



BECKER COUNTY BOARD OF COMMISSIONERS

Regular Meeting

Date: Tuesday, October 3, 2023 at 8:15 AM

Location: Board Room, Courthouse

or

Virtual TEAMS Meeting Option

Call-In #: 763-496-5929 - Conference I.D.: 101 265 217#

- 7:00 Quarterly Joint Governance Meeting - Hosted by Becker County: Highway Building - 1771 N Tower Rd Detroit Lakes, MN
- 8:15 Call the Board Meeting to Order: Board Chair Nelson
1. Pledge of Allegiance
- 8:20 Regular Business
1. Agenda Confirmation 3
 2. Minutes of September 19, 2023 5
- 8:25 Consent Agenda
1. Regular Claims, Auditor Warrants, and Claims over 90 days 10
 2. Claims Human Services, Public Health and Transit
- 8:30 Commissioners
1. Open Forum
 2. Reports and Correspondence
 3. Appointments
 - a) Lakes County Service Cooperative 11
- 8:55 County Administrator
1. Report 13
 2. Classification and Compensation Study, David Drown Associates (DDA)
 3. County Assessor Resignation 14
 4. Budget 2024 15
- Finance Committee
- 9:15 Auditor-Treasurer
1. License List 16
 2. July 2023 Cash Comparison, Sales Tax, and Investment Summary 17
 3. Resolution 10-23-1D - Capital Expense Request for Election Equipment 20
- 9:20 Human Resources
1. 2024 Health Insurance Recommendations
 2. Wellness Fair for Employees - October 18, 2023
- 9:30 Break
- 9:40 Highway
1. Resolution 10-23-1A - Capital Purchase Request - Tandem Plow Truck 24

2. Resolution 10-23-1B - Final Payment Acceptance - 003-592-001 Highland Drive 43
3. Resolution 10-23-1E - MnDOT LRIP Grant Request - Sugar Bush Township 45
4. Road Tour Date Setting

9:50 Land Use/Environmental Services

1. Environmental Services
 - a) Resolution 10-23-1C - Solid Waste Assessment 47
2. NRM
 - a) County Hunting Cabin Lease Policy Discussion 49

9:55 Planning & Zoning

1. Planning Commission Recommendations 09/27/2023 60
 - a) Nicholas & Betsy Lewis - Conditional Use Permit for a Retaining Wall
 - b) Linda Harris - Change of Zone from Residential to Agricultural
 - c) Cale Arneson - Preliminary Plat for ten (10) Lots

Closed Meeting - Labor Negotiations Strategy

1. Motion to close the meeting pursuant to Minn. Stat. Section 13D.03 subd. 1(b) 74

Adjourn

Open Work Session - Policy Discussion



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1. Motion to close the meeting pursuant to Minn. Stat. Section 13D.03 subd. 1(b)

Adjourn

Open Work Session - Policy Discussion

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, September 19, 2023, at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Board Chair Nelson. Commissioners in attendance: Nelson, Okeson, Vareberg, Jepson and Meyer, County Administrator Pat Oman, and minute taker Peggy Martin.
2. Pledge of Allegiance

Agenda/Minutes:

1. Agenda – Motion and second to go into closed session after the agenda confirmation (Meyer, Okeson) carried.

Motion and second to close the meeting at 8:16 am pursuant to Minn. Stat. Section 13D.03 subd. 1(b) based on Labor Negotiation Strategy (Okeson, Jepson) carried.

Motion and second to come out of closed session at 9:02 am (Meyer, Jepson) carried.

2. Minutes – Moved and second to approve minutes of September 5, 2023, with the requested changes (Jepson, Meyer) carried.
3. Motion and second to approve the Consent Agenda (Okeson, Jepson) carried.

Commissioners:

1. Open Forum:
 - None
2. Reports and Correspondence: Reports were provided on the following meetings:
 - Commissioner Meyer – Historical Society, RAC, Human Services
 - Becky Mitchell from the Historical Society requested funds to decrease the cost of student tickets to the museum by \$2 per student for those outside of the Detroit Lakes School District.
 1. Motion and second to authorize up to \$4,886 to be used to subsidize 2,443 student tickets to be billed to the county after use (Meyer, Vareberg) carried.
 - Commissioner Okeson – RAC, Environmental, AMC Legislative Conference.

- Commissioner Jepson – Human Services, Becker County Opioid Settlement, Senior Council on Aging.
- Commissioner Nelson – MRC, Finance.
- Commissioner Vareberg – Finance.

3. Appointments:

- Motion and second to reappoint Mark Green, Dave Sherbrooke, and John Okeson to the Airport Commission (Okeson, Meyer) carried.
- Cormorant Lakes Watershed District positions will be advertised online, and candidates will be brought back at a future meeting.
- Oath of Office – Temporary Assistant County Veterans Service Officer – Donavon Strandberg.

County Administrator: presented by Pat Oman.

1. Report

- Kick-off for the Community Based Comprehensive Plan.

2. Association of Townships – Fall Township Association Meeting – October 19, 2023, at 6:30 pm in the 3rd floor Jury Room.
3. Joint Governance Meeting – October 3 at 7:00 am – Hosted by Becker County.
4. Budget 2024 Update.
5. Motion and second to approve Resolution 09-23-2E – 2024 Becker County Proposed Tax Levy (Okeson, Vareberg) carried.
6. Motion and second to approve Resolution 09-23-2F – Economic Development Authority (EDA) 2024 Tax Levy (Jepson, Vareberg) carried.

Auditor-Treasurer: presented by Mary Hendrickson.

1. Motion and second to approve the reallocation of funds for the final Museum payment by increasing the Special General Fund payment \$100,000 to keep a fund balance in the Records Equipment Fund (Vareberg, Meyer) carried.
2. Motion and second to approve Tobacco License Renewals for – Kalberer's Korner-Tyer Kalberer-Lakeview Township, Richwood Off-Sale-John P Johnson-Richwood Township, Cormorant Bottle Shop-J-Rod Enterprises-Cormorant Township, and Ice Cracking Lodge-Tandra Parsons-Round Lake Township (Okeson, Jepson) carried.

Human Services: presented by Denise Warren.

1. Motion and second to approve Resolution 09-23-2C – Personnel Request – Full-Time Registered Nurse (Meyer, Jepson) carried.

Information Technology: presented by Judy Dodd.

1. Motion and second to approve the purchase of MFA Security Software in the amount of \$34,048.22 for 2 years using Special General Funds (Jepson, Meyer) carried.
2. Motion and second to approve the purchase of SmartDeploy Software in the amount of \$5,265 for 1 year using Special General Funds (Okeson, Meyer) carried.

Sheriff: presented by Todd Glander and Shane Richards.

1. Resolution 09-23-2B – Personnel Request-Deputy Sheriff is tabled. Will come back to the board after it has gone through the Sheriff Committee.
2. Motion and second to approve Resolution 09-23-2A – Personnel Request - Lieutenant (Okeson, Vareberg) carried.
3. Motion and second to approve Resolution 09-23-2D – Purchase Request – Trailer- from Lakes Area Trailer in the amount of \$6,269 (Okeson, Meyer) carried.

Human Resources: presented by Carrie Smith.

1. Motion and second to approve the Procurement Policy & Appeals Procedures as discussed during the last work session with the requested changes (Okeson, Meyer) carried.
2. Motion and second to approve the Becker County Quote/Bid/Proposal Protest Policy (Okeson, Jepson) carried.
3. Motion and second to approve the Reasonable Accommodations for Pregnant Workers Policy (Vareberg, Meyer) carried.

Highway: presented by Jim Olson.

1. Motion and second to accept the low quote for Limited Site Investigation of the Old Highway Facilities from Metco in the amount of \$12,736 (Okeson, Vareberg) carried.
2. Motion and second to approve the Contract Amendment – CSAH 7 & 80 Design Services with Moore Engineering to increase the amount from \$161,600 to \$197,000 (Vareberg, Meyer) carried.

Land Use/Environmental Services: presented by Steve Skoog.

1. Solid Waste Assessment Review.

Planning & Zoning: presented by Kyle Vareberg.

1. Motion and second to approve the Application by Jill & Kevin Mohn - Request a change of zone from agricultural to residential with a 4/5 vote (Vareberg, Okeson) carried. Roll

Call Vote: Okeson-In favor, Jepson-In favor, Meyer-In favor, Nelson-Opposed, Vareberg-In favor.

2. Application by Gehrig Properties LLC – Conditional Use Permit to operate a Convenience Store and Gas Station

- John Lowry with Lowry Engineering was present to discuss the project.
- No testimony was given in support of the convenience store and gas station.
- Testimony opposing the Convenience Store and Gas station.
 - Mike Habrat-consider impact on neighborhood.
 - Mary Maring-can't find evidence for a need for a gas station in her neighborhood. There will be an increase in truck traffic.
 - Joel Olson-Safety concerns with playground nearby.
 - Ron Zeman-City council voted down the gas station. Would like low traffic businesses. There is a need for housing not a gas station.
 - Marsha Congdon-busy street. Would not put a gas station in a residential area.
 - Carolyn Disse-concerned with children's safety and boat parking.
 - Delta Daggett-it is a residential/agriculture area. Opposition is greater than agreement for a gas station.
 - AnnMarie Burgeson-for development but the developer should have asked residents if they wanted a gas station.
 - Amber Abraham-family neighborhood. Dangers with commercial property.
 - Sheila Finneseth-gas station should be in a higher traffic area.
 - Karen Bakken-traffic concerns and concerns with construction vehicles.
- Motion and second to approve the Conditional Use Permit to operate a Convenience Store and Gas Station with the addition of moving the site 250 feet south, no car wash and the additional conditions discussed during the August 30th Planning Commission Meeting (Vareberg, Okeson) carried. Roll Call vote called by Commissioner Nelson: Okeson-In favor, Jepson-In favor, Meyer-Opposed, Nelson-Opposed, Vareberg-In favor.

3. Motion and second to approve the Application by Daniel J Lake – Request a Conditional Use Permit to operate a commercial building with retail sales and service (Jepson, Okeson) carried.

4. Community Based Comprehensive Plan Update.

Being no further business, Chair Nelson adjourned the meeting at 12:07 pm.

/s/

Pat Oman
County Administrator

/s/

Barry Nelson
Board Chair

DRAFT



BECKER COUNTY BOARD OF COMMISSIONERS

Finance Committee Meeting

Date: Monday, October 2, 2023 at 8:30 AM

Location: 1st Floor – Board Meeting Room - Courthouse
915 Lake Avenue, Detroit Lakes, MN

Administrator

1. Report
2. Budget 2024 Update

Auditor-Treasurer

1. Claims
2. Claims Human Services, Public Health and Transit
3. July 2023 Cash Comparison, Sales Tax, and Investment Summary
4. Resolution 10-23-1D - Capital Expenditure Request for Election Equipment

Human Resources

1. 2024 Health Insurance Recommendations
2. Wellness Fair for Employees - October 18, 2023

Highway

1. Resolution 10-23-1A - Capital Purchase Request - Tandem Plow Truck
2. Resolution 10-23-1B - Final Payment Acceptance - 003-592-001 Highland Drive

Land Use/Environmental Services

1. Environmental Services
 - a) Resolution 10-23-1C - Solid Waste Assessment

Sheriff

1. Personnel Request - Deputy

Adjourn



Lakes Country Service Cooperative

Jeremy Kovash, Executive Director

1001 E. Mount Faith - Fergus Falls, MN 56537

Phone: (218) 739-3273 - Fax: (218) 739-2459 - Web: www.lcsc.org

RECEIVED SEP 28 2023

TO: City, County, and Other Governmental Agency (CCOGA) Members
FROM: Jeremy Kovash, Executive Director
DATE: September 25, 2023
RE: Annual LCSC Board Election

Lakes Country Service Cooperative (LCSC) is accepting a minimum of three nominations to serve four-year board member terms, beginning February 1, 2024 and ending December 31, 2027. In accordance with the LCSC Bylaws, these terms are for City, County, and Other Governmental Agency (CCOGA) members of LCSC member organizations with full membership. All board members shall be active members of the unit they represent.

Enclosed is the nomination notice for the LCSC annual board election.

If your agency wishes to nominate one of your board members to run for a position on the LCSC Board of Directors, please take the appropriate action on the petition and return the petition, **along with a resume of the candidate**, on or before October 28, 2023.

LCSC ballots will be mailed to our membership by November 8, 2023.

The LCSC Board meets the second Thursday of each month at 11:30 a.m. In general, meetings last approximately two hours. Meetings are held at the LCSC office in Fergus Falls.

If you have any questions regarding the enclosed nomination form or the election, please contact me at jkovash@lcsc.org or 218-737-6504.

Regards,

Jeremy Kovash
Executive Director, Lakes Country Service Cooperative

LAKES COUNTRY SERVICE COOPERATIVE

Nomination Petition

PLEASE RETURN BY OCTOBER 28, 2023

Be it hereby resolved that:

(Organization Name)

nominates _____

(Name of Individual)

to serve as a board of directors nominee of the Lakes Country Service Cooperative and authorizes this individual's name to be placed on the ballot to be submitted to LCSC voting members. Members voting in favor of this nomination are:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

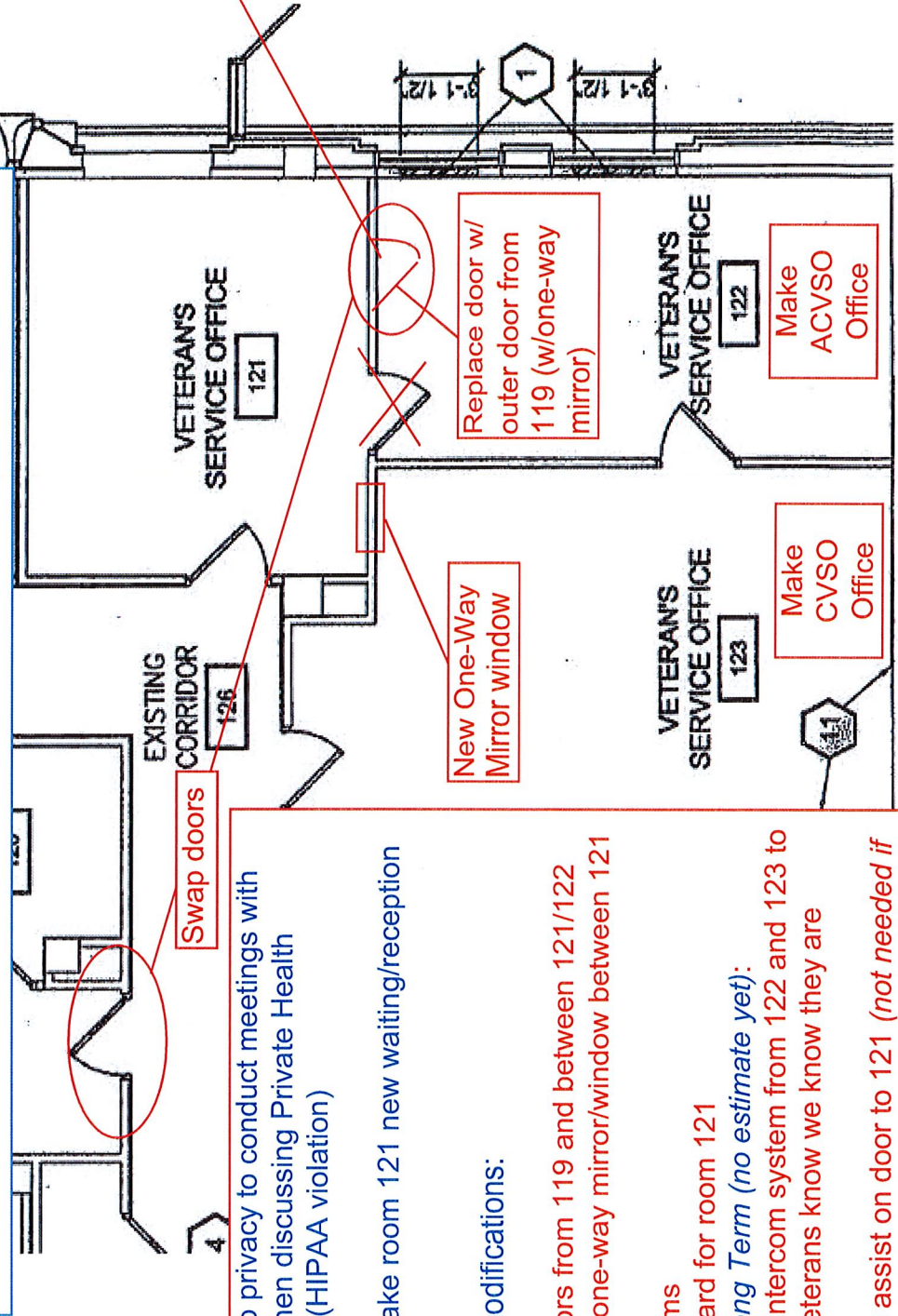
Date

Official Signature for the Organization

Send this petition and a **RESUME** from the candidate by **October 28, 2023** to:

Siri Livdahl
Executive Assistant
Lakes Country Service Cooperative
1001 E. Mt. Faith
Fergus Falls, MN 56537
slivdahl@lsc.org

Proposed Modifications to Veterans Service Office



Problem: No privacy to conduct meetings with Veterans when discussing Private Health Information (HIPAA violation)

Concept: Make room 121 new waiting/reception area

Proposed modifications:

Minimum:

1. Swap doors from 119 and between 121/122
2. Add new one-way mirror/window between 121 and 123
3. Paint rooms
4. New placard for room 121

Desired / Long Term (no estimate yet):

3. Speaker/Intercom system from 122 and 123 to 121 to let Veterans know we know they are waiting.
4. Handicap assist on door to 121 (*not needed if we keep door open*)
5. Soft chime to hear door to 121 open

Cost Estimate for items 1-4:

1. N/A (in-house labor)
 2. \$530
 3. \$200
 4. \$20
- Total \$750.00

Approx. 16 hours in-house labor

Notice of Resignation

September 13, 2023

Attn: Pat Oman
County Administrator

Becker County
915 Lake Ave
Detroit Lakes, MN 56501

To Pat Oman,

This letter is to formally acknowledge my notice of resignation from my current position as County Assessor in Becker County as my last day of work will be October 20th, 2023.

