

ORGANIZATIONAL and REGULAR MEETING AS POSTED  
BECKER COUNTY BOARD OF COMMISSIONERS

DATE: Tuesday, January 7, 2014 at 8:15 a.m.

LOCATION: Board Room, Courthouse

Organizational and Regular Meeting:

1. Meeting was brought to order by Ryan Tangen, Auditor-Treasurer. All Commissioners in attendance; County Administrator, Jack Ingstad, and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. Ryan Tangen, Auditor-Treasurer, ordered the election of the Board Chair. Commissioner Skarie nominated Commissioner Okeson. There were no other nominations. It was moved and seconded to cease nominations and cast a unanimous ballot for Commissioner Okeson as Chair for 2014. (Skarie, Grimsley), motion carried. Ryan Tangen congratulated Commissioner Okeson and turned the meeting over to the newly appointed Board Chair, Commissioner Okeson.
4. Board Chair Okeson called for nominations for Vice-Chair. Commissioner Nelson nominated Commissioner Grimsley. There were no other nominations. It was moved and seconded to cease nominations and cast a unanimous ballot for Commissioner Grimsley as Vice-Chair for 2014. (Nelson, Skarie), motion carried.
5. Board Chair Okeson thanked Commissioner Skarie for his leadership in serving as Board Chair for 2013 and presented him with a plaque in recognition of his service.
6. It was moved and seconded to approve the agenda, with no changes. (Grimsley, Knutson), carried.
7. It was moved and seconded to approve the minutes of December 17, 2013, with the requested changes. (Knutson, Grimsley), carried.

Commissioners:

1. Open Forum: There was no one present.
2. Reports and Correspondence: The commissioners reported on the following meetings:
  - a. Commissioner Grimsley: Human Service Committee meeting.
  - b. Commissioner Okeson: Detroit Lakes/Becker County Airport Committee and Safety Committee.
  - c. Commissioner Knutson: Environmental Affairs Committee.
  - d. Commissioner Nelson: Becker County Soil and Water Conservation District and Joint Public Works Facility meeting with the City.
  - e. Commissioner Skarie: Lakeland Mental Health, Human Services Committee and participated in a conference call in reference to the

Partnership4Health Agreement, with County Administrator, Jack Ingstad, along with Otter Tail County Administrator, Larry Krohn, and Clay County Administrator, Brian Berg. He also invited all of the commissioners to attend the Annual Lakeland Mental Health Center meeting on February 24, 2014 in Fergus Falls.

5. Committee Assignments 2014:
  - a. It was moved and seconded to approve the Committee List for 2014, with changes and to include the addition of the SMART Committee, and with the intent to nominate Commissioner Grimsley to the Joint Powers Partnership4Health Board, once established. (Nelson, Grimsley), carried.
  
6. Appointments:
  - a. It was moved and seconded to re-appoint Dr. Steve Midthune to the Lakeland Mental Health Center Board. (Skarie, Nelson), carried.
  - b. It was moved and seconded to re-appoint Jim Kovala to the Planning Commission. (Knutson, Nelson), carried.
  - c. It was moved and seconded to re-appoint Paul Joyce to the EDA Board. (Knutson, Nelson), carried.
  - d. It was moved and seconded to re-appoint David Blomseth to the Planning Commission. (Skarie, Knutson), carried.
  
7. NW Regional Radio Board Joint Powers Agreement Modifications:
  - a. It was moved and seconded to approve the modifications to the Northwest Regional Radio Board Joint Powers Agreement, pending approval by the County Attorney, and to authorize the Board Chair to sign said agreement. (Knutson, Nelson), carried.
  
8. Discussion on touring of the proposed Detroit Mountain Recreation Area:
  - a. Mark Fritz, coordinator for the proposed Detroit Mountain Recreation Area has invited the commissioners on a tour of the area and dates were discussed, with the possibility of February 11<sup>th</sup> or 25<sup>th</sup>, to follow the Board of Commissioner's meeting. However, it was the consensus of the Board to postpone this tour until spring, either in April or May.
  
9. Partnership4Health Agreement:
  - a. Discussion was held in reference to the Partnerhship4Health Agreement, noting that the agreement was approved on December 17, 2013 by the Becker County Board of Commissioners, with the stipulation that some language be changed. The other Counties involved rejected the amendments to the agreement and based on this and the need for additional information, it is recommended to have continued further discussion on the agreement before moving forward.

