

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, February 5, 2019 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes

1. Meeting was brought to order by Vice-Chair Grimsley. Commissioners in attendance: Grimsley, Nelson, Knutson, and Skarie; and Interim County Administrator, Nancy Grabanski; and Minute Taker, Cindy Courneya. Absent: Commissioner Okeson.
1. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda as presented. (Skarie, Knutson), carried.
4. It was moved and seconded to approve the minutes of January 22, 2019, with the requested change. (Knutson, Skarie), carried.

Commissioners

1. Open Forum: No one was present.
2. Reports and Correspondence: The Commissioners reported on the following meetings:
 - a. Commissioner Knutson: Sheriff's Committee, Natural Resources Management (NRM), Environmental Affairs Committee, and Prairie Lakes Municipal Solid Waste Authority (PLMSWA).
 - b. Commissioner Nelson: Sunnyside Board.
 - c. Commissioner Skarie: Environmental Affairs Committee, Mahube-OTWA, Becker County Fair Board, and Lakeland Mental Health.
 - d. Commissioner Grimsley: Recreational Advisory Committee (RAC), Development Achievement Center, and Finance Committee.

He also reported that Refuge Ministry in Detroit Lakes is interested in possibly leasing the Minimum Security Jail to house the Women's Chemical Dependency Treatment Center, as they are in need of a new space. Discussion was held in regards to the Minimum Security Jail with it noted that the Sheriff's Committee will provide their feedback and recommendations to the Board.

3. Appointments: There were none.

Finance Committee Minutes: Auditor-Treasurer: Mary Hendrickson presented:

1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, Over-90-Day Claims, and Additional Claims, as presented:

- a. Auditor's Warrants (Tuesday Bills):
 - i. 01/22/2019 in the amount of \$ 586,629.43
 - ii. 01/25/2019 in the amount of \$ 549,360.93
 - iii. 01/29/2019 in the amount of \$ 29,394.80
 for a total amount of \$ 1,165,385.16

- b. Over-90-Days:
 - i. Farmers Bros. Coffee, in the amount of \$211.32 (February 2018 balance issue now resolved);

- c. Additional:
 - i. Adam Kumpala, credit card for hotel room in Marshall, MN, in the amount of \$318.33 (no receipt turned in);
 - ii. Scott Sachs, credit card meal charge for \$9.65 (no receipt turned in).

(Nelson, Knutson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

- 1. Licenses & Permits:
 - a. It was moved and seconded to approve the Combination On/Off Sale (Includes Sunday Sales) Liquor License Renewal and Tobacco License Renewal for new owner, Tandra Parsons, for Back Woods, ICL, LLC – Ice Cracking Lodge in Round Lake Township. (Knutson, Nelson), carried.

Highway: Jim Olson presented:

- 1. It was moved and seconded approve Resolution 02-19-1C, to accept completed Project Number SAP 003-625-009, SAP 003-629-020 and SAP 003-600-012, consisting of Milling, Reclaiming, Bituminous Surfacing and Aggregate Shouldering on CSAH 25, CSAH 29, and Hubbel Pond Road, contracted with Anderson Brothers Construction, LLC of Brainerd, MN; and to authorize final payment in the amount of \$91,216.72. (Nelson, Knutson), carried.

Land Use Department – Natural Resources Management (NRM): Mary Hendrickson presented:

- 1. It was moved and seconded to approve setting the dates and times for the next two Timber Sale Auctions as Friday, April 12th, 2019 and Friday, October 4th, 2019 at 10:00 a.m. in the Becker County Courthouse. (Knutson, Nelson), carried.

- 2. It was moved and seconded to approve setting the date and time for the next Tax Forfeited Land Sale as Saturday, October 5th, 2019 at 10:00 a.m. in the Becker County Courthouse. (Nelson, Knutson), carried.

Land Use Department – Parks & Recreation: Guy Fischer presented:

1. It was moved and seconded to approve the submission of the MN Department of Natural Resources (MN DNR) Expedited Conservation Project Grant Application for funding in the amount of \$49,272.00, for the Dunton Locks County Park: Dry Dock Lake Outlet Channel Reconstruction Project, as presented. (Nelson, Skarie), carried.