Thank you for your ongoing support and the opportunities gained during my time while working for Becker County.

Sincerely,



Lisa Will
County Assessor
Becker County

2024 Becker County Budget Development Timeline

Date(s)	Objective(s)
6/6/2023 & 6/20/2023	Board Meetings – Legislative Update, Survey Analysis and Benchmarking
06/26/2023	Budget Worksheets to Department Heads
06/26/2023 – 07/17/2023	Department Heads Complete Preliminary Budget
07/17/2023 -08/01/2023	Department Head / County Administrator – Budget Review, Discussion
08/4/2023	Revised Budget(s) Due from Dept. Heads
08/7/2023-9/11/2023	Department Committees Review
9/1/2023, 9/18/2023	Finance Committee Review
9/19/2023	County Board Meeting to Review Budget, Set Preliminary Maximum Levy
9/19/2023 – 12/14/2023	County Board / Department Head / County Administrator – Budget Review
12/14/2023	County Board Meeting to Hold Public Budget Hearing / SMART Hearing
12/19/2023	County Board Meeting to Adopt Final Budget, Levy

BECKER COUNTY BOARD OF COMMISSIONERS MEETING 10/03/2023

BECKER COUNTY AUDITOR TREASURER

Tobacco License – Renewal

1. The Cormorant Store – Lars Odegaard – Cormorant Twp
2. Dollar General – DG Retail, LLC – Cormorant Twp
3. Richwood Store – Kerry Swiers – Richwood Twp
4. Lakes Corner Liquors – Aaron Aslesen – Erie Twp
5. Lake Park C-Store – Lakes Community Co-op – Lake Park Twp
6. 4 Corners Convenience Store – Josh Swangler – Erie Twp
7. Seven Sisters Spirits – Debra Nelson – Lake View Twp
8. Wildflower Golf Course = Beth Schupp – Lake Eunice Twp
9. Chief Corner Store – Patricia Moran – Pine Point Twp

BECKER COUNTY CASH COMPARISON

FUND	July 2022	July 2023	% Change	June 2023
REVENUE FUND				
REVENUE FUND	\$ 11,449,486.54	\$ 14,221,909.47	24.21%	\$ 13,265,448.65
DESIGNATED				
GO BOND SERIES 2022A	6,556,900.30	(4,976,542.50)	-175.90%	(4,583,584.25)
LAW LIBRARY	57,867.77	25,269.59	-56.33%	29,334.75
ATTORNEY'S FORFEITURES	70,021.02	77,144.18	10.17%	77,144.18
RECORDERS EQUIPMENT	212,348.68	131,408.53	-38.12%	126,181.90
RECORDERS ENHANCEMENT	171,126.58	189,558.58	10.77%	182,375.58
TRANSIT	157,485.62	276,300.35	75.44%	113,478.43
TRANSIT LOCAL RESERVE	37,588.25	36,041.09	-4.12%	36,041.09
TOTAL REVENUE FUND	\$ 18,712,824.76	\$ 9,981,089.29	-46.66%	\$ 9,246,420.33
SPECIAL REVENUE FUNDS				
PUBLIC SAFETY	\$ 2,627,830.98	\$ 2,840,188.10	8.08%	\$ 3,465,816.20
E-911	30,870.13	112,997.91	266.04%	96,675.56
ROAD AND BRIDGE	1,392,062.96	6,401,928.65	359.89%	5,030,142.54
HUMAN SERVICES	7,979,211.43	9,573,859.01	19.99%	9,184,198.03
RECREATION	655,201.38	656,977.06	0.27%	684,951.62
AMERICAN RESCUE PLAN ACT	3,422,947.71	-	-100.00%	-
RESOURCE DEVELOPMENT	892,751.12	979,438.58	9.71%	981,071.85
ENVIRONMENTAL AFFAIRS	2,582,458.11	2,312,236.83	-10.46%	2,303,889.83
DEBT FUNDS	948,142.44	910,709.51	-3.95%	1,061,927.64
DITCH FUND	1,406.76	1,406.76	0.00%	1,406.76
SUNNYSIDE CARE CENTER	1,917,400.22	1,922,145.47	0.25%	1,803,260.27
NATURAL RESOURCE MGT	512,030.86	229,650.61	-55.15%	217,136.90
GRAVEL RESERVE	606,247.11	596,896.94	-1.54%	556,292.86
OPIOID SETTLEMENT FUND	-	297,273.66		297,273.66
LOCAL ASSISTANCE & TRIBAL CONSISTENCY FUND	-	83,593.59	100.00%	83,593.59
GENERAL - SPECIAL	563,006.99	4,568,791.19	711.50%	5,605,226.92
TOTAL SPECIAL REVENUE FUNDS	\$ 24,131,568.20	\$ 31,488,093.87	30.49%	\$ 31,372,864.23
AGENCY FUNDS				
BCCI	\$ 202,957.56	\$ 217,103.65	6.97%	\$ 217,103.65
TAXES AND PENALTIES	2,519,271.38	2,033,837.43	-19.27%	1,052,826.65
CLEARING FUNDS	469,099.02	413,776.21	-11.79%	648,622.88
TOTAL AGENCY PASS THRU FUNDS	\$ 3,191,327.96	\$ 2,664,717.29	-16.50%	\$ 1,918,553.18
TOTAL CASH & INVESTMENTS	\$ 46,035,720.92	\$ 44,133,900.45	-4.13%	\$ 42,537,837.74

Becker County Sales & Use Tax

2014					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	606,000.00	129,165.85	735,165.85	(31,350.71)	703,815.14
2015					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	1,925,000.00	199,199.05	2,124,199.05	(26,358.15)	2,097,840.90
2016					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	1,912,893.48	209,748.19	2,122,641.67	(27,908.63)	2,094,733.04
2017					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,172,000.00	233,642.63	2,405,642.63	(29,318.97)	2,376,323.66
2018					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,281,000.00	365,457.85	2,646,457.85	(33,661.93)	2,612,795.92
2019					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,452,000.00	222,944.01	2,674,944.01	(34,367.81)	2,640,576.20
2020					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,563,000.00	279,602.16	2,842,602.16	(36,985.03)	2,805,617.13
2021					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
	2,957,000.00	376,489.88	3,333,489.88	(38,856.08)	3,294,633.80
2022					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
November		26,322.11	26,322.11	(3,206.85)	23,115.26
December	199,000.00	28,767.41	227,767.41	(3,124.59)	224,642.82
January	253,000.00	23,429.20	276,429.20	(3,190.98)	273,238.22
February	186,000.00	34,258.66	220,258.66	(3,151.79)	217,106.87
March	180,000.00	78,789.49	258,789.49	(3,307.73)	255,481.76
April	250,000.00	27,268.10	277,268.10	(3,171.99)	274,096.11
May	235,000.00	23,415.74	258,415.74	(3,182.27)	255,233.47
June	296,000.00	90,036.19	386,036.19	(3,295.82)	382,740.37
July	365,000.00	37,071.45	402,071.45	(3,346.90)	398,724.55
August	324,000.00	62,472.05	386,472.05	(3,350.92)	383,121.13
September	353,000.00	27,199.87	380,199.87	(3,295.49)	376,904.38
October	314,000.00	26,015.02	340,015.02	(3,228.81)	336,786.21
November	275,000.00		275,000.00		275,000.00
	3,230,000.00	485,045.29	3,715,045.29	(38,854.14)	3,676,191.15
2023					
<u>Month</u>	<u>Receipt 1</u>	<u>Receipt 2</u>	<u>Total Receipts</u>	<u>Fees</u>	<u>Net Total</u>
November		25,992.00	25,992.00	(3,173.11)	22,818.89
December	235,000.00	34,023.52	269,023.52	(3,054.62)	265,968.90
January	251,000.00	24,252.98	275,252.98	(3,076.38)	272,176.60
February	214,000.00	34,982.77	248,982.77	(3,156.08)	245,826.69
March	198,000.00	24,856.10	222,856.10	(3,118.94)	219,737.16
April	231,000.00	32,779.63	263,779.63	(3,088.38)	260,691.25
May	244,000.00	21,709.12	265,709.12	(3,126.88)	262,582.24
June	358,000.00		358,000.00		358,000.00
July			-		-
August			-		-
September			-		-
October			-		-
November			-		-
	1,731,000.00	198,596.12	1,929,596.12	(21,794.39)	1,907,801.73
Grand Total	21,829,893.48	2,699,891.03	24,529,784.51	(319,455.84)	24,210,328.67

Please note that Receipt 1 is not receipted until the next month AND Receipt 2 is not receipted for two months

EX--December 2014 Receipt 1 in the IFS (Bank/Cash Comp) January 2015 and Receipt 2 in the IFS (Bank/Cash Comp) February 2015

Bolded amounts corresponds to Monthly-Cash Comp

**Becker County
Investment Analysis
July 31, 2023**

Bank or Institution	Investment Number	Interest Rate	Yield Rate	Maturity Date	Book Value(Cost)	Fair Market Value
<u>American National Bank</u>						
ANB CD American Natl	23-06	3.940%	3.940%	4/10/24	245,000.00	245,000.00
<u>Community Development Bank of Ogema</u>						
CDB CD CDBoO	09-13	4.500%	4.500%	6/17/24	500,000.00	500,000.00
CDB CD CDBoO	13-1	1.900%	1.900%	2/15/24	425,000.00	425,000.00
<u>Midwest bank</u>						
MW CD Midwest	0-39	2.480%	2.480%	12/8/23	96,000.00	96,000.00
MW CD Midwest CDARS	10-09	4.550%	4.550%	7/6/23	1,000,000.00	1,000,000.00
<u>State Bank of Lake Park</u>						
SBLP CD State Bank of LP	01-39	1.300%	1.300%	9/30/23	147,939.57	147,939.57
<u>United Community Bank of Frazee</u>						
UCB CD UCBoF	23-07	3.710%	3.710%	5/3/25	200,064.30	200,064.30
<u>Raymond James</u>						
MK Lake Park-Audubon MN GO	11-6	5.375%	3.652%	2/1/26	500,000.00	504,160.00
MK Connecticut St Taxable Go Bond	20-14	3.310%	3.310%	1/15/26	564,114.72	479,620.00
MK CD Montgomery Cnty MD Rev Taxable Ref Bds 202	21-06	1.000%	1.000%	4/1/25	303,945.00	279,483.00
MK CD Citibank NA	18-3	3.300%	3.300%	8/24/23	240,000.00	239,702.40
MK CD Bridgewater Bk Bloomington, MN	20-15	0.350%	0.350%	9/1/24	114,000.00	107,505.42
MK CD Alcoa Tenn Taxable Bds 2021 B	21-02	0.820%	0.820%	3/1/26	244,054.30	219,426.90
MK FHLB Federal Home Loan Bank	22-02	4.000%	4.000%	6/29/26	500,000.00	485,375.00
MK CD Discover Bank Greenwood, DE	22-07	4.850%	4.850%	11/9/26	244,000.00	241,418.48
MK FHLB Federal Home Loan Bank	23-03	4.240%	4.240%	2/17/28	250,000.00	242,307.50
MK CD CIBC Bank USA Chicago, IL	23-04	4.950%	4.950%	3/24/26	225,000.00	223,060.50
MK CD First St Bk of Dequeen Dequeen	23-06	4.600%	4.600%	7/7/26	100,000.00	98,221.00
<u>Wells Fargo Advisors (Formerly Wachovia Securities)</u>						
WFA FFCBB Federal Farm Credit Bank Bonds	20-18	0.310%	0.310%	11/30/23	500,012.92	491,395.00
WFA FHLBMSUCP Federal Home Loan Bank Multi Step Up Cpn Bor	21-03	0.500%	0.500%	3/16/26	455,000.00	412,202.70
WFA CD Texas Exchange Bk SSB CD	21-01	0.300%	0.300%	2/5/24	245,000.00	238,848.05
WFA CD BMW Bk North America CD	21-04	0.300%	0.300%	5/14/24	245,000.00	235,373.95
WFA CD New York Cmnty Bk CD	21-05	0.350%	0.350%	6/3/24	225,000.00	215,640.00
WFA CD Goldman Sachs BK USA CD	21-07	1.000%	1.000%	8/8/26	215,000.00	189,621.40
WFA CD UBS Bank USA CD	21-08	0.550%	0.550%	8/26/24	245,000.00	232,416.80
WFA CD State Bank India	21-09	0.450%	0.450%	10/30/23	245,000.00	242,140.85
WFA CD Synchrony Bank CD	21-10	0.450%	0.450%	10/23/23	245,000.00	242,366.25
WFA CD JP Morgan Chase Bk NA CD	22-01	1.100%	1.100%	1/31/25	245,000.00	229,741.40
WFA BOND US Treasury Notes	22-03	2.750%	2.750%	4/30/27	326,476.93	311,810.40
WFA CD City Natl Bk - Bev Hi CD	23-01	4.350%	4.350%	1/26/26	245,000.00	239,482.60
WFA BOND Federal Home Loan Bank Bonds SER 00001	23-02	5.000%	5.000%	1/26/24	2,000,000.00	1,991,920.00
WFA BOND US Treasury Bill	23-05	4.887%	4.887%	10/26/23	1,074,390.04	1,086,162.00

Total Pooled Investments - Securities

12,409,997.78 12,093,405.47

Summary of Investments by Type		
	Book Value	Fair Value
CD's	4,936,058.17	4,808,969.87
CDARS	1,000,000.00	1,000,000.00
Jumbo CDs		
Local Gov Issues	500,000.00	504,160.00
Govt. Securities	868,059.72	759,103.00
Treasury	3,400,866.97	3,389,892.40
FNMA	0.00	0.00
FHLBMSUCP	455,000.00	412,202.70
FFCBB	500,012.92	491,395.00
FHLB	750,000.00	727,682.50
Totals	12,409,997.78	12,093,405.47

Investment Summary by Fund		
Revenue Fund	12,409,997.78	12,093,405.47
	12,409,997.78	12,093,405.47
Fair Market Value Adjustment		(316,592.31)

BECKER COUNTY BOARD OF COMMISSIONERS
RESOLUTION 10-23-1D
Election Equipment

WHEREAS, Becker County is committed to providing a safe and efficient voting process for there residents, and

WHEREAS, Becker County Auditor would like to upgrade paper voter rosters for Cities and Townships with over 500 voters to electronic poll books beginning with the 2024 Presidential Nomination Primary, and

WHEREAS, Auditor has received a quote from KNOWINK which certified by the Secretary of State and used in 70% of Minnesota Counties in 2022.

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, approves the purchase of election equipment in the budgeted amount of \$75,000.

Duly adopted this 3rd day of October, 2023, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Pat Oman
Pat Oman
County Administrator

/s/ Barry Nelson
Barry Nelson
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held October, 3, 2023, as recorded in the record of proceedings.

Pat Oman
County Administrator

Capital Improvement Expenditure Request Form



Date Requested: 9/28/2023

Department: Auditor-Treasurer

Department Head: Mary Hendrickson

EXPLANATION OF THE REQUEST

Purpose/Need: Purchase 36 Electronic Poll Books for 2024 Elections. These will be used for Cities and Townships with over 500 voters in the March Presidential Nomination Primary, August Primary and November General Elections. Also purchase 1 Omni Ballot Tablet for a Precinct that changed from a Combined Polling place to a stand-alone In Person Voting precinct.

REQUEST AMOUNT: \$ 75,000

Savings Achieved (Dollar Amount/Time/ Efficiency): There are 3 Federal and State elections in 2024. Staff print paper rosters for each precinct before each election. After the election they enter and scan the rosters to record voter history, the current process takes weeks to complete. This could be completed in days with new equipment. Will also streamline Voter Registration at the polls and prevent errors.

