

REGULAR MEETING AS POSTED
BECKER COUNTY BOARD OF COMMISSIONERS
DATE: TUESDAY, March 2, 2021 at 8:15 a.m.
LOCATION: Board Room, Courthouse

Agenda/Minutes:

1. Meeting was brought to order by Board Chair Nelson. Commissioners in attendance: Nelson, Knutson, Okeson, Grimsley, and Vareberg; County Administrator, Mike Brethorst, and Minute Taker, Cindy Courneya.
2. Pledge of Allegiance.
3. It was moved and seconded to approve the agenda with the following change: Under County Administrator: #1: Add: Resolutions relative to the Becker County Historical Society & Museum, to include Resolutions 03-21-1I, 03-21-1J, and 03-21-1K. (Knutson, Okeson), carried.
4. It was moved and seconded to approve the minutes of February 16, 2021, with the requested changes. (Okeson, Vareberg), carried.

Commissioners:

1. Open Forum: No one was present.
2. Reports and Correspondence: Reports were provided on the following meetings:
 - a. Commissioner Nelson: Lakeland Mental Health, University of MN/Becker County Extension Committee, Natural Resources Management (NRM), and Finance Committee.
 - b. Commissioner Knutson: Environmental Affairs Committee, Prairie Lakes Municipal Solid Waste Authority, Economic Development Authority, Ordinance Review Committee, and Finance Committee.
 - c. Commissioner Vareberg: Mahube-OTWA, Economic Development Authority, and University of MN/Becker County Extension Committee.
 - d. Commissioner Grimsley: Becker County Historical Society & Museum meetings (Regular & Building Committee), Development Achievement Center (DAC) meeting, Transit Committee, and Becker County Food Pantry meeting.
 - e. Commissioner Okeson: Transit Committee, Becker County Historical Society & Museum Building Committee, Sheriff's Committee, Wannigan Park meeting, and 1W-1P-Otter Tail County virtual meeting.
3. Appointments:
 - a. It was moved and seconded to appoint Kohl Skalin to the Planning Commission, to serve a three-year term representing District 4. (Vareberg, Okeson), carried.

- b. It was moved and seconded to approve Resolution 03-21-1H, to approve the reappointment of Duane Erickson to the Wild Rice Watershed District Board of Managers representing Becker County. (Nelson, Knutson), carried.

County Administrator – Becker County Historical Society & Museum: Mike Brethorst presented, along with the museum’s Executive Director, Becky Mitchell:

- 1. An update was provided on the Historical Society building project, with it noted that the committee has been working with MN Management and Budget and Attorney Sam Rufer, relative to the language of the agreements between Becker County and the Becker County Historical Society for the new museum and State Bonding.
 - a. It was moved and seconded to approve Resolution 03-21-1I, to approve the Land Lease with changes relative to Record Storage on site, as approved. (Grimsley, Knutson), carried.
 - b. It was moved and seconded to approve Resolution 03-21-1J, that Becker County agrees to enter into a “Sublease and Use Agreement to the Becker County Historical Society”. (Grimsley, Okeson), carried.
 - c. It was moved and seconded to approve Resolution 03-21-1K, “Governmental Program” to be conducted and directed by the Becker County Historical Society, as outlined in said resolution. (Grimsley, Okeson), carried.

Finance Committee Minutes: Mary Hendrickson presented:

- 1. It was moved and seconded to approve the Regular Claims, Auditor Warrants, and Over-90-Day Claims, as presented:
 - a. Auditor’s Warrants (Tuesday Bills):
 - i. 02/20/2021 in the amount of \$ 21,728.30 (Cost Effective)
 - ii. 02/24/2021 in the amount of \$ 458,350.62
for a total amount of \$ 480,078.92
 - b. Over-90-Day Claims:
 - i. Dan Bergstrom in the amount of \$10,744.50 – dated August-November 2020 (invoices were just received).
- (Knutson, Okeson), carried.
- 2. It was moved and seconded to approve the Human Services Claims for Human Services, Public Health, and Transit, as presented. (Grimsley, Knutson), carried.

Auditor-Treasurer: Mary Hendrickson presented:

1. Licenses and Permits: It was moved and seconded to approve the following Licenses:
 - a. On-Sale (Including Sunday Sale) Liquor License: Hotel Shoreham of Detroit Lakes, Inc. – Lakeview Township
 - b. Combination On/Off Sale (Includes Sunday Sales) Liquor License Renewal: Backwoods ICL, LLC – DBA – Ice Cracking Lodge – Round Lake Township
 - c. Club/On-Sale (Renewals):
 - i. Cormorant Lakes Sportsman’s Club – Cormorant Township
 - ii. Frazee Golf, Inc. – Burlington Township
 - d. Wine and Strong Beer License (Renewals):
 - i. Jolly Fisherman Resort – Anne Buelow – Round Lake Township
 - ii. Cedar Crest Resort, LLC – DBA Cedar Crest Resort – Maple Grove Township
 - e. 3.2 On-Sale (Renewals):
 - i. Jolly Fisherman Resort – Anne Buelow – Round Lake Township
 - ii. Cedar Crest Resort, LLC – DBA – Cedar Crest Resort – Maple Grove Township
 - f. 3.2 On and Off (Renewals):
 - i. Tamarac Resort – Randy Blanford – Sugar Bush Township
 - ii. The Hideaway Resort – Allen Chirpich – Shell Lake Township

(Okeson, Knutson), carried.
2. It was moved and seconded to approve Resolution 03-21-1B, to advertise and hire a part-time Licensing Clerk, due to a vacancy. (Knutson, Okeson), carried.
3. It was moved and seconded to accept the December 2020 Cash Comparison and Investment Summary, as presented. (Grimsley, Knutson), carried.
4. Auditor-Treasurer, Mary Hendrickson, provided an update on Electronic Vehicle Title and Registration (EVTR), noting it has been confirmed with the State that the Becker County Motor Vehicle Department will continue to collect fees from potential transactions, with the dealers to be charging more to the customers to cover their cost and vendor.

