

## BOARD MEETING AS POSTED

### BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, DECEMBER 13, 2022, at 8:15 am

LOCATION: Board Room, Courthouse

#### Agenda/Minutes:

1. Meeting was brought to order by Board Chair Knutson. Commissioners in attendance: Knutson, Okeson, Vareberg, Nelson, and Grimsley, County Administrator Pat Oman and minute taker Amanda Pachel.
2. Pledge of Allegiance
3. Agenda Confirmation – Motion and second to approve agenda with the following additions: County Administrator – MEnD 90-Day Notice for Termination of Services; Human Services – County, City, Tribal, and State Health and Human Services Worker Day Proclamation, and the following contract renewals: Rural Minnesota CEP, MAHUBE-OTWA, Kevin Niemann, Robert Strand, and Father's Resource Program (Okeson, Grimsley) carried.
4. Minutes – Moved and seconded to approve minutes of November 15, 2022, with the requested changes (Okeson, Grimsley) carried.

#### Commissioners:

1. Open Forum: None
2. Reports and Correspondence: Reports were provided on the following meetings:
  - Commissioner Vareberg: No report given at this time.
  - Commissioner Grimsley: Historical Society, Lake Agassiz Regional Library, Partnership 4 Health, Sunnyside, DAC, Transit, Human Services, and AMC Conference.
  - Commissioner Okeson: Airport, Museum Building, Highway, Sheriff, and AMC Conference.
  - Commissioner Nelson: Lakeland Mental Health, Sunnyside, Highway, and AMC Conference.
  - Commissioner Knutson: Prairie Lakes Municipal Solid Waste, Environmental, NRM, EDA, and Sheriff.
3. Appointments: Motion and second to approve Resolution 12-22-1G Reappointment of Becker County Coroner, Dr. Knute Thorsgard for another 4-year term, January 1, 2023 through December 31, 2026 (Grimsley, Okeson) carried.

#### County Administrator: presented by Pat Oman

1. Report: Bargaining Unit Negotiations, Highway Building Closing, and City of Detroit Lakes has been using the 3<sup>rd</sup> Floor Jury Assembly Room for Meetings due to their building is currently under construction.
2. MEnD Correctional Care – letter regarding 90-day notice for termination of service.
  - Motion and second to enter into a contract with 2 nurses at their current hourly rate through the end of December, with a clause stating if compensation is received by MEnD the county will be reimbursed. Contract proposal with Advanced Correctional Healthcare, Inc. to go in front of the board at the December 20<sup>th</sup> meeting. (Okeson, Nelson) carried.

3. Motion and second to approve a 1-year extension on Contact for Legal Services Child Protection (Okeson, Vareberg) carried.
4. Motion and second to authorize a new Civil Commitment Agreement with the same terms and conditions as the expiring contract with the following changes to monthly salary; 2023 - \$2,350.00, 2024 - \$2,500.00, and 2025 - \$2,500.00 (Okeson, Vareberg) carried.
5. 2023 Budget Review – Upcoming Public Hearing - Truth in Taxation, Highway 5-Year Plan, and 2023 SMART Tax on Thursday, December 15, 2022 at 6:00 pm.

Finance Committee Minutes: presented by Mary Hendrickson

1. Regular Claims and Auditor Warrants and Over 90 days:

11/17/2022 in the amount of \$	43,232.97
11/20/2022 in the amount of \$	32,239.79 Cost Effective
11/21/2022 in the amount of \$	337.50
11/22/2022 in the amount of \$	921,555.55
11/29/2022 in the amount of \$	26,687.60
12/01/2022 in the amount of \$	10,152,484.20
12/06/2022 in the amount of \$	276,615.92
Total of \$ 11,453,153.53	

Over 90 Days:

Great Plains Transport dated 08/11/2022 in the amount of \$511.66, invoice just turned in.  
 RoMak dated 07/11/2022 in the amount of \$680.29, invoice just turned in.  
 Dan Bergstrom July and August in the amount of \$969.78, invoice just turned in.  
 Innovative Office Solutions July & August in the amount of \$343.54, invoice just turned in.  
 MN Continuing Legal Education June in the amount of \$145.30, invoice misplaced.  
 Total of \$2,650.57

Motion and second to approve payment of regular claims, auditor warrants, and claims over 90 days (Okeson, Nelson) carried.

Auditor – Treasurer: presented by Mary Hendrickson

1. Licenses:
  - Motion and second to approve the following Tobacco License – Renewals: Dollar General Store #20295 – Emily Taylor – Cormorant Twp (Nelson, Grimsley) carried.
2. Motion and second to accept September 2022 Cash Comparison, Sales Tax, and Investment Summary (Grimsley, Nelson) carried.

Human Services: presented by Denise Warren

1. State of Minnesota Proclamation – County, City, Tribal, and State Health and Human Services Worker Day.

Commissioner Nelson stepped out of the meeting.