Are There Sufficient Funds In Your Budget?

Yes ☒ No ☐

Is this included in your department's 5-Year Capital Improvement Plan?

Yes ☒ No ☐

Action Taken (If different than request): *We would continue to print rosters and manually scan the voter history.*

Date Request Completed: 9/28/2023

* This form must be completed and sent to the County Administrator for any request of Capital Improvement Purchase.

KNOWiNK, LLC.

460 N Lindbergh Blvd
 Saint Louis, MO 63141
 +1 8557655723
<http://knowink.com>

Estimate**ADDRESS**

Mary Hendrickson
 Becker County, MN
 915 Lakes Ave
 Detroit Lakes, MN 56501

SHIP TO

Mary Hendrickson
 Becker County, MN
 915 Lakes Ave
 Detroit Lakes, MN 56501

ESTIMATE #	DATE
7330	09/28/2023

DATE	ITEM	HARDWARE/SOFTWARE	QTY	UNIT PRICE	TOTAL AMOUNT
	Poll Pad Package MV Flip	Includes: iPad WiFi 64gb mCPrint-3 Receipt Printer Flip Stand Stylus Transport Case First Year License MDM Enrollment	36	1,695.00	61,020.00
	ePulse Live Connectivity Initial License	Includes setup and first year license	1	1,000.00	1,000.00
	Shipping		36	20.00	720.00
					Subtotal: 62,740.00
		Year 2			
	Poll Pad Annual Maintenance Fee	Includes software updates and support	36	150.00	5,400.00
	ePulse Live Connectivity - Annual License	Includes software updates and support	1	200.00	200.00
					Subtotal: 5,600.00
		Year 3			
	Poll Pad Annual Maintenance Fee	Includes software updates and support	36	150.00	5,400.00
	ePulse Live Connectivity - Annual License	Includes software updates and support	1	200.00	200.00
					Subtotal: 5,600.00

Terms of Subscription

Subject to acceptance of the Master Software License & Service Agreement will be a (3) three year agreement. The term will begin effective on the date of equipment acceptance. All Poll Pad software comes with the standard (12) twelve month warranty. Post Election reporting included required VR Extract and digital e-Roster.

TOTAL

USD 73,940.00

Accepted By

Accepted Date

Terms of Subscription

Subject to acceptance of the Master Software License & Service Agreement will be a (3) three year agreement. The term will begin effective on the date of equipment acceptance. All Poll Pad software comes with the standard (12) twelve month warranty. Post Election reporting included required VR Extract and digital e-Roster.

2025 TANDEM PLOW TRUCK

Capital Improvement Expenditure Request Form

Date Requested: October 3rd, 2023

Department: Highway

Department Head: Jim Olson, P.E.

Capital Improvement Request: 2025 Mack Tandem Plow truck chassis with all applicable plow equipment. (hydraulic system, box, and snow/ice equipment).

Request Amount: \$ 330,278 (includes sales tax on chassis only)

EXPLANATION OF THE REQUEST

Purpose/Need: Scheduled replacement of a 2013 Tandem Snowplow with 212,330 miles and 8,136 hours. Will sell this unit at auction for approximately \$35,000

Savings Achieved (Dollar Amount/Time/ Efficiency): Continuing to replace one tandem plow truck per year allows us to remain with a 12 year replacement plan on these units. The adverse conditions that these trucks are subject to due to the chemicals necessary for snow and ice control deteriorates and rusts the cab, frame, chassis, and all parts of the equipment. Down time is critical for our maintenance operations, by updating this equipment annually we will see less down time of equipment and a continued timely and effective snow and ice control plan.

Are There Sufficient Funds In Your Budget? Yes, included in the 2024 Budget. Ordering now assures us delivery of the tandem prior to the winter of 2024/25

Was This In Your 5-Year Capital Improvement Plan? Yes

Action Taken (If different than request): _____

Date Request Completed: _____

* This form must be completed and sent to the County Administrator for any request of Capital Improvement Purchase.

CUSTOMER PROPOSAL

MAEK®



PREPARED FOR

MNDOT-BECKER COUNTY
200 STATE ST E
DETROIT LAKES
MN 565013128

DATE

9/26/2023

PREPARED BY

RDO TRUCK CENTERS, LLC
3401 38TH ST S
FARGO
ND 58104-6904

QUOTE INFORMATION

RDO2023000219D861
GRANITE 64FR
Qty: 1



TECHNICAL SPECIFICATION

GRANITE 64FR



APPLICATION PACKAGES	DESCRIPTION
CHASSIS CONFIGURATION PACKAGE	ONEBOX EATS, LH BATTERY BOX, 6.6 GALLON (25L) SLEEVED DEF, 22" SLEEVED LH FUEL TANK

CUSTOMER/VEHICLE INFO	DESCRIPTION
S CHASSIS (BASE MODEL)	GRANITE 64FR
S ASSEMBLY PLANT	Made in Macungie, PA USA
CUSTOMER FLEET SIZE	REGIONAL FLEET 25 OR MORE VEHICLES IN OWN FLEET OF ANY VEHICLE BRAND
TYPE OF SERVICE	MUNICIPAL
S WARRANTY REGISTRATION LOCATION	USA - WARRANTY REGISTRATION LOCATION
EMISSION WARRANTY CERTIFICATION	EPA (only) for Mack MP7 / MP8 Diesel
INTENDED REGISTRATION LOCATION	MINNESOTA
S INITIAL REGISTRATION LOCATION	USA REGISTRATION
BRAND ORNAMENT	BULLDOG BRAND ORNAMENT, CHROME
S LANGUAGE-PUBS/DECAL/SIGNS	ENGLISH
S ROAD CONDITION	WELL MAINTAINED SURFACED ROADS >95% DRIVING DISTANCE
VEHICLE USE & BODY/TRAILER TYPE	SNOW PLOW, FRONT AND WING PLOW, TRUCK
TRAILER TYPE	FIXED DRAWBAR TRAILER AND CENTERED AXLES
GROSS COMBINATION WEIGHT (CA in PC29 only)	80,000 LB (36 TONNES) GROSS COMBINATION WEIGHT
S BRAKE REGULATION	BRAKE REGULATION, STOPPING DISTANCE 94M (310FT)
TOPOGRAPHY	GRADES <6% GREATER THAN 98% OF DRIVING DISTANCE MAX GRADE 16%
S AMBIENT TEMP UPPER LIMIT (GTA)	AMBIENT TEMPERATURE HOT. WARMER THAN 104 F (40 C) ALLOWED UP TO 25 HOURS PER YEAR
S OPERATING TERRAIN GRADE CONDITIONS	ON-OFF HIGHWAY, STARTING GRADES<18%
S LOADING SURFACE FACTOR	CONCRETE LOADING AND / OR UNLOADING SURFACE
VEHICLE VOCATION	CONSTRUCTION SERVICE

ENGINE/TRANSMISSIONS	DESCRIPTION
CA ENGINE PACKAGE, COMBUSTION	MP8-455C MACK 455HP @ 1400-1700 RPM (PEAK) 2100 RPM (GOV) 1750 LB-FT, US'21
S GHG APPLICATION, VEHICLE	GREEN HOUSE GAS VOCATIONAL APPLICATION
TRANSMISSION	4500 RDS 6 SPEED ALLISON GEN 6 W/PROGNOSTICS, WITH PTO PROVISION
S GEARBOX 12TH GEAR LOCK-OUT	WITHOUT 12TH GEARBOX GEAR LOCK-OUT

EXHAUST/EMISSIONS	DESCRIPTION
NOX LIMITS	CARB LEGACY / EPA (200MG/HP/HR), 50 State Idle Compliance
S DPF DIESEL PARTICULATE FILTER	CLEARTECH ONE BOX E.A.T.S. RH SIDE UNDER CAB US17 / US21
S CHASSIS MOUNTED EMISSIONS FINISH	W/O DEF COVER & PAINTED DPF COVER
S DIESEL EXHAUST FLUID TANK	6.6 GALLON (25 L) 22" LEFT SIDE FUEL TANK MTD
EXHAUST	SINGLE VERTICAL RIGHT SIDE CAB MOUNTED, LOWER VENTURI DIFFUSER, TURNED END
EXHAUST STACK HEIGHT	9' 6" FROM GROUND
EXHAUST SYSTEM MATERIAL FINISH	SINGLE, BRIGHT FINISH HEAT SHIELD, STACK
EMISSION ON BOARD DIAG CONTROL	EMISSION OBD, DISPLAY ONLY, USA2023

ENGINE EQUIPMENT	DESCRIPTION
AIR CLEANER	UNDER HOOD SINGLE ELEMENT DRY TYPE W/AIR CONTROLLED INSIDE-OUTSIDE AIR INTAKE&DASH MTD AIR RESTRICTI

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TECHNICAL SPECIFICATION *(cont.)*



ENGINE EQUIPMENT		DESCRIPTION
S	BUG SCREEN	BLACK ALUMINUM BUG SCREEN MOUNTED BEHIND GRILLE, WITHOUT WINTER FRONT COVER
S	AIR COMPRESSOR/DRYER	WABCO HEATED SS-HP AIR DRYER W/ WABCO 636 (37.4 CFM) AIR COMPRESSOR
S	AIR DRYER POSITION (CA)	AIR DRYER POSITION STANDARD
S	ALTERNATOR	DELCO 12V 160A (28SI) BRUSH-TYPE
	BATTERIES	(3) MACK 12V 1000/3000 CCA THREADED STUD TYPE
S	BATTERY BOX - MOUNTING (x)	LH RAIL UNDER CAB FORWARD OF FUEL TANK (3 BATTERY MAX)
	BATTERY BOX COVER	POLISHED ALUMINUM
CA	BATTERY DISCONNECT SWITCH	MAIN SWITCH, MOUNTED INSIDE CAB, GROUND ACCESSIBLE
	STARTER MOTOR	12 VOLT MELCO STARTER (MITSUBISHI ELECTRIC)
	ENGINE BRAKE	MACK MP8 POWERLEASH
S	ENGINE BRAKE LIGHTING (CA)	VEHICLE AND TRAILER (IF APPLICABLE) STOP LAMPS ACTIVATE UPON SERVICE BRAKE APPLICATION ONLY(3899000)
S	FAN DRIVE	BEHR FAN AND ELECTRONIC MODULATING VISCOUS FAN DRIVE
	COOLANT PROTECTION	ETHYLENE GLYCOL EXTENDED LIFE COOLANT (50/50 MIX DYED ORANGE) TO -34DEG, W/ FILTER
S	HOSES - RADIATOR/HEATER	MACK EPDM RADIATOR & HEATER HOSES
S	FUEL-WATER SEPARATOR	MACK W/MANUAL DRAIN VALVE V2 (INTEGRAL W/ PRIMARY FUEL FILTER)
S	PRIMARY FUEL FILTER POSITION (CA)	STANDARD FUEL FILTER POSITION
S	ENGINE HEATERS	120v 1500w BLOCK HEATER ONLY (120V-15A PLUG)
	OIL SUMP	CORROSION RESISTANT OIL PAN
S	ENGINE STOP, EMERGENCY (CA in PC29 only)	WITHOUT ENGINE STOP, EMERGENCY

CLUTCH/TRANS EQUIPMENT		DESCRIPTION
	GEAR SHIFTER	ALLISON DASH MOUNTED SHIFTER W/NEUTRAL TO RANGE INHIBIT (HD SERIES)
S	CLUTCH ACTUATION SYSTEM & PEDAL PAD	WITHOUT CLUTCH CABLE SYSTEM
	DRIVELINE - MAIN	SPICER 1810 HD W/COATED SPLINES (PROPS-L)
	DRIVELINE - INTERAXLE	SPICER 1710 HD W/COATED SPLINES
	PROPELLER SHAFT MAIN, UNVSL JNT	UNIVERSAL JOINT HALF-ROUND TYPE
S	PROP SHAFT INTERAXL UNIV JOINT	HALF-ROUND UNIVERSAL JOINT
S	TRANSMISSION OUTPUT TORQUE	TRANSMISSION OUTPUT TORQUE BASIC
	LUBRICANTS, TRANSMISSION	TRANSYND SYNTHETIC LUBE FOR ALLISON TRANS
	TRANSMISSION OIL COOLER	ALLISON 4xxx SERIES TRANSMISSION W/DIRECT MOUNT COOLER & SS COOLANT TUBES

FRONT AXLE EQUIPMENT		DESCRIPTION
S	FRONT AXLE	18000# (8200 KG) MACK FXL18 STRAIGHT SPINDLE/UNITIZED BEARINGS
	SPRINGS - FRONT	MACK TAPERLEAF HD 18000# (8200 KG) GROUND LOAD RATING, EQUAL BIAS
S	FRONT AXLE BRAKES	MERITOR "S" CAM TYPE 16.5" x 6" Q+
S	BRAKE, FRONT	CAST IRON
	FRONT AXLE BRAKE DUST SHIELD	DUST SHIELDS FOR FRONT AXLE
S	FRONT BRAKE ADJ. MANUFACTURE	HALDEX - AUTOMATIC
S	FRONT BRAKE CHAMBER MFG.	FRONT BRAKE CHAMBER MANUFACTURER, HALDEX
S	HUB MATERIAL, FRONT	FERROUS
S	FRONT AXLE LUBRICANT	FRONT AXLE LUBE, FAG NLGI2 GREASE
S	SHOCK ABSORBER, FRONT	DOUBLE ACTING TYPE
	STEERING	SHEPPARD SD110 + HD94

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TECHNICAL SPECIFICATION (cont.)



REAR AXLE EQUIPMENT		DESCRIPTION
	REAR AXLE	40000# (18100kg) MACK S402R CAST DUCTILE IRON HOUSING
S	REAR AXLE CASING WIDTH	W/O WIDE TRACK AXLE
S	DRIVE AXLE LUBRICANT	DRIVE AXLE LUBE, SHELL 75W90 SYNTHETIC OIL
S	CARRIER - REAR AXLE	150/151 SERIES (Tandem Mack Rear Axles up to 150,000lb GCW)
	TRACTION DIFFERENTIAL	INTERWHEEL DIFFERENTIAL LOCK, ALL REAR AXLES
S	POWER DIVIDER LOCKOUT	INTERAXLE POWER DIVIDER LOCKOUT, W/BUZZER & LIGHT
	REAR AXLE RATIO	4.19 RATIO
	REAR SUSPENSION	MACK mRIDE 40 PARABOLIC 3-LEAF, 40,000 lb, HEAVY DUTY
	BOGIE SPREAD, REAR	54" AXLE SPACING (BOGIE WHEELBASE)
	REAR SHOCK ABSORBER	REAR SHOCK ABSORBER
S	AUX.SPRING BRAKE QTY	AUX SPRING BRAKE QTY, 4 CHAMBERS
S	BRAKES - REAR	MERITOR "S" CAM 16.5"x7" Q+ (Total for QTY = 2)
S	BRAKE, DRIVE, REAR	CAST IRON
S	REAR BRAKE ADJ MANUFACTURE	HALDEX - AUTOMATIC (Total for QTY = 2)
	DRIVE AXLE BRAKE DUST SHIELD	DUST SHIELDS FOR REAR AXLE
	REAR BRAKE CHAMBER SIZE	REAR SPRING BRAKE CHAMBERS 30/30 TYPE
	BRAKE ORI REAR-MOST DRIVE AXLE	DRUM BRAKE CHAMBER ORIENTATION: Middle Mount - Forward of Axle - Chamber Up
	PARKING BRAKE CHAMBER	HALDEX "LIFE SEAL PLUS" BRAKE CHAMBERS (Total for QTY = 2)
S	HUB MATERIAL, DRIVE	IRON PRESET REAR HUB W/INTEGRATED SPINDLE NUT
	ANTILOCK BRAKE SYSTEM	BENDIX WITHOUT TRACTION CONTROL 4S4M
S	BRAKE VALVE VERSION	BENDIX SWITCHES AND VALVES WHERE POSSIBLE

