

BOARD MEETING AS POSTED

BECKER COUNTY BOARD OF COMMISSIONERS

DATE: TUESDAY, December 17, 2024, at 8:15 am

LOCATION: Board Room, Courthouse

1. Meeting was brought to order by Chair Okeson. Commissioners in attendance: Okeson, Meyer, Vareberg, Jepson and Nelson, County Administrator Carrie Smith, and minute taker Peggy Martin.
2. Pledge of Allegiance.

Agenda/Minutes:

1. Agenda – Motion and second to approve the agenda (Meyer, Nelson) carried.
2. Minutes – Moved and second to approve minutes of December 3, 2024, with the requested changes (Jepson, Nelson) carried.
3. Minutes – Moved and second to approve the minutes of December 12, 2024, with the requested changes (Nelson, Jepson) carried.
4. Motion and second to approve and accept the following Consent Agenda Items – Auditor-Treasurer: Regular Claims, Auditor Warrants and Claims over 90 Days, Resolution 12-24-2D – Charitable Gambling for MN Flyers Gymnastics at Swanies Pub in Cormorant Twp, October 2024 Cash, Sales Tax, & Investment Reports, Human Services: Regular Claims, Public Health, & Transit, Contracts/Agreements – MSUM Social Worker Intern Agreement, UCare 1st Amendment to Schedule K of the Delegation Agreement, 2025 Contract Renewals, Land Use – Environmental Services: Resolution 12-24-2E – 2025 Waste Haulers Licenses, Land Use – Parks & Rec: Resolution 12-24-2F – Community Resilience Grant, Land Use – NRM: 2026 Tree Seedling Bid Approval, Highway: Resolution 12-24-2K – Final Payment 030-630-006 Co Hwy 30 Bridge Deck Rehabilitation (Jepson, Meyer) carried.

Commissioners:

1. Open Forum:
 - None.
2. Reports and Correspondence: Reports were provided on the following meetings:
 - Commissioner Jepson – EDA Housing Subcommittee, AMC.
 - Commissioner Nelson – AMC, Courthouse, NRM.
 - Commissioner Meyer – AMC, Courthouse, Historical Society, Lakes County Co-op, Partnership 4 Health.

- Commissioner Vareberg – NRM, Human Services, Safety, Highway.
- Commissioner Okeson – AMC, Highway.

3. Administrator's Evaluation:

- Good communication with commissioners.
- Willing to take the lead and go to other entities, keeping the commissioners involved.
- Positive, firm leadership.
- Weekly summary to board.

4. Appointments

- Motion and second to re-appoint Jeff Moritz and Sam Blattenbauer to Cormorant Lakes Watershed District (Nelson, Jepson) carried.
- Motion and second to appoint Ben Grimsley to the Lake Agassiz Regional Library Board (Nelson, Meyer) carried.

County Administrator: presented by Carrie Smith.

1. Report:

- AMC conference.
- Joint Regional EOC Training – Mock Amtrak derailment.
- Luncheon with Detroit Lakes Chamber of Commerce & Project 412 to brainstorm potential projects.
- December 24 – Using Administrative Rules to close the Courthouse at 12:00 pm to the public.

2. Motion and second to approve Resolution 12-24-2B – 2025 Board Meeting Schedule (Meyer, Jepson) carried.

Auditor-Treasurer: presented by Mary Hendrickson.

1. Motion and second to approve Resolution 12-24-2A – Certified Levy (Meyer, Nelson) carried.

Human Services: presented by Denise Warren and Lucy Meyer.

1. Motion and second to approve Resolution 12-24-2J – Personnel Request – Behavioral Health Aftercare Coordinator (Vareberg, Jepson) carried.

Human Resources: presented by Teaira Christen.

1. Motion and second to approve the following Union Contract Addendums: LELS Dispatch & Jailers -Vacation Policy Update, and AFSCME Vacation and Longevity Policy Updates (Meyer, Jepson) carried.
2. Motion and second to approve 7.3 - Comp Time Policy - process change only to update effective January 1, 2025 (Jepson, Meyer) carried.
3. Motion and second to approve Job Descriptions for the following departments: County Attorney, Recorder, Human Resources and Highway. If an employee is moved to an updated position, it will be in conjunction with Department Head approval (Meyer, Nelson) carried.

Becker Soil & Water Conservation District: presented by Bryan Malone.

1. Motion and second to approve the Crow Wing River-Draft Comprehensive Watershed Management Plan (aka 1W1P) MOA for Implementation pending attorney review (Jepson, Meyer) carried.

Highway: presented by Jim Olson.

1. Motion and second to approve Resolution 12-24-2G – Reaffirmation of Transit (SMART) Tax (Vareberg, Meyer) carried.
2. Motion and second to approve Resolution 12-24-2H – 2025-2029-Five Year Plan to include Heartland Trail (Vareberg, Okeson) carried.
3. Motion and second to approve Resolution 12-24-2I – Lake Park TAP Grant Support (Nelson, Vareberg) carried.

Planning & Zoning: presented by Kyle Vareberg.

1. Motion and second to concur with the Planning Commission Recommendation for Brian & Jill Andring – Request a Change of Zone from Agricultural to Residential (Vareberg, Jepson) carried.
2. Motion and second to table the Comprehensive Land Use Plan to Consider action by Ordinance to the December 31, 2024, Meeting (Nelson, Jepson) carried.

Being no further business, Board Chair Okeson adjourned the meeting at 10:20 am.

<u>/s/ Carrie Smith</u> Carrie Smith County Administrator	<u>/s/ John Okeson</u> John Okeson Board Chair
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