Skarie
Board Chair