FRAME EQUIPMENT/FUEL TANKS		DESCRIPTION
	WHEELBASE	220"
	AF (OVERHANG)	63"
	FRAME RAILS & LINERS	11.1 x 90 x 300mm - (0.437" x 3.54" x 11.81"); RBM 2,820,000 LB-IN
	FRONT FRAME LENGTH	BUMPER POSITION EXTENDED 20" (SNOW)
S	CROSSMEMBERS	BOC AND INTERMEDIATE(S) STEEL HD BACK-TO-BACK CHANNEL
S	REAR CROSSMEMBER OPTIONS	STEEL CLOSING REAR CROSSMEMBER
S	REAR FRAME TREATMENT	WITHOUT TAPERED FRAME RAIL ENDS
S	FRONT BUMPER	EXTENDED-SWEPT BACK-STEEL
S	CROSSMEMBER, BOGIE TYPE	BASIC SOLUTION TRUNNION BRACKET, STD HEIGHT
S	TOWING DEVICE, FRONT	HOOKS
S	FUEL LEVEL SENDER UNIT, LIQUID	BASIC FUEL LEVEL SENDER MOUNTED ON L.H TANK
	FUEL TANK - LH	111 GALLON (420 L) 22" ALUMINUM, SLEEVED D-SHAPED
S	FUEL TANK - RH	W/O RH FUEL TANK
S	FUEL HOSES, LIQUID	BRAIDED HOSE
S	FUEL FILLER NECK OPTIONS	WITHOUT FILLER NECK SCREEN, WITH NON-LOCKABLE FUEL TANK CAP
	FUEL LINE OPTIONS, LIQUID	W/O FUEL LINE OPTION
S	CAB INSTEP VERSION	STANDARD 2 STEP CAB ACCESS
	STEPS (BRIGHT) - FUEL TANK	BRIGHT FINISH ALUMINUM STEPS & STAINLESS STEEL BRIGHT FINISHED STRAPS

AIR/BRAKE		DESCRIPTION
S	AIRTANK DRAIN VALVE	MANUAL (PETCOCK) DRAIN VALVES ON ALL TANKS
	AIRTANK MATERIAL	ALUMINUM AIR TANK PAINTED CHASSIS COLOR

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TECHNICAL SPECIFICATION *(cont.)*



AIR/BRAKE		DESCRIPTION
S	RELOCATE AIR RESERVOIRS PARKING BRAKE VALVE	W/O RELOCATED AIR TANKS TWO (2) VALVE DUAL BRAKE SYSTEM - TRAILER SUPPLY AND TRACTOR-TRAILER PARK
ELECTRICAL		DESCRIPTION
	BACK-UP ALARM	ECCO BACK-UP ALARM 575 CONSTANT SOUND LEVEL 107 dB
CA	DASH MOUNTED SWITCHES	8 SW 15A,1 BAT PWR:TLGT; 7 IGN PWR:VIBRATOR,WNG SPT,SNDR LT, WNG LT,STRB, FRT STRB, RR STRB
	ROOF & SIDE MARKER LIGHTS	(5) GROTE ROOF MARKER & STANDARD MARKER / DIRECTIONAL SIGNAL
	AUXILIARY LAMPS (CA in PC29 only)	DASH CONTROL & POWER SUPPLY FOR LOCAL INSTALL OF AUX SNOWPLOW LAMPS OVERRIDE DAYTIME RUNNING LIGHTS
S	HEADLAMP BULB TYPE	HEADLAMP BULB TYPE, LED, HEATED
S	DAYTIME RUNNING LIGHTS	W/OVERRIDE SWITCH, PARK BRAKE & ENGINE RUNNING ACTIVATED
S	DRL OVERRIDE SPEED THRESHOLD	DRL OVERRIDE SPEED THRESHOLD 8 KMPH (5 MPH)
	TAIL LAMPS	LED TYPE TAIL LAMP MODULE MTD BELOW REAR CROSSMEMBER
TRAILER CONNECTIONS		DESCRIPTION
	TRAILER BRAKE VALVE	HAND CONTROL VALVE FOR TRAILER BRAKES W/ AIR CONNECTIONS OR SERVICE BRAKES W/O AIR CONNECTIONS
	TRAILER CONNECTION POSITION	TRAILER AIR BRAKE CONNECTIONS, END OF FRAME
	TRAILER ELECTRICAL RECEPT	SINGLE 7 PINS STD SAE TYPE, END OF FRAME
PTO		DESCRIPTION
	POWER TAKE OFF CONTROL	TRANSMISSION PTO SWITCH AND LIGHT WITH WIRING AND PIPING FOR LOCAL INSTALLATION
	CRANKSHAFT ADAPTER	1350 SERIES FLANGE (DOES NOT INCLUDE FRONT FRAME EXTENSION)
	BODY BUILDER INTERFACE	BODY LINK III W/O CAB PASS-THRU
SPECIALTY EQUIPMENT		DESCRIPTION
S	LANE SUPPORT SYSTEM (LSS)	WITHOUT LANE SUPPORT SYSTEM
S	DATA CAPTURE	WITHOUT DATA CAPTURE
S	CAMERA, SURVEILLANCE	WITHOUT CAMERA
CAB INTERIOR (A THRU G)		DESCRIPTION
S	SPEEDOMETER -&- GAUGES - UNIT(s) OF MEASURE	U.S. UNITS (PREDOMINANT)
	GUAGE - PACKAGE, SECONDARY	2ND GA PKG W/ENG OIL TEMP,TRANS OIL TEMP,PYRO,AIR RESTRICT
S	AIR CONDITIONING/HEATER	BLEND AIR HVAC W/"ATC" TEMP REGULATION
S	CUPHOLDER	CUPHOLDER
S	DOME LAMP, INTERIOR	(4) DOME LAMPS - DOOR AND SWITCH ACTIVATED
S	DASH INDICATOR - LAMP BODY OUT OF POS	DASH MTD, INDICATOR BODY/HOIST UP "BODYBUILDER LAMP"
	FIRE EXTINGUISHER	5LB (ABC RATED) MOUNTED BETWEEN DRIVER SEAT BASE AND DOOR VALVE AIMED REARWARD
	FLOOR COVERING	POLYURETHANE FLOOR MAT W/ REMOVABLE INSERTS
CAB INTERIOR (H THRU R)		DESCRIPTION
S	INSTMNT CLUSTER LANGUAGE	DEFAULT: ENGLISH, SPANISH, FRENCH
S	KEY TYPES FOR DOORS	ALL CHASSIS KEYED AT RANDOM
S	DOOR OPENING OPTIONS	W/O ELECTRONIC KEYLESS ENTRY

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TECHNICAL SPECIFICATION *(cont.)*



CAB INTERIOR (H THRU R)		DESCRIPTION
S	FORWARD OVERHEAD STORAGE	(2) STORAGE COMPARTMENTS AND NET RETAINERS W/CENTER MOUNTING FOR CB PROVISIONS
S	AUDIO ACCOMMODATION	PREMIUM STEREO, AM/FM, MP3, WEATHER BAND, BLUETOOTH
S	ANTENNA - RADIO	RADIO ANTENNA, CAB MOUNTED BEHIND LH DOOR
S	AUDIO SHUTOFF	AUTO SHUTOFF FOR RADIO ENTERTAINMENT SYSTEM WHEN VEHICLE IS ENGAGED IN REVERSE
S	POWER LEADS	POWER LEADS (5-WAY BINDING POSTS FOR CB RADIO) IN HEADER CONSOLE
S	AUDIO SPEAKER LOCATION	SPEAKER LOCATION, IN DOORS, MIDDLE HIGH SIDE PANEL
S	COM.RADIO PREP KIT (CB)	CB RADIO MOUNTING REINFORCEMENT IN HEADER CONSOLE
S	REAR WALL STORAGE COMPARTMENT	STORAGE POUCH REAR
	REFLECTOR KIT	W/O SLEEPER BOX FURNISH KIT PARALLEL TO INSIDE SURFACE OF RIDER'S SEAT BASE

CAB INTERIOR (S THRU Z)		DESCRIPTION
	INTERIOR TRIM LEVELS	PREFERRED TRIM PACKAGE, STEEL GRAY (Package 12A)
	SEAT - DRIVER'S	MACK-AIR, HIGH BACK, 4 CHAMBER AIR LUMBAR, BOLSTER, EXTENSION
	SEAT COVERING - DRIVER'S	DRIVER'S SEAT - STEEL GREY VINYL / CLOTH MIX
S	SEAT - PASSENGER'S	MACK-FIXED, HIGH BACK
	SEAT COVERING - PASSENGER'S	PASSENGER'S SEAT - STEEL GREY VINYL / CLOTH MIX
	SEAT SUPPORT, DUST COVER	SEAT, DUST COVER FOR DRIVER'S SEAT
	SEAT ARMREST	INBOARD MOUNTED ARM REST, DRIVER'S & RIDER'S SEAT
S	SEAT BELT(S)	LAP & SHOULDER (BOTH SEATS) CAB MOUNTED SHOULDER BELT ADJUSTMENT
S	SEAT BELT REMINDER	SEAT BELT REMINDER IN INSTRUMENT, WITH AUDIO
S	IGNITION TYPE	KEY TYPE
	STEERING WHEEL	2 SPOKE LEATHER GRIP, SATIN ALUMINUM SPOKES, WITH SWITCHES
	WINDSHIELD TYPE	ONE PIECE WINDSHIELD
	CAB GLASS	HEATED TINTED WINDSHIELD, TINTED SIDE AND REAR WINDOW
S	WASHER RESERVOIR POSITION	W/O WINDSHIELD WASHER OPTION
	WINDSHIELD WIPERS	2 SPEED ELECTRIC MOTOR W/INTERMITTENT FEATURE & ARCTIC WIPER BLADES

CAB EXTERIOR		DESCRIPTION
S	HOOD LATCH TYPE & FINISH	STRAP TYPE HOOD LATCH WITH BLACK FINISH
S	EXTERIOR TRIM FINISH AND PACKAGES	GRANITE BRIGHT AIR INTAKE
	GRILLE	BRIGHT FINISH BARS W/BRIGHT FINISH SURROUND GRILL MOUNTED
S	PASSENGER SIDE VISIBILITY OPTIONS	AUXILIARY WINDOW IN RH DOOR
	GRAB HANDLES	BF EXTERIOR CAB GRAB HANDLES, BLACK GRAB HANDLE RH INTERIOR WINDSHIELD POST
	HORN - AIR	(2) MACK RECTANGULAR SINGLE TRUMPET (ONE EACH SIDE OF CAB ROOF)
S	HORN - ELECTRICAL	DUAL TONE
	MIRRORS - EXTERIOR	BULLDOG STYLIZED MIRRORS - LH & RH HEATED & MOTORIZED AND ILLUMINATED W/INTEGRAL CONVEX MIRROR
	MIRROR - CONVEX HOOD & FENDER	8" ROUND BF FENDER MTD W/SS BRACKETS & ADJ. ARMS R.H. & L.H. (Same as 15H2001)

AERODYNAMIC DEVICES		DESCRIPTION
S	CAB AERODYNAMIC PACKAGES	WITHOUT CAB AERODYNAMIC DEVICES
S	FRONT CHASSIS AERODYNAMIC PACKAGE	WITHOUT FRONT AERODYNAMIC FAIRINGS

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TECHNICAL SPECIFICATION *(cont.)*



WHEELS & TIRES		DESCRIPTION
	TIRES BRAND/TYPE - FRONT	385/65R22.5 J BRIDGESTONE M864 (18740 lbs) (Total for QTY = 2)
	WHEELS - FRONT	22.5x12.25 ALCOA 82462x CLEAN BUFFED ALUMINUM, 5.81" OFFSET, 10 HAND HOLE (Total for QTY = 2)
	TIRES BRAND/TYPE - REAR	11R22.5 H BRIDGESTONE M799 (24020 lbs) (DRIVE ONLY) (Total for QTY = 8)
	WHEELS - REAR	22.5x8.25 ALCOA 88565x SEVERE SERVICE, CLEAN BUFFED ALUMINUM, 6.60" OFFSET, 10 HAND HOLE (Total for QTY = 8)
S	TIRE INFLATION VALVE	STANDARD VALVE STEMS AND CAPS
S	FRONT HUB/WHEEL TRIM	WITHOUT FRONT HUB/WHEEL TRIM
S	REAR HUB/WHEEL TRIM	WITHOUT REAR HUB/WHEEL TRIM (Total for QTY = 2)
	HUB/WHEEL ISOLATOR FRONT (CA in PC29 only)	PROTECTIVE NYLON SPACER BETWEEN DISCS WHEEL TO DRUM
	HUB/WHEEL ISOLATOR DRIVE (CA in PC29 only)	PROTECTIVE NYLON SPACER BETWEEN DISCS WHEEL TO DRUM
S	WHEEL NUT & FINISH, FRONT	WHEEL NUT BASIC FINISH, FRONT
S	WHEEL NUT FINISH, REAR (CA)	WHEEL NUT BASIC FINISH, REAR

COMMUNICATION SYSTEMS		DESCRIPTION
S	CO-PILOT - DISPLAY FEATURES ACCESS LEVEL	CO-PILOT DISPLAY, DRIVER ACCESS LEVEL 1
S	TELEMATIC GATEWAY	TELEMATICS GATEWAY, 4G/LTE AND WLAN SYSTEM WITH DIAGNOSTIC SERVICES

ENGINE ELECTRONICS		DESCRIPTION
S	OIL PRESSURE, ENGINE SHUTDOWN	OIL PRESSURE, ENGINE SHUTDOWN
S	COOLANT TEMP, ENGINE SHUTDOWN	COOLANT TEMP, ENGINE SHUTDOWN
S	ENGINE PROTECTION SYSTEM	ENGINE PROTECTION (SHUTDOWN)
	ENG FAN CNTL, A/C ON, TIME SET	ENG FAN CONTROL, A/C ON, TIME SETTING, 60 SEC
S	ENGINE IDLE CONTROL	IDLE CONTROL, 600 RPM
S	SMART IDLE ELEVATED IDLE RPM TIME	INCREASE 10 MINUTE MAXIMUM TIME
S	IDLE S/D ABS TAMPER CHECK	IDLE SHUTDOWN ABS TAMPER CHECK, ENABLED
S	IDLE S/D WARNING TIME	30 SEC IDLE S/D WARNING TIME
S	IDLE S/D IF WARM-UP TEMP	38C DEG (100F), WARM UP TEMP DELAY
S	IDLE S/D WARM-UP TIMER	5 MIN, WARM UP TIME DELAY
S	IDLE S/D IF PTO ACTIVE	ENGINE IDLE SHUTDOWN TIME OVERRIDDEN IF PTO ACTIVE
S	IDLE SHUTDOWN IF POWER > LIMIT	ENG IDLE SHUTDOWN TIME OVERRIDDEN IF TORQUE > THAN LIMIT
S	IDLE S/D OVERRIDE %ENGINE LOAD	IDLE SHUTDOWN OVERRIDE UPTO 20% ENGINE LOAD THRESHOLD
S	AMBIENT TEMP MIN TRESHOLD	AMBIENT TEMP MIN TRESHOLD, 16 DEG C, (60 DEG F)
S	AMBIENT TEMP MAX TRESHOLD	AMBIENT TEMP MAX TRESHOLD, 27 DEG C, (80 DEG F)
S	EL HD THROTTLE,MAX ROAD SPEED	ELECTRONIC HAND THROTTLE, MAX ROAD SPEED, 16 KMH (10 MPH)
S	EL HAND THROTTLE,MAX ENG SPEED	ELECTRONIC HAND THROTTLE, MAX ENGINE SPEED, 1000 RPM
S	EL HAND THROTTLE,MIN ENG SPEED	ELECTRONIC HAND THROTTLE, MIN ENGINE SPEED, 700 RPM
S	EL HD THROTTLE,SPEED RAMP RATE	ELECTRONIC HAND THROTTLE, SPEED RAMP RATE, 100 RPM/SEC

TRANSMISSION ELECTRONICS		DESCRIPTION
	TRANSMISSION ELECTRONICS PACKAGE	DUMP/VOCATIONAL/PLOW(223) - REQUIRES SERVICE BRAKE TO ENGAGE GEAR (4TH GEAR LIMIT SECONDARY FOR PLOW
	TRANSM AUTO NEUTRAL ON P-BRAKE	ALLISON PARK BRAKE AUTO NEUTRAL-REQUIRES PARK BRAKE TO BE DISENGAGED PRIOR TO SELECTING A GEAR TO DR
	TRANSMISSION ELECTRONIC SHIFTING PROPERTIES	FUELSense, FULL NEUTRAL AT STOP

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TECHNICAL SPECIFICATION *(cont.)*