Human Resources: Nancy Grabanski presented:

1. It was moved and seconded to approve the Pay Equity Compliance and Implementation reports, based on Becker County's 2018 payroll, and to authorize the Board Chair to sign said reports, as presented. (Skarie, Nelson), carried.

Human Services: Denise Warren presented:

1. It was moved and seconded to accept the MN Department of Human Services Grant award for Becker County's Family Group Decision Making (FGDM) services for CY 2019, at an amount not to exceed \$105,825.00. (Knutson, Skarie), carried.
2. It was moved and seconded to approve the amendment to the Joint Powers Agreement for the Becker County Children's Initiative (BCCI), to reflect the MN Department of Human Services requirements and suggestions, as outlined in said agreement, effective January 16, 2019. (Nelson, Skarie), carried.
3. It was moved and seconded to approve the Human Services claims for Human Services, Community Health, and Transit, as presented. (Knutson, Skarie), carried.

Sheriff: Sheriff Todd Glander presented:

1. It was moved and seconded to approve Resolution 02-19-1A, to approve the Medical Services Agreement between Becker County and MEnD Correctional Care, PLLC, a three-year contract to provide nursing staff and mental health services to the new jail, at a cost of \$16,308.33 per month, effective March 1, 2019 to February 28, 2022, with a 2% increase in 2020 and 2021. (Knutson, Skarie), carried.
2. It was moved and seconded to approve Resolution 02-19-1B, to approve Amendment Number Six (6) to the Food Service Management Agreement for the new jail, between Becker County and A'Viands, LLC, now known as Summit Food Service, in Roseville, MN, effective January 1, 2019 and ending December 31, 2019, and with the cost based on number of inmates, as outlined in said agreement. (Skarie, Knutson), carried.

3. It was moved and seconded to approve the purchase of fifteen (15) cameras and licenses from Arvig, for the Prisoner Escort Area – old jail, at a cost of \$18,280.00. (Knutson, Nelson), carried. It was noted that these cameras will tie into the Courthouse system and will be paid from the Furniture, Fixtures, and Equipment Fund.
4. It was moved and seconded to approve the purchase of a Metrasens – Cellsense Plus Contraband Detection System, at a cost of \$9,995.00. (Nelson, Knutson), carried. It was noted that two quotes were received, with the low quote received from CELA, USA at a cost of \$7,200.00; however, after researching, the Metrasens was found to be a better system for the price.
5. Sheriff Todd Glander announced that Becker County has received the Certificate of Occupancy (CO) for the new jail from the MN Department of Corrections.
6. Sheriff Todd Glander and Chief Deputy Shane Richard provided a brief update on the status of the squad car purchases and discussion followed.
6. Lifesaver Awards: Sheriff Todd Glander presented:

Sheriff Todd Glander reported that on January 24, 2019, at approximately 10:44 p.m., the Becker County Sheriff's Office received a report of a house fire on the east side of Frazee with two people trapped inside. He recognized Frazee Police Officer, David Kumpula, and Becker County Deputy, Matt Gerving, for their quick response and lifesaving action they took that day to bring a 5 year old child and one adult female to safety. The officers entered the home, but the kitchen was engulfed in flames. They yelled for the occupants, however, they were unable to get to the officers. The officers then exited the house and went to the back where they pounded on windows. They then broke the glass and Deputy Gerving lifted a 5-year old child through the window opening and Officer Kumpula assisted a 59 year old female through the window. Both the child and the adult female were placed in a squad car until they received care from Frazee Rescue and then transported by St. Mary's EMS to St. Mary's Hospital, with the female suffering burns to her feet. They were able to get the victims to safety within five minutes from the time the call was received.

He thanked and congratulated both officers on their unwavering response to what could have been a tragic outcome. He presented Deputy Matt Gerving with the Becker County Lifesaver Award, noting that both officers went above and beyond the call of duty. Frazee Police Officer, David Kumpula, was unable to be present for today's presentation.

Jail Open House:

1. Nancy Grabanski provided an update on plans for the Open House of the new Becker County Jail, with the event to take place on Tuesday, February 19th from 4 – 7 p.m. at the New Jail Site located at 1428 Stony Road in Detroit Lakes, MN.

Being no further business, Vice-Chair Grimsley adjourned the meeting.

/s/ Nancy Grabanski
Nancy Grabanski
Interim County Administrator

/s/ Ben Grimsley
Ben Grimsley
Board Vice-Chair