- b. It was moved and seconded to rescind Becker County's prior approval of the amended Partnership4Health Agreement, due to the rejection of the amendments by the other counties involved. (Grimsley, Nelson), carried. It was noted that there will be a meeting in February for further discussion of the proposed Partnership4Health Agreement.
10. It was moved and seconded to approve any of the commissioners' attendance at the Clay County Joint Powers 45<sup>th</sup> Annual Intergovernmental Retreat on Friday, January 24, 2014 at M-State in Moorhead, MN, with per diem and mileage reimbursement. (Nelson, Knutson), carried.
11. It was moved and seconded to approve any of the commissioners' attendance at the Lakeland Mental Health Annual Meeting on February 24, 2014 in Fergus Falls, MN and the Association of Minnesota Counties (AMC) Leadership Development Academy Workshop on January 23-24, 2014 at Arrowwood Resort and Conference Center in Alexandria, MN, with per diem and mileage reimbursement for each. (Nelson, Knutson), carried.
12. Commissioner Skarie reported on the Elected Official Salary Setting Committee meeting that was held following the Finance Committee meeting on Friday, January 3, 2014. The members of the committee met with each of the elected officials including the Auditor-Treasurer, County Attorney, Sheriff, and Recorder and all were in agreement that the elected official salary percentage increase for 2014 reflect any general increase given to the department heads.
13. County Administrator, Jack Ingstad, also noted that at the next Board meeting on January 28, 2014, resolutions will be brought forward to approve the Minimum Salary Setting for Elected Officials and also the Elected Official Salary Setting for 2014.

Auditor-Treasurer: Ryan Tangen presented:

1. Licenses and Permits: There were none.
2. It was moved and seconded to approve Resolution 01-14-1E, to approve the Detroit Lakes Sunday paper as the official County newspaper for 2014 and the Frazee Forum for the second publication of the Financial Statement. (Nelson, Knutson), carried.
3. It was moved and seconded to approve Resolution 01-14-1C, to hire one (1) part-time Licensing Clerk for the Department of Motor Vehicle. (Knutson, Skarie), carried.

Finance Committee: Ryan Tangen presented:

1. It was moved and seconded to approve the regular claims, as submitted, to include the claims approved by the Finance Committee and paid on December 30, 2013 and for the claims for the January 7<sup>th</sup>, 2014 Board meeting. (Nelson, Skarie), carried.
2. Ms. Anderson from the Humane Society was present for the Finance meeting and inquired about purchasing the land their building sits on and which currently is on a long term lease from the County. It was recommended to explore options, noting that a survey would be needed.

Human Services: Nancy Nelson presented:

1. It was moved and seconded to approve the continuation of the agreement with Otter Tail County for fiscal supervisor time and to extend the agreement set to expire on June 30, 2014 until such time that the Becker County Fiscal Supervisor is in place and ready to take over the tasks required. (Skarie, Grimsley), carried.
2. It was moved and seconded to approve the one-year contract with the Lakes Crisis Resource Center for Parent Support Outreach Services, as presented. (Skarie, Grimsley), carried.
3. It was moved and seconded to approve the one-year contract with Mahube-OTWA Community Council for Parent Support Outreach Services, as presented. (Grimsley, Skarie), carried.
4. It was moved and seconded to approve the contract with Enchanting Events to provide food service for the Willow Tree Stabilization Unit, with clarification in the agreement referencing the number of meals to be limited to the first 400 meals and not to exceed the budgeted amount of \$10,000. (Grimsley, Skarie), carried.
5. It was moved and seconded to accept the Department of Human Services Family Group Decision Making Grant, for the 11 County Collaborative, with an allocation of \$85,188 per calendar year for 2014 and 2015, and with the Family Resource Center providing the services and Becker County serving as the fiscal host. (Skarie, Grimsley), carried.
6. It was moved and seconded to approve the Drug Testing Policy and Procedures used for the random drug testing of Convicted Drug Felons on Cash Assistance Programs as presented, and as required by the Legislature in 2012. (Skarie, Grimsley), carried.
7. It was moved and seconded to approve the Human Services Claims as presented for Human Services, Community Health, and Transit. (Skarie, Grimsley), carried.
8. The Partnership4Health Agreement was discussed earlier in the meeting and it was noted that the agreement is on hold for now and there will be a meeting in February for further discussion.

Sheriff: Sheriff Kelly Shannon presented:

1. It was moved and seconded to approve Resolution 01-14-1A, to accept the renewal of the 2013-2015 State of Minnesota Snowmobile Safety Enforcement Grant, effective November 30, 2013 through June 30, 2015, and to authorize the Becker County Sheriff to execute said agreement and to authorize the Board Chair and the County Sheriff to sign said agreement. (Nelson, Knutson), carried.
2. It was moved and seconded to allow the Sheriff's Department to incur expenses up to \$1,300, for the purchase of a Security Camera and Door Controller for the back security door of the Sheriff's office, after the Sheriff's Committee has reviewed and approved the purchase, and to authorize the County Administrator to sign off on said purchase. (Nelson, Knutson), carried. It was noted that this purchase request has gone to Finance with their recommendation to approve.

Board Chair Okeson adjourned the meeting.

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Jack Ingstad  
Jack Ingstad  
County Administrator

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John Okeson  
John Okeson  
Board Chair