VEHICLE ELECTRONICS		DESCRIPTION
S	ROAD SPEED LIMITER SETTING	105 KM/H ROAD SPEED LIMITER (65MPH)
	PEDAL RSL SETTING	105 KM/H PEDAL ROAD SPEED LIMITER (65MPH)
S	CRUISE CONTROL	CRUISE CONTROL
S	CRUISE CONTROL, MAX SPEED	MAX CRUISE, 105 KPH (65 MPH)
S	CRUISE CONTROL MIN SPEED	MIN CRUISE, 32 KPH (20 MPH)
S	ENG BRK ENGAGE IN CRUISE	ENG BRK ENGAGE IN CRUISE, 3 MPH, ABOVE SET SPEED
S	PDLO ENGAGED VLS	POWER DIVIDER LOCK OUT (PDLO) ROAD SPEED LIMIT 8KMH (5MPH)
	DIFF LOCK SPEED LIMIT	DIFFERENTIAL LOCK ROAD SPEED LIMIT 24KMH (15MPH)
S	MAXIMUM ENG SPEED AT 0 MPH	1000 MAXIMUM ENGINE SPEED AT 0 MPH
S	DETECTION SPEED SENSR TMRNG	DETECTION OF SPEED SENSOR TAMPERING, ENABLE
S	ENG TORQUE LIMIT,SPEED SENSOR	ENG TORQUE LIMITED TO 50%, IF SPEED SENSOR TAMPER DETECTED
S	DRIVER ID FUNCTION	DRIVER ID FUNCTION, DISABLED
S	DR PERFORMANCE PARAMETERS	WITHOUT DRIVER PERFORMANCE PARAMETERS
S	ENGINE OVERSPEED,ALL COND, LOG	ENGINE OVERSPEED, ALL CONDITIONS, TIME LOG IF ABOVE 2200 RPM
S	ENGINE OVERSPEED,FUELED, LOG	ENGINE OVERSPEED, FUELED, TIME LOG IF ABOVE 2100 RPM
S	VEHICLE OVERSPEED,ALL COND,LOG	VEHICLE OVERSPEED,ALL COND, TIME LOG IF ABOVE 75MPH (121KMH)
S	VEHICLE OVERSPEED, FUELED, LOG	VEHICLE OVERSPEED, FUELED, TIME LOG IF ABOVE 70MPH (113KMH)
S	ENGINE IDLE DELAY TO LOG	ENGINE IDLE DELAY TO START LOG, 2 MIN
S	PERIODIC TRIP LOG DAY OF MONTH	PERIODIC TRIP LOG, DAY 1 OF THE MONTH

PTO ELECTRONICS		DESCRIPTION
S	PTO1 SINGLE SPEED CONTROL RPM.	PTO 1ST, SINGLE SPEED SETTING, 1000 RPM
S	PTO 1ST, MAX ROAD SPEED	1ST PTO, MAX ROAD SPEED, 10 MPH (16 KPH)
S	PTO 1ST, SPEED RAMP RATE	PTO 1ST, SPEED RAMP RATE 100 RPM/SEC
S	PTO 1ST, MAX ENGINE SPEED	PTO 1ST, MAX ENGINE SPEED, 2100 RPM
S	PTO 1ST, ROAD SPEED LIMIT	PTO 1ST, ROAD SPEED LIMIT, 97 KMH (60 MPH)
S	PTO 1ST, MINIMUM ENGINE SPEED	PTO 1ST, MINIMUM ENGINE SPEED, 600 RPM
S	PTO 2ND, SINGLE SPEED SETTING	PTO 2ND, SINGLE SPEED SETTING, 1000 RPM
S	PTO 2ND, MAX ROAD SPEED	2ND PTO, MAX ROAD SPEED, 10 MPH (16 KPH)
S	PTO 2ND, SPEED RAMP RATE	PTO 2ND, SPEED RAMP RATE 100 RPM/SEC
S	PTO 2ND, MAX ENGINE SPEED	PTO 2ND, MAX ENGINE SPEED, 2100 RPM
S	PTO 2ND, ROAD SPEED LIMIT	PTO 2ND, ROAD SPEED LIMIT, 97 KMH (60 MPH)
S	PTO 2ND, MINIMUM ENGINE SPEED	PTO 2ND, MINIMUM ENGINE SPEED, 600 RPM

PAINT		DESCRIPTION
	PAINT DESIGN	HOOD TOP - COLOR 2 (MULTI-TONE)
S	PAINT TYPE	SOLID PAINT
	PAINT COLOR - FIRST COLOR	OMAHA ORANGE; P9215
	PAINT COLOR - SECOND COLOR	MACK FLAT BLACK; P3521
S	PAINT COLOR - THIRD COLOR	NO THIRD TRUCK COLOR PROVIDED; NO COLOR
S	PAINT - CAB PAINT SYSTEM	PAINT - CAB, URETHANE CLEAR COAT
S	CAB COLOR	SAME AS FIRST COLOR - CAB
	HOOD COLOR	MULTI-TONE - HOOD
S	SLEEPER ROOF COLOR	WITHOUT SLEEPER ROOF COLOR
S	ROOF FAIRING COLOR	WITHOUT ROOF FAIRING

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TECHNICAL SPECIFICATION *(cont.)*



PAINT		DESCRIPTION
S	CHASSIS RUNNING GEAR	MACK BLACK (URETHANE); P3036
S	BUMPER	PAINT BUMPER SAME COLOR AS CHASSIS RUNNING GEAR
S	FUEL TANK - ***NO INVENTED VARIANTS ALLOWED in the FUEL TANK PAINT FAMILY***	W/O OPTIONAL FUEL TANK PAINT
S	HUBS & DRUMS-FRONT	SAME AS CHASSIS RUNNING GEAR
S	HUBS & DRUMS-REAR	SAME AS CHASSIS RUNNING GEAR

CALCULATED CODES - KAX		DESCRIPTION
S	PROPCALC SELECTION	YES, THE ORDER MUST BE CALCULATED
	AUTO ROUTING & CLIPPING, CENTER	AUTOMATIC ROUTING & CLIPPING PLACEMENT, CENTER SECTION

BASE WARRANTY & PURCHASED COVERAGES		DESCRIPTION
S	VEHICLE WARRANTY TYPE	HEAVY DUTY WARRANTY CLASSIFICATION
S	BASIC CHASSIS COVERAGE	HEAVY DUTY STANDARD BASE COVERAGE 12 MONTHS/100,000 MILES (161,000 KM)
	EMISSION - SURCHARGE	EPA (only) for Mack MP7 / MP8 Diesel
S	ENGINE WARRANTY	MACK MP7/MP8 BASE ENGINE COVERAGE 24 MONTHS / 250,000 MILES (402,000KM)
S	EMISSION COMPONENT COVERAGE	US and CANADA EQUIPPED VEHICLE EMISSION COMPONENTS COVERAGE 60 MONTHS/100,000 MILES (161,000 KM)
	TRANSMISSION WARRANTY	ALLISON TRANSMISSIONS (Contact Allison Transmission for standard warranty and extended coverage data)
S	CARRIER & AXLE HOUSING WARRANTY	STANDARD MACK HEAVY DUTY COVERAGE 60 MONTHS / 500,000 (804,672 KM)
S	AIR CONDITIONING WARRANTY	AIR CONDITIONING STANDARD COVERAGE (Sealed System Only) 12 MONTHS UNLIMITED MILEAGE
S	CHASSIS TOWING WARRANTY	STANDARD NORMAL / HEAVY DUTY CHASSIS TOWING 90 DAYS OR 5,000 MILES
S	ENGINE TOWING WARRANTY	STANDARD MACK ENGINE TOWING COVERAGE 24 MONTHS/250,000 MILES (402,000 KM)
S	GUARDDOG CONNECT BUNDLE	NO GUARDDOG CONNECT (ASIST & MACK ONECALL)

SERVICES	DESCRIPTION
S	MACK INTEGRATED UPTIME
	MACK INTEGRATED UPTIME - 24 MONTHS

Z - TO BE DISCONTINUED - GOING OBSOLETE	DESCRIPTION
	CARB 2008 IDLE REGULATION
	IDLE EMISSION CERTIFICATION, BASIC

ADDITIONAL ENGINEERING (Included)	DESCRIPTION
CA	

PRICING SUMMARY
GRANITE 64FR

VEHICLE PRICE

\$139,916.60

TAX SUMMARY

AMT. SUBJECT TO TAX

FET	\$139,916.60	\$0.00
Tire Tax Credit	N/A	\$(290.60)

TOTAL TAX \$(290.60)

TOTAL SELLING PRICE (PER UNIT) USD \$139,626.00

MNDOT-BECKER COUNTY

DATE

John Stearns
RDO TRUCK CENTERS, LLC

09/26/2023

DATE



TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355
 PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517
 TOWMASTERTRUCK.COM

Reference No.
 QT 81709

**** QUOTATION ****

Ship To:	Cust:	2903	Phone:	Bill To:	Phone:
BECKER COUNTY HIGHWAY DEPT.				BECKER COUNTY HIGHWAY DEPT.	
200 STATE STREET EAST				200 STATE STREET EAST	
DETROIT LAKES	MN 56501	USA		DETROIT LAKES	MN 56501

ATTN: JONA JACOBSON

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	JOSH PAULSON	NET 30 DAYS	9/12/23	9/12/23	8/05/21

Serial No.	
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Order Comments: STATE OF MN CONTRACT
 #222949 AMENDED

Build Instructions VALID THRU 02/29/24

Other Instructions F.O.B. LITCHFIELD, MN -OR- CUSTOMERS W/FUEL CHARGES ADDED

Qty	Part No.	Description	Price Ea.	Net Amt.
1	9900070	- Body 15'0" EDGE-RC/CS-56-46-46 - - 56" 3/16" Hardox 450 Front w/CS hoist doghouse, 46" 3/16" Hardox 450 radius sides (no pockets), 46" 3/16" Hardox 450 Tailgate, 1/4" Hardox-450 Floor, 8" I-Beam Longs ills, Air-trip ready linkage, unpainted.	\$17,720.00	\$17,720.00
1	9901704	- Painting of Dump Body; includes media blasting of entire exterior & understructure, Urethane Primed, & Urethane Top Coat s applied. CAB MATCH (ORANGE). Understructure is seam sealed, and painted GlossBlack.	\$4,522.00	\$4,522.00
1	9901701	- Installation of Dump Body to hoist	\$2,262.00	\$2,262.00
1	9900145	- Body acc'y TMTE Air trip kit, w/solenoid valve,	\$399.00	\$399.00
1	9901702	- Installation of air operated tailgate latch kit, with solenoid valve in hydraulic valve enclosure.	\$425.00	\$425.00
1	9900147	- Body acc Box Vibrator - Cougar model DC3200	\$796.00	\$796.00
1	9901703	- Installation of Box Vibrator, with solenoid located in hydraulic valve enclosure.	\$496.00	\$496.00
1	9900155	- Cabshield, 1/2 type Stationary Free-Standing style, w/painted CARBON STEEL canopy, Hot-Dipped Galvanized tubing tion support stand, (2) shovel holders, & reservior mounts, Installed.	\$2,918.00	\$2,918.00
1	9900206	- Ladder Flip-A-Way Access ladder Pkg (Carbon Steel), Including Grab Handle above, and Interior Step, ea, Installed	\$558.00	\$558.00

--- Continued ---

Accepted by

Date

Price:

Total Discounts:

Net Cost:

Freight

Total:



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DETROIT LAKES		MN 56501	USA	DETROIT LAKES	MN 56501

ATTN: JONA JACOBSON

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	JOSH PAULSON	NET 30 DAYS	9/12/23	9/12/23	8/05/21
Serial No.					

LOCATED: LH FRONT AREA OF SIDE PANEL

1	9900211 - Body acc'y Dual "split" sander manifolds in rear corner posts	\$534.00	\$534.00
1	9904246 - Light Warning TMTE1SS-3 PKG: (2) STAINLESS STEEL 23H 3-light LED Micro-Edge, (2) 5M-400 Super-LED, (2) Side TIR3 LED, (2) 400 Max B-T-T LED, & (2) 400 LED BU Lights, in Stainless M Housings, (1) TIR3 LED Wing light, and (2) 4" LED work lights Installed	\$4,995.00	\$4,995.00
2	9902519 - Light WHELEN MICRO PIONEER spot light, Installed **NOTE: TO BE MOUNTED (1) PER SIDE ON CABSHIELD STROBE TUBES, USED FOR FOG LIGHTS, WIRED TO SWITCH ON DASH.	\$820.00	\$1,640.00
1	9905778 - Light Mirror Mounted ABL 3800 LED HEAD LAMP PLOW LIGHTS W/ICE MELTING TECHNOLOGY Installed	\$1,506.00	\$1,506.00
1	9900267 - Fender set Minimizer M400, for Tandem Axle, black Poly, Installed	\$1,811.00	\$1,811.00
1	9904080 - Fenders Option, Quick Remove Fender Mounts in lieu of Std	\$853.00	\$853.00
1	9904691 - INSTALLATION of (Initial) Single camera system **NOTE: MOUNTED FOR WING OPERATION VIEWING WIRED AS DEFAULT AND TO REVERSE CIRCUIT TO ACTIVATE WHEN SHIFTED INTO REVERSE	\$426.00	\$426.00
1	9904692 - Camera System option, NORTECH 9100-2HC 120 degree night vision CCD weather-proof HEATED camera, only GEN 5 6100	\$182.00	\$182.00
1	9904693 - Camera System option, NORTECH 9100-4 Harness, 65' Waterproof GEN 5 6100	\$118.00	\$118.00

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	JOSH PAULSON	NET 30 DAYS	9/12/23	9/12/23	8/05/21

Serial No.	
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1	9905502 - PreCise ARC Sensor Mount #1126929, only	GEN 5 6100	\$60.00	\$60.00
1	9905835 - PreCise ARC Sensor #1117640, only, for Wireless GEN 5		\$734.00	\$734.00
	CONTROLLER Applications (LESS MTG BRKT), installed			
	INSTALLED			
1	9900297 - Pre-Wet Towmaster/Varitech LDS-TMR-190-EGF Body Side Mt Sys		\$5,395.00	\$5,395.00
	for Elliptical body. (2) 95 gal tanks, mtg hardware, plumbi			
	ng, Electric Gravity Feed valve			
1	9902483 - Installation of TMR pre-wet system (New Towmaster Body)		\$1,275.00	\$1,275.00
1	9900317 - Hoist Towmaster/MAILHOT CS130-5.5-3 DOUBLE ACTING		\$5,034.00	\$5,034.00
1	9901711 - Installation of Telescopic DOUBLE acting hoist		\$1,335.00	\$1,335.00
1	9900311 - Hoist TMTE 48" Stabilizer		\$2,619.00	\$2,619.00
1	9902503 - Installation of TMTE Stabilizer & Safety Props		\$675.00	\$675.00
1	9902920 - Scraper FALLS IB-11A 1" MB, w/single lift cylinder, LESS		\$8,795.00	\$8,795.00
	CUTTING EDGES			
1	9903276 - VBL PolarFlex 3' Underchassis Complete System (includes		\$865.00	\$865.00
	bolts & nuts)			
2	9903277 - VBL PolarFlex 4' Underchassis Complete System (includes		\$1,154.00	\$2,308.00
	bolts & nuts)			
1	9901705 - Installation of underbody fixed angle scraper w/single lift		\$3,546.00	\$3,546.00
	cylinder			

--- Continued ---

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ATTN: JONA JACOBSON

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Serial No.					

1	9904232 - Scraper FORCE Electric pressure transmitter to read on LCD screen, installed	\$429.00	\$429.00
1	9900351 - Scraper FORCE reverse/Auto-Lift system, ADD-A-FOLD valve, installed	\$966.00	\$966.00
1	9902948 - Wing Falls RHSDL10A-HYDPB Primed LESS CUTTING EDGES	\$14,542.00	\$14,542.00
1	9900388 - Installation Falls SDL Series Wing - w/Bulkhead Couplers	\$6,426.00	\$6,426.00
1	9901431 - Wing Falls RL (REAR LIFT) up charge SDL WING	\$626.00	\$626.00
1	9904688 - Wing Falls POST-LESS Toe Lift in lieu of Std Front post/slide system		
1	9900477 - Wing Falls Hwy Orange - Paint Moldboard	\$447.00	\$447.00
1	9900555 - Plow Hitch Falls 44XB2/STD/STD/SA/SPR-RET/HITCH	\$4,319.00	\$4,319.00
1	9900546 - Plow Hitch Falls V-Plow Ears added	\$217.00	\$217.00
1	9900589 - Installation Falls Plow Hitch - 40 Series 3Line/STDBLKHD	\$2,532.00	\$2,532.00
1	9903091 - Plow Falls RH312R/SPR-TRP/NOSHU/PRI-E1/7GA LESS CUTTING EDGES	\$10,036.00	\$10,036.00
1	9900625 - Plow Push Unit Falls 24/44 Series Std	\$1,265.00	\$1,265.00
1	9900639 - Plow Falls Rubber Belt Deflector Kit - Installed	\$489.00	\$489.00
1	9900679 - Plow Falls Hwy Orange Paint, Rev Plow, w/installation	\$594.00	\$594.00
--- Continued ---			

Price:

Total Discounts:

Net Cost:

Freight

Total:

Accepted by

Date



TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355
 PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517
 TOWMASTERTRUCK.COM

Reference No.

QT 81709

** QUOTATION **

Ship To:	Cust:	2903	Phone:	Bill To:	Phone:
BECKER COUNTY HIGHWAY DEPT.				BECKER COUNTY HIGHWAY DEPT.	
200 STATE STREET EAST				200 STATE STREET EAST	
DETROIT LAKES		MN 56501	USA	DETROIT LAKES	MN 56501

ATTN: JONA JACOBSON

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	JOSH PAULSON	NET 30 DAYS	9/12/23	9/12/23	8/05/21
Serial No.					