2. Motion and second to approve Human Services Claims for Human Services, Public Health, and Transit (Grimsley, Vareberg) carried.

3. Motion and second to approve UCare Provider Participation Agreement (Grimsley, Vareberg) carried.
4. Motion and second to approve Adult Mental Health Initiative CSP Grant Contract (Grimsley, Vareberg) carried.
5. Motion and second to approve the following contract renewals; Central MN Mental Healthcare Center, Lakeland Mental Health Center, Solutions Behavioral Health, Stellher Human Services, White Earth, Becker County DAC, Lutheran Social Services, Family Resource Center, Lakes Crisis & Resource Center (Positive Connection Services, Parent Support Outreach Services, and Family Group Decision Making Services), Lutheran Social Services, MAHUBE-OTWA, The Village Family Services, Someplace Safe, Drug Testing Solutions, Sourcewell, Community and Life Services, Rural Minnesota CEP, MAHUBE-OTWA (Administering of all Child Care Programs), Kevin Niemann, Robert Strand, and Father's Resource Program (Grimsley, Vareberg) carried.

Commissioner Nelson returned to the meeting.

Recorder: presented by Jeanne Hazelton

1. Motion and second to approve Resolution 12-22-1A to hire a part-time Deputy Recorder due to a vacancy (Nelson, Vareberg)

Human Resources: presented by Carrie Smith

1. Personnel Policy modifications to be revisited in January 2023 – after being reviewed by Employee Relations Committee – Commissioners Nelson and Vareberg. Per Commissioner Nelson's request.
2. Motion and second to approve Leadership Training through M-State in the amount of \$6,900.00 (Okeson, Nelson) carried.
3. Economic Development Specialist to be brought back in front of the board December 20, 2022 with the cost analysis.
  - Motion and second to approve hiring for new MRF Manager position (Vareberg, Okeson) roll call vote: in favor – Commissioners Okeson, Knutson, and Vareberg; opposed – Grimsley and Nelson; Motion Carried 3-2.

Land Use/Environmental Services: presented by Steve Skoog

1. NRM
  - a. Motion and second to award low bid from Boit Excavating in the amount of \$17,500.00 for the demolition contract for tax forfeited parcel 50.003.5000 (Vareberg, Grimsley) carried.
  - b. Motion and second to award the 2024 Tree Seedling Contract to PRT USA Inc. at \$270.00 per thousand for Red Pine and \$25.00 per thousand for Jack Pine for an estimated contract total of \$26,200.00 (Okeson, Vareberg) carried.
2. Environmental Services
  - a. Motion and second to approve sending a letter to Polk County expressing need for disposal of Mixed Municipal Solid Waste at the Polk County Landfill (Vareberg, Nelson) carried.

- b. Motion and second to approve purchase recycling dumpsters from Revolution Plastics Inc. in the amount of \$14,000.00 (35 containers at \$400.00 per container) (Grimsley, Vareberg) carried.

Sheriff's Office: presented by Todd Glander

1. Motion and second to approve purchase of 4 small drones from Frontier Precision in the amount of \$28,287.96 to be paid using ARPA Funds (Okeson, Grimsley)
2. Personnel Recognition:
  - Ceremonial Oath to new Deputy Josh Viere
  - Minnesota Sheriff's Association Deputy of the Year – Investigator Kathy Nguyen

Highway: presented by Jim Olson

1. Motion and second to approve Resolution 12-22-1B – Final Payment 003-637-019 (Nelson, Okeson) carried.
2. Motion and second to approve Resolution 12-22-1C – Mailbox Support Fee Increase (Okeson, Nelson) carried.
3. Motion and second to approve Resolution 12-22-1D – Speed Study Request CSAH 4 (Nelson, Okeson) carried.
4. Motion and second to approve Resolution 12-22-1E – Capital Expenditure Request – 2022 Cimline M2 Melter from Swanston Equipment (\$58,900.00 minus the trade in of the 2014 Melter of \$16,000.00) in the amount of \$42,900.00 (Nelson, Okeson) carried.
5. Motion and second to approve Resolution 12-22-1F – Capital Expenditure Request – for the Osage Shop from All American Pressure Washer in the amount of \$7,000.00 (Okeson, Nelson) carried.

Planning & Zoning

- Applicant, Eric Zurn and Erica Zurn, have rescinded request for amendment to Conditional Use Permit tabled at the November 15, 2022 Board Meeting due to the Road Agreement is now complete.

County Administrator Pat Oman announced there would be cookies with the Commissioners after the December 20, 2022 Board Meeting.

Being no further business, Chair Knutson adjourned the meeting at 10:35 am.

/s/  
Pat Oman  
County Administrator

/s/  
Larry Knutson  
Board Chair