5. County Administrator, Mike Brethorst, also announced that Human Resources Director, Nancy Grabanski, will be retiring from her position at Becker County, effective June 1, 2021.

The Finance Committee will be meeting on Friday, March 5th regarding the Business Relief Grants and will also discuss moving forward with filling the Human Resources position, to begin advertising for the position immediately. The Board publicly recognized and thanked Ms. Grabanski for her years of service to Becker County.

Assessor – Lisa Will presented:

1. It was moved and seconded to approve the following abatements, as presented:
 - a. PIN #: 49.0051.503 – City of Detroit Lakes – in the amount of -\$ 44,230.00 for Tax Court Stipulation in 2019.
 - b. PIN #: 49.2524.341 – City of Detroit Lakes – in the amount of -\$1,696.00 and -\$1,824.00 for Tax Court Stipulations in 2019 and 2020, respectively.

For a total amount of Abatements at -\$47,750.00.

(Grimsley, Knutson), carried.

Emergency Management – County Administrator, Mike Brethorst, presented:

1. It was moved and seconded to approve the payment of \$17,700.00 for the Code Red/IPAWS contract, as presented, using E-911 grant funds for said purchase. (Knutson, Okeson), carried.

Highway – Jim Olson presented:

1. It was moved and seconded to approve Resolution 03-21-1E, approving the Final Acceptance of Project SAP 003-626-022, consisting of Reconstruction, Aggregate Base and Bituminous Surfacing for the County Highway 26 Reconstruction, and authorizing the final payment in the amount of \$124,787.76 to Minnerath Construction, Inc. of Cold Spring, MN. (Knutson, Okeson), carried.
2. It was moved and seconded to approve Resolution 03-21-1F, to support the Local Road Improvement Program (LRIP) Grant Application by Erie Township, for road improvements on 305th Avenue and 170th Street, and for Becker County to act as the sponsoring agency, as outlined in said resolution. (Okeson, Grimsley), carried.

Planning & Zoning – Kyle Vareberg presented:

1. It was moved and seconded to authorize the Board Chair and County Administrator to acknowledge and sign the final plat for Lakeview on Englewood (west of Lake Floyd), a six-lot plat located in Detroit Township (Parcel #: 08-0126-000) and in the two-mile extraterritorial area. (Okeson, Grimsley), carried.

County Attorney – Brian McDonald presented:

1. It was moved and seconded to approve Resolution 03-21-1C, as presented, to approve the renewal of the State of MN Joint Powers Agreement (MN-JPA), through its Department of Public Safety and Bureau of Criminal Apprehension with Becker County, on behalf of its County Attorney and Sheriff; and to authorize the Sheriff and County Attorney to act as County representatives to access State systems and tools available over the State's criminal justice data communications network, for which the County is eligible, and at a cost of \$600.00 per year, effective for five (5) years. (Knutson, Okeson), carried.

Sheriff – Todd Glander presented:

1. It was moved and seconded to approve the renewal of the Service Contract with VoiceProducts Service LLC, Wichita, KS, for technical support for recording equipment installed at the Becker County Sheriff's office, at a cost of \$5,870.02. (Okeson, Knutson), carried.
2. It was moved and seconded to approve the purchase of Paging-Re-frequency to Wideband and to accept the low quote from Midstates Wireless in the amount of \$8,000.00, a one-time expense out of the Sheriff's budget. (Knutson, Okeson), carried.

Human Resources-Maintenance – Nancy Grabanski presented:

1. It was moved and seconded to approve Resolution 03-21-1G, to hire a part-time custodian through the normal hiring process, due to a vacancy. (Knutson, Okeson), carried.

Land Use – Natural Resources Management (NRM) – Mandy Erickson from the MN Department of Natural Resources presented:

1. It was moved and seconded to approve Resolution 03-21-1A, to approve the MN-DNR proposed acquisition of 382 acres for an Aquatic Management Area (AMA) with over 10,000 feet of shoreline on White Earth Lake, from the Rinaldo-Lee Family, as per the attached described property, and utilizing Reinvest in MN Funds. (Nelson, Okeson), carried 4-1.

2. It was moved and seconded to approve awarding the 2021 Tree Planting Contract to Champion Forestry, Bemidji, MN, at the low quote of \$78.60/thousand for an estimated contract total of \$7,467.00. (Knutson, Okeson), carried.

Land Use – Parks & Recreation – Guy Fischer presented:

1. It was moved and seconded to approve Resolution 03-21-1D, to support the grant application by the City of Detroit Lakes to the MN Department of Natural Resources for the 2021 Local Trail Connections Program, to construct 0.5 miles of a 10-foot-wide paved multi-use trail along West Lake Drive from CSAH 6 to the Pelican River and to approve partnering with the City of Detroit Lakes, with Becker County to provide 50% of the local match. (Grimsley, Okeson), carried.
2. It was moved and seconded to set the 2021 Dunton Locks Seasonal Tram pass to \$125.00 and the Day Use Tram Pass to \$25.00, to aid in the operating costs. (Okeson, Knutson), carried.

Being no further business, Board Chair Nelson adjourned the meeting.

Following, an Environmental Work Session/Working Lunch was held with the commissioners, County Administrator, and Environmental Services staff for discussion on the Recycling Building Expansion.

/s/ Michael M. Brethorst
Michael M. Brethorst
County Administrator

/s/ Barry Nelson
Barry Nelson
Board Chair