1	9900730 - Plow Falls SCR-ADJ/SHOE/REV-PLW/STD	\$865.00	\$865.00
2	9902871 - VBL 3/4" x 6" - 3' w/25 ¹ / ₂ Tungsten Carbide Insert, Std Punch, Flat Blade	\$242.00	\$484.00
	**NOTE: FOR WING APPLICATION		
4	9902872 - VBL 3/4" x 6" - 4' w/25 ¹ / ₂ Tungsten Carbide Insert, Std Punch, Flat Blade	\$323.00	\$1,292.00
	**NOTE: (3) FOR PLOW, & (1) FOR WING APPLICATION		
1	9900757 - Hitch TMTE Heavy Duty plate assembly,	\$723.00	\$723.00
1	9901716 - Hitch Installation of Pup Hitch (weld in style)	\$1,132.00	\$1,132.00
	**NOTE: HITCH PLATE FACE TO BE LOCATED: (SEE PREVIOUS EXAMPLE FOR LOCATIO		
1	9900764 - Hitch PREMIER 2300 Air Cushion Pintle, installed	\$1,235.00	\$1,235.00
	**NOTE: 20" GROUND TO BOTTOM OF SADDLE		
1	9902493 - Hitch 7 contact Standard Round Pin Std socket installed	\$164.00	\$164.00
1	9900769 - Hitch TMTE Pup hyd line w/std Coupler & pup trip switch pkg, installed	\$714.00	\$714.00
1	9900773 - Hitch Furnish and install gladhands on truck	\$270.00	\$270.00
1	9906281 - Hitch Gladhand Whip Hoses installed	\$260.00	\$260.00
1	9900800 - Sander Falls 1ASD9SS-6P-1D-1S, Std 9" x 6" Auger, Stainless Steel Unit, LH (or RH) Discharge, Berm Chute, Single Poly Sp inner Ass'y, Complete	\$6,316.00	\$6,316.00
--- Continued ---			

Price:

Total Discounts:

Net Cost:

Freight

Total:

Accepted by

Date



TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355
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ATTN: JONA JACOBSON

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	JOSH PAULSON	NET 30 DAYS	9/12/23	9/12/23	8/05/21

Serial No.

Qty	Part No.	Description	Price Ea.	Net Amt.
1	9901718	- Sander Install & dual manifold RH & LH rear	\$1,361.00	\$1,361.00
1	9900823	- Sander TMTE Exterior (removable) sander/tailgate spill plates, Stainless Steel	\$840.00	\$840.00
1	9900851	- Valve System, Force Add-A-Fold MCV-ISO Valve 9 Functions , INSTALLED **NOTE: BOX HOIST, PLOW LIFT, PLOW ANGLE, WING TOE, WING HEEL, WING PUSH-BAR, SCRAPER LIFT, AUGER, SPINNER, & PUP (SEE LINE ITEM ADDER BELOW - - 10 TOTAL FUNCTIONS)	\$17,160.00	\$17,160.00
1	9900998	- Valve Force PUP HOIST Section ADD-A-FOLD, Includes extra section & harness provision	\$1,499.00	\$1,499.00
1	9902501	- Control System Force ULTRA-5-6100 Commander control, Installed	\$16,927.00	\$16,927.00
1	9900882	- Reservoir TMTE 31 Gal Cabshield mt (stainless steel) w/intank filter INCLUDED, installed	\$4,641.00	\$4,641.00
1	9900888	- Pump Force FASD45L LS (6 ci) installed	\$6,015.00	\$6,015.00
1	9900893	- Valve Force Cable pull-off (for use w/telescopic hoist) installed	\$715.00	\$715.00
1	9900871	- Switch TMTE BODY UP Installed (electric controls only)	\$258.00	\$258.00
1	9900884	- Sensor Force Low oil indicator system, SLIM-LINE AND CABSHIELD MOUNTED w/light mounted in cab, installed	\$317.00	\$317.00
1	9905014	- Hydraulic Valve Hose Guard installed	\$389.00	\$389.00
--- Continued ---				

Price:

Total Discounts:

Net Cost:

Freight

Total:

Accepted by

Date



TOWMASTER, 61381 US HWY 12, LITCHFIELD, MN 55355
PH: 320-693-7900 FX: 320-693-7921 TF: 800-462-4517
TOWMASTERTRUCK.COM

Reference No.

QT 81709

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DETROIT LAKES		MN 56501	USA	DETROIT LAKES	MN 56501

ATTN: JONA JACOBSON

PO#	Salesman	Terms	Created	Last Revised	Appx Comp
	JOSH PAULSON	NET 30 DAYS	9/12/23	9/12/23	8/05/21
Serial No.					

1 WARRANTY - TOWMASTER EXCLUSIVE WARRANTY: 5 yr Steel/Stainless Steel

Body Structure; 5 yr Whelen LED Light Systems; 3 yr Palfinger

Hoists; 4 yr SwapLoader Hoists; 1 year Swenson Spreaders, 2 yr Hyd,

FALLS Snow Equip, Tele Hoists, and all other items.

Accepted by

Date

Price: \$181,267.00

Total Discounts:

Net Cost: \$181,267.00

Freight

Total: \$181,267.00

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 10-23-1B

Final Acceptance Project

SAP 003-592-001

Highland Drive

WHEREAS, Project Number, SAP 003-592-001 consisting of Grading, Aggregate Base & Bituminous Surfacing contracted with Sellin Brothers, Inc, Hawley MN, previously adopted by the County Board, has in all things been completed in accordance with and pursuant to the terms of the contract, and the County Board being fully advised in the premises thereof;

NOW THEREFORE BE IT RESOLVED. That the Board of County Commissioners of Becker County, Minnesota, accepts said completed project and authorizes final payment in the amount of \$57,307.95 prepared and processed by the Highway Department.

Duly adopted this 3rd day of October 2023, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS

Becker County, Minnesota

ATTEST:

/s/ Pat Oman

Pat Oman
County Administrator

/s/ Barry Nelson

Barry Nelson
Board Chair

State of Minnesota)

) SS

County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held October 3, 2023, as recorded in the record of proceedings.

Pat Oman
County Administrator

**FINAL SUMMARY AND VERIFICATION
OF CONTRACT COSTS**

PROJECT NUMBERS: SAP 003-592-001

LOCATION: Randolph Rd to TH 34, 1.18 Miles

CONTRACTOR: Sellin Brothers, Inc

PROJECT DESCRIPTION: Grading, Aggregate Base & Bituminous Surfacing

LETTING DATE: August 1, 2022 FINAL COMPLETION DATE: July 28, 2023

Engineer's Estimate	Contract Amount	Final Cost
\$2,058,743.75	\$2,262,802.15	\$2,277,810.96

Explanation of cost variance between Engineer's Estimate and Contract Amount:

Bituminous oil and fuel costs higher than anticipated.

Explanation of cost variance between Contract Amount and Final Cost:

Added rip rap and erosion control blanket to control run-off in critical areas.

Becker County Engineer

Dated: _____

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 10-23-1E

SUPPORT OF LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) GRANT APPLICATION BY SUGAR BUSH TOWNSHIP

WHEREAS, Sugar Bush Township has requested that Becker County sponsor its LRIP project application for road improvements on Mary Yellowhead Road; and

WHEREAS, The Minnesota Department of Transportation (Mn/DOT) has determined that for projects implemented with LRIP funds, Townships are required to secure county sponsorship for the project; and

WHEREAS, The Township of Sugar Bush has authorized the County of Becker to act as the sponsoring agency for the Township of Sugar Bush for the LRIP; and

WHEREAS: The Township of Sugar Bush understands that it will be responsible for all costs not covered by LRIP funding including engineering and right of way costs and any construction costs over the funding cap.

NOW THEREFORE BE IT RESOLVED, That the County Board of Commissioners of Becker County supports the Township of Sugar Bush application to Mn/DOT for funding through the LRIP.

BE IT FURTHER RESOLVED, That Becker County acknowledges herewith that it is willing to be the project sponsor knowing full well that such sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

Duly adopted this 3rd day of October 2023, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ Pat Oman
Pat Oman
County Administrator

/s/ Barry Nelson
Barry Nelson
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held October 3, 2023, as recorded in the record of proceedings.

Pat Oman
County Administrator



BECKER COUNTY

Land Use Department

915 Lake Avenue • Detroit Lakes, MN 56501
218-846-7201

MEMORANDUM FOR ACTION

Date: October 3rd, 2023

SUBJECT: Resolution 10-23-1C 2024 Solid Waste Assessment

THROUGH: Environmental Services Committee

TO: Becker County Commission

1. Reference: 2024 Solid Waste Assessment (SWA)

2. Discussion: The Environmental Services Committee reviewed the proposed 2024 Solid Waste Assessment using the proposed solid waste point system, which assigns one (1) point for each 400 lbs. of mixed municipal solid waste (MSW) generated within the County. The assessment will issue points for residential and seasonal used residential properties. Non-residential waste generators will be assigned an SWA based on the reported or estimated volume generated. The total amount of fees to be collected through the SWA will be approximately \$1,982,300 based on a factor of \$12 per point.

The SWA will be used to cover costs that there are not alternative funding sources for, such as:

- Solid Waste – help pay for disposal costs for special wastes such as fluorescent bulbs, used oil disposal, and other waste products that are banned from the MSW waste stream, and staffing costs to operate the solid waste campus.
- Recycling program – public drop site related costs, education & public outreach, capital investments, support for recycling facility operations.
- Hazardous Waste program – disposal costs, public education & outreach, special event collection costs, facility operational costs.

3. Funding: Fund 18

4. Action request: Approve Resolution 10-23-1C.

5. The point of contact for this memorandum is Steve.Skoog@co.becker.mn.us or by phone at 846-7310.

Distribution: County Commissioners
County Administrator

BECKER COUNTY BOARD OF COMMISSIONERS

RESOLUTION 10-23-1C

2024 Solid Waste Assessment Fee Schedule

WHEREAS, the Becker County Board of Commissioners is mandated by the State of Minnesota to manage solid waste generated by its citizens in environmentally correct and state approved processes; and

WHEREAS, the Becker County Board of Commissioners has authority under MS 400.08 to establish and modify solid waste assessment service fees to offset county solid waste costs; and

WHEREAS, the Becker County Board of Commissioners hereby approve assessing a solid waste management fee based on the estimated volume of mixed municipal solid waste generated on each parcel of land or any other solid waste generating activity within the Becker County Solid Waste Management Service Area as established and approved by the Becker County Board of Commissioners.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of Becker County, Minnesota, approve the 2024 Solid Waste Assessment Fee Schedule and a point factor of **\$12.00**.

Duly adopted this 3rdth day of October 2023, at Detroit Lakes, MN.

COUNTY BOARD OF COMMISSIONERS
Becker County, Minnesota

ATTEST:

/s/ _____
Pat Oman
County Administrator

/s/ _____ Barry Nelson
Barry Nelson
Board Chair

State of Minnesota)
) ss
County of Becker)

I, the undersigned being the duly appointed and qualified County Administrator for the County of Becker, State of Minnesota, do hereby certify that the foregoing is a true and correct copy of a Resolution passed, adopted, and approved by the County Board of Commissioners at a meeting held October 3rd, 2023, as recorded in the record of proceedings.

Pat Oman
County Administrator

2023 Solid Waste Assessment Points and Factor

1. **2024 Solid Waste Assessment Point Factor shall be \$12.00 per solid waste point assessed.**
2. **Solid Waste Assessment Points shall be assigned based on the following points:**

- a. 400 lbs. of mixed municipal solid waste generated or estimated will equal one (1) point.
- b. 1 cubic yard of loose mixed municipal solid waste is estimated to weight 100 lbs.
- c. Mixed municipal solid waste generated (reported or estimated) shall be converted to solid waste assessment points based on volume generated.
- d. The estimated volume of solid waste generated shall be based on the reported volume submitted by licensed Solid Waste Haulers to the County which will indicate the container size and frequency of collection and total volume collected or as estimated by the County when compared to similar type properties that generate mixed municipal solid waste.

3. **All nonresidential solid waste generators:** Shall pay a solid waste fee based on estimated volume of mixed municipal solid waste generated.

- a. All commercial/industrial properties which are assessed as personal property shall be assessed solid waste points based on reported or estimated volume.

4. Residential properties

- | | | | |
|----|---------------------------|---|--------------------------|
| a. | Single family residences: | 0 – 500 SF | 3 Points |
| | | 501+ SF | 5 Points. |
| b. | Apartments: | 1+ bedrooms | 4 points per apartment |
| | | Efficiency Unit | 3 points per apartment |
| | | Elderly housing | 2.5 points per apartment |
| c. | Timeshare Units | | 4 points per unit |
| d. | Mobile home courts: | \$4 points per hookup or volume-based charge, whichever is greater. | |

5. Seasonal residential recreational properties

- a. Seasonal residential recreational non-commercial properties:
- | | |
|------------|----------|
| 0 – 500 SF | 3 Points |
| 501+ SF | 5 Points |
- b. Resorts (private or public ownership): Points will be based on the following or volume based, whichever is greater.
- | | |
|-----------------------|------------|
| 1- 500 SF | 1.5 points |
| 500 + SF | 3 points |
| Travel Trailer Hookup | 1.5 points |
| Camping site | .5 points |

- Annual Solid Waste Service Charge is based on the estimated volume of noncompacted Municipal Solid Waste derived from the collection records submitted by the licensed Hauler's to the County or by comparing the volume of waste reported from other similar types of waste generating activities.



Becker County Natural Resources Management
1771 N Tower Road
Detroit Lakes, MN 56501
Phone: (218) 847-0099 www.co.becker.mn.us

Recreational Cabin Lease Policy Amendment Request (2023)

Background:

- Becker County Natural Resources Department currently administers 37 recreational cabin lease sites, all of which are located on Becker County Tax Forfeited Lands.

Current Recreational Lease Policy: Section 3, Article J:

- House Trailers, travel trailers, pick-up campers, pop-up campers, motorized RV's, metal-framed structures, etc. are not allowed.

Proposed Policy Amendment(s):

1. House Trailers, travel trailers, pick-up campers, pop-up campers, motorized RV's, metal-framed structures, etc. are allowed, but must be moved from the lease site within 6 months from set up to discourage abandonment.
2. House Trailers, travel trailers, pick-up campers, pop-up campers, motorized RV's, metal-framed structures, etc. are allowed if approved by the lessor.
3. House Trailers, travel trailers, pick-up campers, pop-up campers, motorized RV's, metal-framed structures, etc. are allowed, but a refundable deposit of \$, \$\$\$ is required to discourage abandonment of structure.
4. Other?

**LEASE POLICY
FOR
BECKER COUNTY
TAX-FORFEITED LANDS**

RECREATIONAL CABIN LEASE



Leasing of Becker County tax-forfeited lands for the purpose of establishing and maintaining a recreation or lakeshore cabin shall be permitted in accordance with the restrictions contained herein. Requests to lease Becker County tax-forfeited land may be addressed to:

**Becker County Natural Resources Management
200 East State Street
Detroit Lakes, MN 56501
(218) 847-0099**

Adopted by the Becker County Board of Commissioners _____ October 19, 1999
Amended: July 27, 2004

LEASE POLICY FOR BECKER COUNTY TAX-FORFEITED LANDS

INDEX

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Becker County, at its sole discretion, reserves the right to amend, modify, alter, revise, or otherwise improve this policy as needed.

RECREATIONAL CABIN LEASE POLICY

Section 1) Definitions

- a) "RECREATIONAL LEASE SITE" shall be defined as a tract of Becker County tax-forfeited land suitable for the purpose of establishing and maintaining a temporary residential structure and associated structure(s) or facilities.
- b) "LAKESHORE LEASE SITE" shall be defined as specified lot, plat, or tract of Becker County tax-forfeited land within 250 feet of the ordinary high water mark of any public water as defined by the Becker County Zoning Ordinance.
- c) "LESSEE" shall be defined as the person whom Becker County enters into the Lease Agreement with. Lessee shall be required to sign the lease. All correspondence in regards to the lease shall be made to the Lessee at the last known address.
- d) "LESSOR" shall be defined as Becker County. The Natural Resources Management Office shall act as the primary agent of the Lessor.
- e) "LEASE FEE" shall be defined as an annual rental fee, set by Lessor, for the purpose of establishing and maintaining a lease site.
- f) "STRUCTURES" shall be defined as buildings, cabins, sheds, privies, saunas, or exposed decks or patios.
- g) "COUNTY" shall be defined as Becker County, Minnesota.
- h) "LEASE TRANSFER" shall be defined as the conveyance of rights or interest in lease site from one person to another.
- i) "TERM" shall be defined as the length of time the lease shall be in effect unless otherwise terminated.
- j) "EFFECTIVE DATE" shall be defined as the date the lease becomes effective.
- k) "TERMINATION DATE" shall be defined as the date the lease shall be canceled, unless renewed or terminated earlier as provided under provisions of the lease.
- l) "NOTICE OF NON-COMPLIANCE" shall be a form used by the Lessor to notify Lessee of deficiencies in compliance of lease terms. Notice will define the violation, required corrective action(s), and the time frame in which corrective action(s) must be completed.

Section 2) Lease fees, taxes, and penalties

- a) Lease fees are set annually by the County Board.
- b) The Lessor reserves the right to adjust the lease fee on an annual basis.
- c) The lease fee is due annually and payable in advance of the upcoming lease year.
- d) Lease fees are payable to **Becker County** and should be mailed to the **Natural Resources Management Office**.
- e) A late fee of \$25 will be charged for lease fees in excess of thirty (30) days overdue.
- f) A \$30.00 transfer fee will be charged for all lease transfers.
- g) Lessee will be subject to a special assessment fee for solid waste handling.
- h) Lessee will be subject to real estate or personal property taxes that are due May 15th and possibly October 15th of each year, depending on the assessed value of your cabin.
- i) Failure to pay special assessment fees and real estate and/or personal property taxes when due will be cause for termination of the lease.
- j) It is the sole responsibility of the Lessee to notify the Lessor of Lessee's current address. All correspondence will be sent to Lessee's last known address.

Section 3) Structures

- a) Placement or construction of any structure on the leased premises shall be prohibited without prior written approval of Lessor as to location, design, and size of construction.
- b) Structures shall not be constructed closer than 250 feet from the "ordinary high-water mark" of any lake, river, or stream as listed in the Becker County Zoning Ordinance (see appendix IV). Structures other than docks may not be constructed closer than 150 feet from any existing pond or open water wetland not listed in the ordinance.
- c) Lessee will be charged for all timber damaged or removed in the construction of access routes and building sites.
- d) Lessee **must** construct **one, temporary, single story residence**. Construction must begin within one (1) year and be completed within two (2) years of the effective date of the lease.
- e) Lessee **must** construct **one privy** for human waste. The privy may not be constructed within 150 feet of any wetland or open water.
- f) Lessee **may** construct **one, separate, temporary, non-residential** outbuilding.
- g) Lessee **may** construct **one, exposed deck or patio**, attached to the residential structure.
- h) Total square footage (exterior dimensions) of all structures combined shall not exceed **600 square feet**.
- i) All non-residential structures other than docks shall be constructed within 100 feet of the primary residential structure.
- j) House trailers, travel trailers, pick-up campers, pop-up campers, motorized RVs, metal-framed structures, etc. are not allowed.
- k) No permanent foundation, concrete slabs, or basements are allowed.
- l) Exterior surfaces of all structures shall be maintained in tones consistent with the natural surroundings (i.e. natural wood, browns, or greens).
- m) No wells, sand-points, septic systems, electricity, natural gas, telephone service or other utilities are allowed. Generators, bottled gas, and potable water barrels are allowed.
- n) All structures, construction, or alteration of the site must follow all zoning ordinances.
- o) Lessee is responsible for obtaining all applicable permits.
- p) Lessee may relocate lease to a different legal description pending written approval of the Lessor.

Section 4) Legal Limitations

- a) Within the sole discretion of Lessor, any lease may be terminated upon sale of the premises or if the lease interferes with any management activity of Lessor. Lessor, at its discretion, may provide an alternative lease site to Lessee upon termination.
- b) All recreation and/or lakeshore leases are for seasonal or occasional habitation only. No permanent residency will be allowed.
- c) Leases are for non-commercial use only. No renting or sub-leasing of lease sites is allowed.
- d) Recreational lease sites shall be located in excess of 250 feet from the ordinary high-water mark of any public water as defined by the Becker County Zoning Ordinance.
- e) The leasing of tax-forfeited property shall not be construed as imposing any liability on the Lessor for injury to person or persons or property of the Lessee or any other person or persons or property arising out of the use of this lease.
- f) Lessee agrees to indemnify and hold harmless the Lessor and its departments, agents, and employees from any and all claims arising out of the use of this lease, whether such claims are asserted by third parties or otherwise.
- g) In matters under dispute, the decision of the Lessor will be considered final.

Section 5) Conduct and lease site upkeep

- a) Lessee, and guests thereof, are prohibited from using leased property for any illegal activity or activity which constitutes a public nuisance.
- b) Lessee, and guests thereof, are prohibited from destruction or damage to the property.
- c) Lessee, and guests thereof, are prohibited from committing acts of waste on or near the lease site.
- d) The Lessee agrees to maintain all structures and the lease site in a neat and orderly manner. The Lessee shall promptly remove household waste, construction debris, automobiles and other mechanical items, miscellaneous refuse, etc. from the lease site.

Section 6) Lease access

- a) All construction and maintenance of access routes to lease site is the sole responsibility of the Lessee.
- b) The Lessor must approve the location and design of all access routes to the lease site. Lessee will be charged for all timber damaged or removed in construction of access routes and building sites.
- c) Gates **may** be used to limit access to the lease site, but may be no further than **300 feet** from the residential structure, and must be approved by the Lessor. Roads and trails that travel beyond the lease site may not be gated.
- d) Gate use and location is purely at the discretion of the Lessor.
- e) Gates, if allowed, must be constructed of wood, tubular steel, aluminum or similar materials. **No cable gates are allowed!**
- f) A key to all gates must be furnished to the Lessor, upon request, for the purpose of gaining access for management activities and/or periodic inspection of the lease site.
- g) The posting of restrictive signs such as “No Hunting”, “No Trespassing”, “Private Property”, etc. are strictly prohibited on lease sites. Signs warning of “Cabin in area – 500 feet” will be allowed within 500 feet of the residential structure.

Section 7) Lease inspections

- a) Lessor will periodically inspect leases to ensure compliance of lease terms and overall maintenance of the lease site.
- b) Lessee must voluntarily submit to said inspections.
- c) Lessor will provide Lessee, via certified mail, a “Notice of Non-Compliance” for leases failing to comply with lease terms. The notice will list all deficiencies, the required corrective action(s), and the set amount of time under which such corrective action(s) must be completed.
- d) Leases failing to meet the requirements of the “Notice of Non-Compliance” within the set amount of time will be terminated.

Section 8) Transfers

- a) Leases shall not be assigned or transferred without the prior written consent of the Lessor. Leases may be transferred between persons having an interest of at least one year in the current lease. All other transfers will need to be offered to persons on a “lease waiting list” maintained by Becker County NRM. Any Lessee wishing to transfer his/her lease to an uninterested party can contact the Natural Resources Management Office and receive the names of the first five persons on the waiting list. Lessee must make an honest effort to come to an agreement on the disposal or transfer of the personal property (i.e. cabin, etc.). Adopted July 27, 2004.
- b) All requests for transfer of lease must be submitted in writing from the current Lessee.
- c) A \$30.00 transfer fee will be charged for all lease transfers.
- d) Lease sites containing personal property (i.e. structures) cannot be transferred until the personal property has been transferred or removed. A copy of a signed bill of sale must be submitted to Lessor prior to the transfer.
- e) Transfer of leases will not affect the original termination date.

Section 9) Termination of lease

- a) The Lessor, at its sole discretion, may terminate any lease where Lessee fails to fully comply with the terms or conditions of the lease agreement. Lessor may, at its sole discretion, serve upon the Lessee a “Notice of Non-Compliance” indicating the nature of any violation(s), necessary corrective action(s), and the timeframe required to complete said corrective action(s).
- b) All leases may be terminated by either party by giving thirty (30) days written notice. The Lessor shall give written notice via certified mail.
- c) Upon termination, cancellation, or abandonment of lease, Lessee shall have ninety (90) days to remove all structures, gates, personal property, refuse, etc. and restore the site to a natural condition.
- d) All structures, gates, personal property, refuse, etc. remaining ninety (90) days from termination of the lease shall be considered abandoned and shall become the sole property of the Lessor. Lessor shall effect the proper removal and/or disposal of all abandoned property. All costs involved in effecting the cleanup, including reasonable labor and administrative fees, publishing fees, contractual fees, equipment rental, storage fees, etc. shall be billed to the Lessee.

Section 10) Policy variances

- a) Requests for variances in the “*Lease Policy for Becker County Tax-Forfeited Lands*” must be submitted in writing to the Lessor through the Natural Resources Management Office.
- b) The Natural Resources Management Committee will review all requests with recommendations forwarded to the County Board. An on-site evaluation, if necessary, will be conducted with both parties present. A response to all variance requests will be presented in writing to the Lessee.
- c) Leases established prior to the Lessor’s adoption of this policy and complying with all the terms of the original lease agreement but failing to meet the terms of this newly adopted policy shall be reviewed on an individual basis.
- d) Leases that have been granted variances may not make any further improvements, alterations, or modifications that further extend any non-conformity.

Section 11) Lease renewal

- a) Leases reaching their termination date, which fully comply with the terms set forth in the lease agreement, may, at the Lessor’s discretion, be renewed for one (1) additional ten-year term.
- b) Leases, having been renewed for the additional ten-year term and again reaching their termination date, must be reviewed by the Lessor and may or may not be renewed by the Lessor within its sole discretion. If the lease is terminated or not renewed, County shall be under no obligation to offer the leased premises to any other party.
- c) In order to be eligible for renewal, Lessee shall be in full compliance with the existing lease agreement.

Section 12) Additional lease terms

- a) The Lessor reserves the right to include additional lease terms that may not be specifically set forth under this policy. Any and all additional lease terms shall be listed under “*Additional Terms*” of the signed lease agreement.

**BECKER COUNTY
TAX-FORFEITED LANDS
LEASE SITE APPLICATION FORM**

Name: _____ (please print)

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: (____) _____ - _____

Email: _____

Type of Lease Requested: ☐ Recreational Cabin Lease

NOTE: Applicant is responsible for informing Becker County of any address change.

Lease sites are awarded on a first come, first served basis. Please be aware of all regulations and requirements of the lease program. The “*Becker County Natural Resources Management Policy for Leases on Tax-Forfeited Lands*” is subject to change.

Upon offer of a lease, you have thirty (30) days to enter into a lease agreement with Becker County. If you fail to enter into a lease agreement, your name will be removed from the applicant list. You must re-apply to be placed back on the applicant list.

For County Use Only

Date Received: _____

Lease Site Offered: _____ / _____ / _____ Accepted: _____ / _____ / _____

Location: _____ Section: _____ Twp: T N-R W

Lease Number: _____ Parcel Number: _____



Lease Number _____

This lease, executed by and between the County of Becker, under the authority and subject to the provisions of MS 282.04 and other applicable statutes, acting by and through its Natural Resources Management Administrator, hereinafter called LESSOR and the LESSEE as named below.

LESSEE		TELEPHONE
LESSEE ADDRESS [Address, City, State, Zip code]		
INITIAL ANNUAL LEASE FEE	PARCEL NUMBER	
TERM [max. 10 yrs.]	EFFECTIVE DATE	TERMINATION DATE
PURPOSE OF LEASE Recreational Lease		

In consideration of the mutual covenants contained in this agreement and compliance with and subject to the “*Becker County Natural Resources Management Policy for Leases on Tax-Forfeited Lands*”, which policy is made a part of this agreement and incorporated herein by reference, Lessor leases to Lessee the following described premises:

Section XX TXXXN-RXXW

Lease Terms and Fees

- A. **Lease Period** This lease shall be in effect for the TERM, beginning on the EFFECTIVE DATE and ending on the TERMINATION DATE, unless terminated earlier under provisions of this lease.
- B. **Lease Fees** The LESSEE shall pay to the Becker County Treasurer through the LESSOR the ANNUAL LEASE FEE, which is due and payable in advance on or before January 1st of each year. The LESSOR shall assess a penalty of \$25 on any lease payments thirty [30] days past due.
- C. **Additional Fees or Taxes** A special assessment for handling of solid waste and real estate and/or personal property tax assessment will be due by May 15th of each year.
- D. **Additional Terms**

Administrator, Natural Resources Management

Date

County Auditor

Date

Lessee

Date



COUNTY OF BECKER

Natural Resources Management

200 State Street East, Detroit Lakes, MN 56501
218-847-0099 ■ Fax 218-846-2379

NOTICE OF NON-COMPLIANCE

Lessee:

Address:

City:

State:

Zip:

Telephone:

Lease Site Number:

Lease Inspector:

Date Inspected:

Parcel #:

Deficiency(ies) noted:

Corrective action(s) required:

Date corrective action(s) must be completed:

Cc: file

Website: www.co.becker.mn.us

**Becker County Planning Commission
September 27th, 2023**

Members Present: Chairman Dave Blomseth, Tom Disse, Kohl Skalin, Tommy Ailie, County Commissioner Erica Jepson, Harvey Aho, Nick Bowers, Steve Lindow, Jeff Moritz, Kim Mattson, Commissioner John Okeson, Craig Hall, Mary Seaberg, and Zoning Director Kyle Vareberg. **Members Absent:** none.

Chairman Dave Blomseth called the Planning Commission meeting to order at 6:00 pm. Introductions were given. Becker County Zoning Technician Nicole Bradbury recorded the minutes.

Harvey Aho made a motion to approve the minutes from the August 30th, 2023, meeting. Disse second. All members in favor. Motion carried.

Chairman Dave Blomseth explained the protocol for the meeting and stated that the recommendations of the Planning Commission will be forwarded to the County Board of Commissioners for final action. New applicants one (1) and two (2) will be forwarded to Detroit Township for final action.

Old Business:

1. **APPLICANT: Nicholas G Lewis & Betsy J Lewis** 19898 330th Ave Rochert, MN 56578 **Project Location:** 19898 330th Ave Rochert, MN 56578 **LEGAL LAND DESCRIPTION:** Tax ID Number: **10.0279.001** Section 15 Township 139 Range 040; PT GOVT LOT 1; BEG 679.92' S OF NE COR TH S 404.28', TH W 556.70', S 165', W 227.69' TO LK, TH NLY TO PNT SW OF POB & NELY 978.78' TO BEG. **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Conditional Use Permit for a retaining wall. This application was tabled from the August 30th, 2023, hearing.

At this time there was no one present to speak, so it was decided to move this applicant to the end of the meeting.

New Business:

1. **APPLICANT: Brian L Johnson & Julie A Johnson** 28191 Mountain Rd Detroit Lakes, MN 56501 **Project Location:** 17023 Highland Dr Detroit Lakes, MN 56501 **LEGAL LAND DESCRIPTION:** Tax ID Number: **08.0426.000** Section 25 Township 139 Range 041; 25-139-41 PT SW1/4 SW1/4: COMM SW COR SEC 25, N 427.86', E 320.06', S 427.85', W 320.06' TO POB. **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Final Plat for a common interest community consisting of twelve (12) units to be known as HIGHLAND STORAGE.

47 As there was no one present to present the application and no one to speak for or against the
48 application, testimony was closed.
49
50
51

52 **MOTION: Moritz motioned to approve the application as presented; Seaberg**
53 **second. Roll Call; All in favor. Motion carried.**
54
55
56

57 **2. APPLICANT: Lake Neighbors Properties LLC** 290 Shorewood Dr Detroit Lakes,
58 MN 56501 **Project Location:** 28603 St Hwy 34 Detroit Lakes, MN 56501 **LEGAL**
59 **LAND DESCRIPTION:** Tax ID Number: **08.0443.000** Section 25 Township 139
60 Range 041; 25-139-41 PT SW1/4 NE1/4; COMM N QTR COR SEC 25, S 1916.51',
61 SLY 179.72' TO POB; NE 714.7', SELY 860.6', W 909.14', NLY 530.4' TO POB.
62 **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Final Plat for
63 phase one (1) of a Common Interest Community consisting of twenty-seven (27) units
64 to be known as TOY STORE 34 CONDOS.
65

66 As there was no one present to present the application and no one to speak for or against the
67 application, testimony was closed.
68
69

70 **MOTION: Aho motioned to approve this application as presented. Disse second.**
71 **Roll Call; All in favor. Motion carried.**
72
73
74

75 **3. APPLICANT: Linda J Harris** 18850 Archers Dr Monument, CO 80132 **Project**
76 **Location:** TBD Pearl Lake Dr Detroit Lakes, MN 56501 **LEGAL LAND**
77 **DESCRIPTION:** Tax ID Number: **17.1049.332** Section 12 Township 138 Range
78 042; PEARL LAKE TERRACE THIRD ADDN Lot 002 Block 001 LOTS 2, 3. BLK
79 1. **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Change of
80 Zone from Residential to Agricultural.
81
82
83

84 Linda Harris presented the application. She handed out an outline for her presentation and that is
85 entered below:
86

Talking Points for Becky County Zoning Board Meeting

27 Sept 2023

Hello,

My name is Linda Harris.

- This project is a request to rezone our 3.7 acres to its original zone classification as Agriculture.
- Our goal is to combine this with our adjacent 13.4 acres with this property, currently classified as Agriculture.
- This will allow us to better manage the property with weed control methods including benefits of using goats. This property includes wetlands that is more difficult to access with machinery.
- My husband and I have already marked all the property line with pink flags at the Shore Pec Line of 50 ft in order to satisfy those requirements.
- We are environmentally conscience and prefer to manage the property by natural methods rather than using herbicides as possible.
- Some organizations, I believe even in our Becker County, are using goats to clear land for further development.
- My husband's board is CO has been recommended by the State and County to consider using goats to clear land in areas that cannot be accessed by machinery.

Thank you

Linda

87
88
89 Harris shared their desire to combine this parcel with their northern parcel, so they can use
90 natural methods to clean up the site with the use of goats.

91
92 Hall asked how they would manage the goats if they live in Colorado.

93
94 Harris said they will be moving here.

95
96 Moritz asked the goats will roam free or how they will be managed.

97
98 Harris stated that the goats will rotate into different areas as needed.

99
100 Moritz asked how many time they go through an area and how long they will be in each area.

101
102 Harris said they will always have the goats, but they would go through a rotating process for
103 managing the property.

104

105 Moritz asked if there will be fencing and what the fencing setback would be from the lake.
106
107 Harris said it would be at least fifty (50) feet, but probably further back.
108
109 Bowers asked how many goats she was planning to have.
110
111 Harris said they were unsure at this time.
112
113 Skalin asked if they plan to have structures for the goats in the winter time.
114
115 Harris said there's been some discussions on that or housing them with another person who has
116 goats, but they will likely have a place for them on their property.
117
118 Lindow asked what the minimum acreage requirement is to be zoned agricultural.
119
120 Vareberg state two and a half (2.5) acres, but for an animal unit the minimum requirement is four
121 (4), so she would have to combine this with the north property to be able to have the goats.
122
123 Lindow asked how many she is allowed to have on the property.
124
125 Vareberg said approximately seventy (70).

126 Skalin said he was reasearching on the internet and read that six (6) to eight (8) goats per acre is
127 sustainable.

128 Harris said she does not want to have seventy (70) goats.

129 Lindow asked what her plan is for the goats after they are done eating shrubs.

130 Harris said she wants to keep the goats for maintaining the property.

131 Lindow asked if there were regulations to keep the goats out of the marsh and wetland.

132 Harris said its not a protected wetland, but would keep them backed off whatever required.
133 However, her intentions are fifty (50) feet.

134 Skalin said she doesn't have to keep them back fifty (50) feet.

135 Harris said she intends to in order to be environmentally safe.

136 Phyllis, a neighbor, spoke and asked if this is right on the lake shore.

137 Blomseth said the property goes up to the lake shore, but they would have to keep the goats back
138 fifty (50) feet.

139 Phyllis shared that she is concerned about fertilizer runoff into the lake.

140 Blomseth stated the purpose of the fifty (50) foot setback is to create a buffer.

141 Jeff Reznecheck, Pearl Lake Association President, shared his concerns with runoff into the lake
142 and if more animals would be added in the future how much more runoff would there be. He
143 asked how the animals would be monitored and shared his concerns for the adjacent neighbors.
144 He stated that he spoke with the Pelican River Watershed District and they were not in favor.

145 There were questions about which surrounding properties are agricultural and which are
146 residential.

147 Vareberg pulled up the zoning map on the Becker County GIS showing how all the property
148 around Pearl Lake is zoned and each member viewed it. He explained that everything in purple is
149 agricultural and everything in blue is residential. That image is entered below:

DRAFT



150

151

152 All letters received were read before the meeting and are entered below:

153

LRB

Re: 17.1049.332

Sept. 16, 2023

Planning Commission -

Down the island on Pearl Lake (17.0136.000),

As long as this change by Linda Harris
does not affect the island, I neither
support nor object to this attempted
change.

If it affects my property adversely,
then I object strenuously.

Sincerely
Larry Backlund

I would like to oppose the request to from residential to agricultural for Pearl Lake Terrace Third Addn. Lot 002 Block 001 Lots 2, 3 proposed at the Sept. 27th meeting. Reason for opposing is for water quality concerns from potential runoff if livestock is using the land. The lakeshore has a very large percentage of residential properties and use of the lake is recreational. I will not be present at the meeting.

Thank you
Brian and Becky Cronin
14078 Pearl Lake Drive
Detroit Lakes, MN
701-552-0245

In Regards to September 27, 2023, 6:00pm Zoning Hearing on Applicant Linda J Harris.

Her request to change Pearl Lake Terrace Third Addn Lot 002 Block 001 Lots 2, 3.

BLK 1.; Lake Eunice Township from Residential to Agricultural.

We are opposed to the change from Residential to Agricultura.

Pearl Lake is Zoned as a Development and Recreational Lake, not Agricultural. In order to maintain Water Quality of the lake we need to limit to Runoff from farm animals and crop production.

Dennis & Cindy Macheel

Sept 21, 2023

Planning and Zoning Department

Lake Avenue

Detroit Lakes, MN 56501

ATTN: Nicole Bradbury

RE: Request to Change Zone from Residential to Agricultural Tax ID 17.1049.332

We would like to go on record to *oppose* the above mention change for the following reasons:

1. This change would allow the landowner and/or lessees to maintain livestock on property that is adjacent to shoreline. Runoff would pollute the waters of Pearl Lake and the Pelican River Watershed thus promoting advanced aquatic vegetation and be detrimental to fish habitat. Additionally, the odors generated by livestock and their excrement will be foul and quite unpleasant.
2. This change would also allow the landowner and/or lessees to plant crops that would require the application of fertilizers and herbicides for the production of these crops. Again, runoff into Pearl Lake and the Pelican River Watershed will promote advanced aquatic vegetation and be detrimental to fish habitat.
3. We also feel property values will be negatively impacted in the presence of farm odors. We would not buy property near a livestock farm, would you?

Pearl Lake already has a significant weed problem and we don't need it to get worse.

Thank you very much for your considerations,

Michael and Karen Moore

13706 Pearl Lake Dr

Detroit Lakes, MN 56501

To whom it may concern,

The PRWD would like to comment on the following:

Linda J Harris TBD Pearl Lake Dr. Detroit Lakes: We recommend not changing the Zone from Residential to Agricultural. The water quality on Pearl Lake is very good and we would like to prevent something that could possibly impact the lake's water quality.

Pelican River Watershed District
Wells-Fargo Bldg – Suite 201
211 Holmes Street West
Detroit Lakes, MN 56501
E-mail: prwdpermit@arvig.net
Website: www.prwd.org
Phone: (218) 846-0436

Good Morning Nicole

Recently, I received a notice of a public hearing in regard to a neighbor wanting to change her zone from residential to agricultural. The hearing information is:

Applicant Linda Harris

Tax ID Number 17.1049.332 Section 12 Township 138 Range 042 PEARL LAKE TERRANCE THRID
ADDITION Lot 002 Block 001 Lots 2, 3. BLK 1 Lake Eunice Township

I have some concerns with this request that I would like to share with you. Linda Harris has requested an agricultural zone to allow goats to be placed on her property to remove vegetation, both harmful/invasive vegetation as well as vegetation deemed not invasive but natural to the area. As both a land owner on Pearl Lake and as the Pearl Lake Association President, I feel it's my responsibility to share my concerns with this request.

1. **If this request is approved, what prevents Linda Harris for introducing new animals onto her property or begin to use chemicals to treat her agricultural plants if she should choose to plant any form of crop?**

*Pearl Lake already has an aquatic invasive species within its waters. Any further chemical added to the lake or the waste from added animals to the property would exacerbate the growth of these aquatic invasive species. This possibility of added chemicals or animal waste adjacent to the lake from run-off would be a large concern for the Pelican Lake Watershed of which Pearl Lake belongs.

2. Linda Harris resides in Colorado and there is no residence built on her Pearl Lake property for anyone to stay. **If goats are permitted through the approval of her request, who will monitor these goats and ensure that these goats keep to her property?** With her property bordering the lakeshore of Pearl Lake and Pearl Lake Drive, the goats have the capability of wandering off her property and onto the property of others. Fences, though helpful, are not a guarantee in keeping goats into their designated living area.

Living in Colorado, others living adjacent to her property or close by, have not had the opportunity to meet and get to know Linda Harris. As residents of Pearl Lake and Pearl Lake Drive, we hope that the words used by Linda Harris within her reasoning to add goats to her property are true and honest, and that her dislike for chemical usage on vegetation is also true. But not having the chance to get to know Ms. Harris, one has to be cautious of her intentions. Words within her reasoning statements could simply be words to get what she wants. Again, we hope that is not the case, but simply want to be cautious and do what is best for the lake and the homeowners that live and enjoy the waters of Pearl Lake.

Thank you very much for the opportunity to share our thoughts. I appreciate your consideration of my concerns with this zoning request and hope that the decision made is in the best interest of all involved.

Sincerely,

Jeff Reznecheck
13990 Pearl Lake Drive
701-318-3455

165
166

167 Testimony closed.

168 Skalin said he grew up on the lake and struggles with this application because another farm
169 destroyed the lake years ago. He does think this application is much more reasonable than having
170 two hundred (200) to three hundred (300) cows.

171 Moritz asked Harris if she would be willing to go further beyond the shore impact zone to give
172 more protection.

173 Harris stated they were actually planning to go back one-hundred (100) feet.

174 Lindow stated he talked with a neighbor who was wondering if the animals would be right next
175 to their lot. He said they weren't interested in having them right next to their property. He asked
176 if they would be able to require a barrier.

177 Vareberg said a fence can be right on the property line with the nicest side facing the neighbor.

178 There was discussion on whether they could add stipulations regarding fencing setbacks.

179 Aho said they shouldn't be dictating things like that.

180 Jepson said they need to vote on what it is, a Change of Zone application and that they can't put
181 stipulations on a Change of Zone.

182 Vareberg said if the owner wanted, they could choose to split off a front portion and leave that
183 residential to create a buffer and change the rest to agricultural.

184 Aho thought they should just change the whole parcel and let her do the one-hundred (100) foot
185 setback that she said she is planning to do.

186 Vareberg commented that he's pretty sure they can't put a stipulation on a change of zone, but if
187 they wanted to, he could look into it before the County Board meeting.

188 Jepson asked if they would have the option to table it, so the applicant could consider all the
189 options.

190 Seaberg said things have changed since the days of farms polluting the lake and people are much
191 more environmentally conscious now. She doesn't think they need to stipulate.

192 Lindow shared his concerns of the downhill slope and also stated that if someone doesn't watch
193 the goats they will get out of fencing.

194 Harris wasn't interested in tabeling.

195

196

197 **MOTION: Craig motioned to approve the application with no stipulations. Aho**
198 **second. Roll Call; Aho, Disse, Bowers, Blomseth, Moritz, Ailie, Seaberg, Skalin,**
199 **Mattson, and Hall in favor. Lindow opposed. Motion carried.**

200

201

202

203 **4. APPLICANT: Cale Arneson; Casey Arneson** PO Box 9949 Fargo, ND 58106
204 **Project Location:** 24594 NE Rock Lake Rd Detroit Lakes, MN 56501 **LEGAL**
205 **LAND DESCRIPTION:** Tax ID Numbers: **16.0145.000 & 16.0139.000** Section 21
206 Township 140 Range 040 & Section 20 Township 140 Range 040; 21-140-40 PT
207 SEC 20. PT GOVT LOT 5 SEC 20. PT GOVT LOT 2, 3 SEC 21: COMM W QTR
208 COR E 1298.11', S 312.23' TO CTR RD AND POB; SLY AL RD 1150.57', W
209 1264.31' TO ROCK LK, NLY AL LK 1453.42', ELY 1146.79' TO POB. TRACT B.;
210 21-140-40 PT SEC 20. PT GOVT LOT 5 SEC 20. PT GOVT LOT 2, 3 SEC 21:
211 COMM W QTR COR SEC 21, E 1298.11', S 312.23' TO POB; NW 806.21' TO CTR
212 RD, SLY AL RD 1150.57', W 1264.31' TO ROCK LK, SLY, NLY AND ELY AL
213 LK 3813.25', N 1060.22 TO POB. TRACT C. **APPLICATION AND**
214 **DESCRIPTION OF PROJECT:** Request a Preliminary Plat for ten (10) lots.

215

216

217 Maverick Larson with Compass and Joe Stenger, the contractor hired to build the road, presented
218 the application. Stenger stated that the Township, not the landowner, is the one responsible to
219 maintain the road to the property if needed.

220

221 Hall asked if there would be back lots or if the lots go straight back.

222

223 Vareberg said they go straight to the road.

224

225 Steve asked about the low land and if it's possible to build while meeting septic standards out
226 there.

227

Vareberg said the whole property was delineated and has been acknowledged by Ed Clem. He stated that it is possible, and it would be a case-by-case scenario as to what type of system they would need.

Seaberg asked if the township has any opinions on this.

It was noted that they do and would speak during testimony.

Mike Carey, neighbor, spoke and shared that years ago another property's development was stopped because they were told the road was too dangerous. He said there is water on both sides and that if you want land developed then you need a new road.

Skalin commented that the Right-of-Way (ROW) already exists for the road to be improved.

Todd Frank, Holmsville Township Chairperson, spoke and said the road is too low, too narrow, and there is not enough passing room. He said it is basically a glorified field road. He said it shouldn't be the township's expense to pay for improving it. He said if the developer wants his project, then he should have to pay to maintain the road out to it.

Hall said by law they are supposed to be maintaining the ROW, the road ditches, and the surface.

Kohl said in regard to safety concerns with road branches the township should be taking care of that.

Frank handed them pictures of the road that someone else handed him.

Hall said he went and looked at the road. He stated he is a township supervisor for Height of Land township, and it is the job of the townships to be maintaining their roads.

One letter was received and read before the meeting and is entered into record below:

Hi Nicole my name is Mike Krey and I own 2 properties on rock lake rd 24246 rock lake and the next property to the north. I am e-mailing you with the concerns of the proposed 10 lot site on rock lake, this has been proposed before and rejected. The road concern for getting equipment and materials around my corner is a large issue since the road is so narrow and dangerous for passing vehicles. We have been on rock lake road for over 24 years and this would be a real issue in the future. I wish I could be at the meeting but have to work, thanks for your help. Mike and Karla Krey
Sent from [Mail](#) for Windows

Skalin commented that as far as the road width is concerned, he said there are state highways that have ten (10) foot through lanes in towns, thirty (30) miles and hour or less. He stated there is one going through barnsville right now, and they will be doing it in Pelican Rapids next year. He said its all about shrinking that pavement and the environmental impact.

Hall said all these lakes are going to get more developed, and the townships get the tax dollars off of these new developments, so they need to be using that to maintain the roads.

Seaberg asked if it is up to the contractor or the Township to upgrade.

Hall said the Township is required by law to maintain that table top and build it up.

Okeson said he spent twenty (20) years on Lake View Township board and he commented there are roads right now that are being paved at only twenty (20) feet wide.

MOTION: Hall motioned to approve the application as presented. Bowers second. Roll Call; Aho, Disse, Bowers, Blomseth, Moritz, Ailie, Seaberg, Skalin, Mattson, and Hall in favor. Lindow opposed. Motion carried.

Old Business:

- 1. APPLICANT: Nicholas G Lewis & Betsy J Lewis** 19898 330th Ave Rochert, MN 56578 **Project Location:** 19898 330th Ave Rochert, MN 56578 **LEGAL LAND DESCRIPTION:** Tax ID Number: **10.0279.001** Section 15 Township 139 Range 040; PT GOVT LOT 1; BEG 679.92' S OF NE COR TH S 404.28', TH W 556.70', S 165', W 227.69' TO LK, TH NLY TO PNT SW OF POB & NELY 978.78' TO BEG. **APPLICATION AND DESCRIPTION OF PROJECT:** Request a Conditional Use Permit for a retaining wall. This application was tabled from the August 30th, 2023, hearing.

As there was still no one to speak to this application, there was discussion on tabling the application.

Jepson asked how long they have to address the application.

Vareberg said technically one hundred and twenty (120) days, but they have grounds to table it because the applicant isn't there.

Ailie thinks they need a more detailed plan.

Moritz said there needs to be a plan to slow down and move water to prevent all the beach sand from washing into the lake.

Vareberg said they need an engineer.

The application was tabled until the October 25th, 2023, hearing.

Other Business:

- I) **Tentative Date for Next Informational Meeting: October 18th, 2023; 8:00 am; 3rd Floor Meeting Room in the Becker County Courthouse, Detroit Lakes, MN.**

316
317 **Since there was no further business to come before the Board, Aho made a motion to**
318 **adjourn. Ailie second. All in favor. Motion carried. The meeting adjourned at 7:00 pm.**
319

320
321 _____
322 **David Blomseth, Chairman**

Jeff Moritz, Secretary

323
324 ATTEST

325 _____
326 Kyle Vareberg, Zoning Administrator

Closed Session – Motion to close the meeting pursuant to Minn. Stat. Section 13D.03 Subd. 1(b) The governing body of a public employer may by a majority vote in a public meeting decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25.